Little River Band of Ottawa Indians
Tribal Council
2608 Government Center Drive
Manistee, MI 49660
(231) 723-8288

Resolution #14-1210-390

Authorizing and Approving SORNA Regulations for the Public Safety Department for the implementation of the Sex Offender Registry Act Ordinance, Ordinance #11-400-11

WHEREAS, the status of the Gaá Čhing Ziibi Daáwaa Aníshinaábek (Little River Band of Ottawa Indians) as a sovereign and Treaty-making power is confirmed in numerous treaties, from agreements with the initial colonial powers on this land, to various treaties with the United States; and

WHEREAS, the Little River Band of Ottawa Indians (Tribe) is descended from, and is the political successor to, the Grand River Ottawa Bands, signatories of the 1836 Treaty of Washington (7 Stat. 491) with the United States, as reaffirmed by federal law in P.L. 103-324, enacted in 1994; and

WHEREAS, the Tribe adopted a new Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the legislative powers of the Tribe are vested in the Tribal Council according to Article IV, Section 5 of the Constitution; and

WHEREAS, the Tribal Council is authorized by Article IV, Section 7(a)(1) and (2) to exercise the inherent powers of the Tribe by establishing laws through the enactment of ordinances and adoption of resolutions to govern the conduct of Tribal Members and others within the Tribe’s jurisdiction and to promote, protect and provide for the public health, peace, morals, education and general welfare of the Tribe and its members; and

WHEREAS, the executive powers of the Tribe are vested in the Tribal Ogema according to Article V, Section 1 of the Constitution; and

WHEREAS, the Ogema is authorized by Article V, Section 5(a)(2) to oversee the administration and management of the Tribal government in accordance with the laws, resolutions and motions adopted by Tribal Council; and
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WHEREAS, the Tribe has worked in the past with the SMART Office in the United States Department of Justice to enact and implement a comprehensive law on the registration and tracking of individuals convicted of certain sexual offenses, the Sex Offender Registration and Notification Act Ordinance, Ordinance #11-400-11; and

WHEREAS, it is necessary to enact specific regulations for the Department of Public Safety for the implementation of that legislation.

NOW THEREFORE IT IS THEREFORE RESOLVED, that the Tribal Council authorizes and approves the Tribal Sex Offender Registration Policies and Procedures Manual for use by the Little River Band of Ottawa Indians Department of Public Safety for implementation of the Sex Offender Registry and Notification Act Ordinance, Ordinance #11-400-11.

IT IS FINALLY RESOLVED, that said regulations shall take immediate effect upon adoption of this resolution.

CERTIFICATE OF ADOPTION

I do hereby certify that the foregoing resolution was duly presented and adopted by the Tribal Council with 9 FOR, 0 AGAINST, 0 ABSTAINING, and 0 ABSENT, at a Regular Session of the Little River Band of Ottawa Indians Tribal Council held on December 10, 2014, at the Little River Band’s Government Center in Manistee, Michigan, with a quorum being present for such vote.

Sandy Mezeske, Tribal Council Recorder

Virgin Johnson, Tribal Council Speaker

Attest:

Distribution: Council Records
Tribal Ogema
Public Safety Department
Legislative Legal Department
TRIBAL SEX OFFENDER REGISTRATION POLICIES AND PROCEDURES MANUAL

LITTLE RIVER BAND OF OTTAWA INDIANS
DEPARTMENT OF PUBLIC SAFETY
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Introduction

In 1994 the United States Congress passed the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. This act established guidelines for states to track sex offenders by requiring them to confirm a sex offender’s place of residence annually for ten years after release, or quarterly for the rest of the offender’s life, if the sex offense was a violent sex crime.

In 1996 the Jacob Wetterling Act was amended by what is commonly known as Megan’s Law. This amendment provided for the public disclosure and dissemination of certain information from sex offender registries. As a result, state and local law enforcement were required to make certain information about offenders public.

In 2003 the Prosecutorial Remedies and Other Tools to end the Exploitation of Children Today (PROTECT) Act was passed, which, in part, required the Department of Justice to maintain a sex offender web site with links to each state’s sex offender web site. That web site is known as the Dru Sjodin National Sex Offender Public Web Site.

Finally, in 2006 the Adam Walsh Child Protection and Safety Act was passed. Between the passage of the Jacob Wetterling Act in 1994 and the Adam Walsh Act I 2006, tribes came up on the national sex offender registry radar. Certain courts in Public Law 280 states found that state sex offender registry and notification laws were essentially civil-regulatory in nature. Due to the nature of federal Indian law, this meant that states had no jurisdiction to impose their sex offender laws on tribal lands, thereby creating a gap in the national registry system. Consequently, Title I of the Adam Walsh Act sought to close that gap by requiring tribes to either opt in to the national registry system or have their jurisdiction over such matters transferred to states. Title I what is known as the Sex Offender Registration and Notification Act (SORNA).

Unfortunately, neither tribes nor states were consulted in the development of the Adam Walsh Act, or of SORNA in particular. Consequently, there are many unanswered questions and clear gaps in the law. However, in order to ensure they maintained their sovereign authority over sex offense registration and notification, tribes were required to pass resolutions declaring their intent to implement the requirements of SORNA by July 2007. 198 tribes across the country did so. However, the Act further required that those tribes substantially implement the requirements by July 2009. Whereas states have had at least ten years of experience in developing and maintaining sex offender registries, most tribes have not. Furthermore, the guidelines for implementing the Act were not finalized until July 2008. Thus, tribes have had one year to develop and implement a comprehensive sex offender registry in order to maintain their sovereignty over such matters. This time crunch prompted the development of model tribal codes, Memorandums of Understanding, and policies and procedures. This policy and procedures manual is one of those models and is a critical component of Little River’s implementation of SORNA.

In furtherance of implementing the requirement of SORNA, this tribe enacted the Sex Offender Registration Act Ordinance in July of 2011. Pursuant to that Code, any qualifying sex offender
must register with the tribe. This Policy and Procedures Manual provides the tribal public safety officers with guidelines on how to implement the Ordinance, along with accompanying forms. The procedures in this manual must be strictly followed in every qualifying sex offense case. Any questions about implementation of the code or the meaning of any provision in this manual should be addressed with the Director of Public Safety.

**Determining Who Must Register**

Individuals subject to registration under the Code are *not* limited to individuals who have been convicted or sentenced by the tribal court, nor to tribal members or Indians in general. The following individuals **MUST** register with the tribe, including all individuals who have been convicted and sentenced by the tribal court for a qualifying offense.

An accurate determination will require that the registering official has a copy of the offender’s conviction and sentence, and possibly the underlying police reports or allegations that establish the offense for which the individual was convicted. If you have any questions about whether a particular individual is required to register with the tribe, consult the advice of the Director of Public Safety.

All Tribal members convicted of a qualifying sex offense must register with the Tribe regardless of their domicile or residency (Reference Sex Offender Registration Act – Ordinance #11-400-11, Section 6.01(g.)

All offenders who live, work or attend school within the exterior boundaries of the Little River Band of Ottawa Indians or on other property owned by the Tribe in fee or in trust regardless of its location are subject to the requirements of the Sex Offender Registration Act Ordinance if convicted of any of the following offenses:

A. **Attempts and Conspiracies.** An attempt or conspiracy to commit a sex offense listed in Section 111(5)(A)(i)-(iv) of the federal Sex Offender Registration and Notification Act, 42 U.S.C. §16911(5)(A)(i)-(iv).

Any attempt or conspiracy to commit any sex offense in section 111(5) of the federal Sex Offender Registration and Notification Act and any offense referred to below.

B. **Federal Offenses.** A conviction for any of the following, and any other offense hereafter included within the SORNA:

1. 18 U.S.C. §1591 (sex trafficking of children);
2. 18 U.S.C. §1801 (Video voyeurism of a minor);
3. 18 U.S.C. §2241 (aggravated sexual abuse);
4. 18 U.S.C. §2242 (sexual abuse);
5. 18 U.S.C. §2243 (sexual abuse of a minor or ward);
6. 18 U.S.C. §2244 (abusive sexual contact);
7. 18 U.S.C. §2245 (offenses resulting in death);
8. 18 U.S.C. §2251 (sexual exploitation of children);
9. 18 U.S.C. §2251A (selling or buying of children);
10. 18 U.S.C. §2252 (material involving the sexual exploitation of a minor);
11. 18 U.S.C. §2252A (material containing child pornography);
12. 18 U.S.C. §2252B (misleading domain names on the internet);
13. 18 U.S.C. §2252C (misleading words or digital images on the internet);
14. 18 U.S.C. §2260 (production of sexually explicit depictions of a minor for import into the United States);
15. 18 U.S.C. §2421 (transportation of an individual for illegal sexual activity);
16. 18 U.S.C. §2422 (Coercion and enticement of a minor for illegal sexual activity);
17. 18 U.S.C. §2423 (transportation of minors with intent to engage in criminal sexual activity or engaging in illicit sexual conduct in a foreign place);
18. 18 U.S.C. §2424 (failure to file factual statement about an alien individual); or

C. **Foreign Offenses.** Any conviction for a sex offense involving any conduct listed in Section (F) below which was obtained under the laws of Canada, the United Kingdom, Australia, New Zealand or any foreign country where the United States Department, in its Country Reports on Human Rights Practices, has concluded that an independent judiciary generally (or vigorously) enforced the right to a fair trial during the year in which the conviction occurred.

D. **Military Offenses.** Any military offense specified by the Secretary of Defense under 10 U.S.C. § 951.

E. **Juvenile Offenses or Adjudications.** Any sex offense, or attempt or conspiracy to commit a sex offense, that is comparable to or more severe than the federal crime of aggravated sexual abuse (as codified at 18 U.S.C. § 2241) and committed by a minor who was 14 years of age or older at the time of the offense.

F. **Jurisdiction Offenses.** Any sex offense committed in any jurisdiction, including this Tribe, that involves:

1. Any type or degree of genital, oral or anal penetration;
2. Any sexual touching of or contact with a person’s body, either directly or through the clothing;
3. Kidnapping of a minor;
4. False imprisonment of a minor;
5. Solicitation to engage a minor in sexual conduct, understood broadly to include any direction, request, enticement, persuasion or encouragement of a minor to engage in sexual conduct;
6. Use of a minor in a sexual performance;
7. Solicitation of a minor to practice prostitution;
8. Video voyeurism of a minor as described in 18 U.S.C. §1801;
9. Possession, production or distribution of child pornography;
10. Criminal sexual conduct that involves physical contact with a minor or the use of the internet to facilitate or attempt such conduct. This includes offenses whose elements involve the use of other persons in prostitution, such as pandering, procuring or pimping in cases where the victim was a minor at the time of the offense;
11. Any conduct that by its nature is a sex offense against a minor
12. Any offense similar to those outlined in:
   a. 18 U.S.C. §1591 (sex trafficking by force, fraud or coercion)
   b. 18 U.S.C. §1801 (video voyeurism of a minor)
   c. 18 U.S.C §2241 (aggravated sexual abuse)
   d. 18 U.S.C. §2242 (sexual abuse)
   e. 18. U.S.C. §2244 (abusive sexual contact)
   f. 18 U.S.C. §2422(b) (coercing a minor to engage in prostitution)
   g. 18 U.S.C. §2423(a) (transporting a minor to engage in illicit conduct)

When determining if an individual is required to register with the Tribe, the officer shall look to
the underlying facts of the offense(s) for which the individual was sentenced.

**Tiering Offenses**

Under the Sex Offender Registration Act – Ordinance #11-400-11, an offender will be assigned
to a particular tier. Each tier is based on the elements of the offense for which an offender was
convicted. It is not based on a risk assessment. This Tribe treats tribal and non-tribal offenses
according to the same guidelines described below. As with determining who is required to
register, if you have any questions about the appropriate tier to assign to an offender, consult the
advice of the Director of Public Safety.

**Tier 1 Offenses**

A. **Sex Offenses.** A Tier 1 offense includes any sex offense for which a person has been
   convicted by any jurisdiction, local government or qualifying foreign country pursuant to
   Section 3.20(c) of the Sex Offender Registration Act – Ordinance #11-400-11, or sexual
   contact with another person that is not included in Section 5.02 or Section 5.03 of the Sex
   Offender Registration Act – Ordinance #11-400-11.

B. **Offenses Involving Minors.** A Tier 1 offense also includes an offense for which a person
   has been convicted by any jurisdiction, local government or qualifying foreign country
   pursuant to Section 3.20(c) of the Sex Offender Registration Act Ordinance that involves
   the false imprisonment of a minor, video voyeurism of a minor or possession or receipt of
   child pornography.

C. **Certain Federal Offenses.** Conviction for any of the following federal offenses shall be
   considered Tier 1 offenses:

   1. 18 U.S.C. §1591 (sex trafficking by force, fraud, or coercion),
   2. 18 U.S.C. §1801 (video voyeurism of a minor),
   3. 18 U.S.C §2252 (material involving the sexual exploitation of a minor),
   4. 18 U.S.C §2252A (material containing child pornography)
   5. 18 U.S.C §2252B (misleading domain names on the internet),
   6. 18 U.S.C §2252C (misleading words or digital images on the internet),
7. 18 U.S.C. §2422(a) (coercion to engage in prostitution),
8. 18 U.S.C. §2423(b) (travel with the intent to engage in illicit conduct),
9. 18 U.S.C. §2423(c) (engaging in illicit conduct in foreign places),
10. 18 U.S.C. §2424 (failure to file factual statement about an alien individual),
11. 18 U.S.C. §2425 (transmitting information about a minor to further criminal sexual conduct)

D. **Certain Military Offenses.** Any military offense specified by the Secretary of Defense under 10 U.S.C. § 951 that is similar to those offenses outlined in Section 5.01(a)-(c) of the Sex Offender Registration Ac – Ordinance, #11-400-11, shall be considered a Tier 1 offense.

E. **First Conviction Under Tribal Criminal Code.** All first convictions of sex offenses under the Tribal Criminal Code, Ordinance #11-400-03.

**Tier 2 Offenses**

A. **Recidivism and Felonies.** A second or subsequent conviction for a sex offense in any jurisdiction that is punishable by more than year in jail is a Tier 2 offense, unless it constitutes a Tier 3 offense.

B. **Offenses Involving Minors.** A Tier 2 offense includes any sex offense for which a person has been convicted by a jurisdiction, local government, or qualifying foreign country that involves:

1. The use of minors in prostitution, including solicitations;
2. Enticing a minor to engage in criminal sexual activity;
3. Sexual contact with a minor 13 years of age or older, whether direct or through the clothing, that involves the intimate parts of the body;
4. The use of a minor in a sexual performance; or
5. The production for distribution of child pornography.

C. **Certain Federal Offenses.** Conviction for any of the following federal offenses shall be considered Tier 2 offenses:

1. 18 U.S.C. §1591 (sex trafficking by force, fraud or coercion),
2. 18 U.S.C. §2243 (sexual abuse of a minor or ward),
3. 18 U.S.C. §2244 (abusive sexual contact),
4. 18 U.S.C. §2251 (sexual exploitation of children),
5. 18 U.S.C. §2251A (selling or buying of children),
6. 18 U.S.C. §2252 (material involving the sexual exploitation of a minor),
7. 18 U.S.C. §2252A (material containing child pornography),
8. 18 U.S.C. §2260 (production of sexually explicit depictions of a minor for import into the United States),
9. 18 U.S.C. §2421 (transportation of a minor for illegal sexual activity),
10. 18 U.S.C. §2422(b) (coercing a minor to engage in prostitution),
11. 18 U.S.C. §2423(a) (transporting a minor to engage in illicit conduct).
D. **Certain Military Offenses.** Any military offense specified by the Secretary of Defense under 10 U.S.C. §951 that is similar to those offenses outlined in Section 5.02(a) – (c) of the Sex Offender Registry Act – Ordinance #11-400-11 shall be considered Tier 2 offenses.

E. **Second Sex Offense Convictions in Tribal Court.** A second conviction of a sex offense under the Tribal Criminal Code, Ordinance #11-400-03.

**Tier 3 Offenses**

A. **Recidivism and Felonies.** If an offender receives a subsequent conviction for a sex offense punishable by more than one year in jail after a prior conviction of a Tier 2 sex offense, the subsequent conviction is a Tier 3 offense.

B. **General Offenses.** A Tier 3 offense includes any sex offense for which a person has been convicted by any jurisdiction, local government, or qualifying foreign country pursuant to Section 3.20(c) that involves:

1. Non-parental kidnapping of a minor;
2. A sexual act with another by force or threat
3. A sexual act with another who has been rendered unconscious or involuntarily drugged, or who is otherwise incapable of appraising the nature of the conduct or declining to participate; or
4. Sexual contact with a minor 12 years of age or younger, including offenses that cover sexual touching of or contact with the intimate parts of the body, either directly or through the clothing.

C. **Certain Federal Offenses.** Conviction for any of the following federal offenses shall be considered Tier 3 offenses:

1. 18 U.S.C. §2241 (aggravated sexual abuse);
2. 18 U.S.C. §2242 (sexual abuse); or
3. 18 U.S.C. §2244 (abusive sexual contact if the victim is 12 years of age or younger).

D. **Certain Military Offenses.** Any military offense specified by the Secretary of Defense under codified at 10 U.S.C. § 951 that is similar to those offenses outlined in Section 5.03(a) – (c) shall be considered Tier 3 offenses.

E. **Certain Second Offenses Under Tribal Criminal Code.** Second or subsequent convictions of a sex offense listed in Section 5.03(a) – (c) of the Sex Offender Registration Act – Ordinance, #11-400-11, shall be considered Tier 3 offenses.
The registering officer shall ensure that each registered sex offender appears in person at the tribal department of public safety to keep their registration current based on the level at which the person has been tiered on the following schedule:

1. Tier 1 offenders – once a year for 15 years from the date of conviction.
2. Tier 2 offenders – once every 180 days for 25 years from the date of conviction.
3. Tier 3 offenders – once every 90 days for life.

In certain circumstances, an offender may have the period of registration and verification reduced. However, any offender wishing to reduce the registration period must file a petition in the tribal court seeking a reduction based on the conditions outlined in Article VII of the Sex Offender Registration Act – Ordinance #11-400-11. Registering officers are not authorized to make adjustments to the registration period without a court order.

Recapture

The Sex Offender Registration Act – Ordinance #11-400-11 requirements are retroactive. Consequently, there may be individuals who are not presently registered or whose registration requirements previously ended, who must now register or re-register. The Ordinance also mandates that the Tribe must “recapture” those offenders who are required either register or re-register. This is the process the registering officer will follow to ensure that offenders are recaptured on the following schedule:

1. Tier 1 offenders – within one year following enactment of the Ordinance.
2. Tier 2 offenders – within 180 days following enactment of the Ordinance.
3. Tier 3 offenders – within 90 days following enactment of the Ordinance.

Incarcerated Sex Offenders

For each individual incarcerated by the tribe, the registering officer shall review the full criminal history including, tribal, state and federal records to determine if the individual has ever been convicted of a sex offense in any court. If a sex offense is reflected in the criminal history and the individual is not already registered in any jurisdiction, the registering officer shall obtain information concerning that offense and determine if the individual is required to be registered under the federal Sex Offender Registration and Notification Act and the Sex Offender Registration Act – Ordinance #11-400-11. For those who are required to register or re-register, the registering officer shall ensure that the individual is entered into the registry and that all necessary information is obtained.

Offenders Currently on Probation

The registering officer shall regularly review the list of individuals on probation in the tribal justice system to determine if they have prior convictions for sex offenses in any jurisdiction for which they are not presently registered. All tribal, state and federal criminal records shall be reviewed to make this determination. If a sex offense is reflected in the criminal history and the individual is not already registered in any jurisdiction, the registering officer shall obtain
information concerning that offense and determine if the individual is required to be registered under the federal Sex Offender Registration and Notification Act and the Sex Offender Registration Act – Ordinance #11-400-11. For those who are required to register or re-register, the registering officer shall ensure that the individual is entered into the registry and that all necessary information is obtained.

Currently Registered Offenders

The registering officer shall review the record of all individuals currently registered as sex offenders with the tribe under existing tribal law and determine if additional information must be obtained or if any adjustments must be made to their registration status pursuant to the requirements of the Sex Offender Registration Act – Ordinance #11-400-11.

Offenders Re-entering the System

The registering officer shall review the Tribal Court’s list of individuals set for arraignment. Each listed individual’s tribal, state and federal criminal record shall be accessed to determine if they have been convicted of a sex offense. If a sex offense is reflected in the criminal history and the individual is not already registered in any jurisdiction, the registering officer shall obtain information concerning that offense and determine if the individual is required to be registered under the federal Sex Offender Registration and Notification Act and the Sex Offender Registration Act – Ordinance #11-400-11. For those who are required to register or re-register, the registering officer shall ensure that the individual is entered into the registry and that all necessary information is obtained.

Known Offenders

If a registering officer knows of an individual with prior sex offense convictions who has not otherwise been recaptured, the officer shall review that individual’s tribal, state and federal criminal history to determine if they are obligated to register with the tribe under the federal Sex Offender Registration and Notification Act and the Sex Offender Registration Act – Ordinance #11-400-11.

Checklist and Forms

In addition to completion of the registration form, a checklist shall be completed in all cases to ensure that all required information has been obtained and procedures have been followed (see Form 1). All officers in charge of registering sex offenders for the tribe, after having determined an individual is required to register with the tribe and the tier to which they are to be assigned, shall ensure that a registration form is fully completed (see Form 2) and that all information obtained is entered into the National Tribal Sex Offender Registry within 3 business days. Both forms shall also be scanned into .pdf format and retained in electronic format on a computer housed with the tribes in an electronic file folder clearly identifying the individual registrant. A paper file shall also be created for each offender and a hard copy of all forms shall be retained in that file.
- **Absconder status**: If the offender is in violation of the code or cannot be located, the website must reflect this fact.
- **Criminal History**: A complete criminal history of any and all qualifying sex offenses for which the offender has been convicted must be included.
- **Current offense**: The website must also reflect the offense for which the offender is registered with the tribe.
- **Employer address**: The name may also be included, but is not required.
- **Name of the Offender**: This includes all aliases.
- **Photograph**: A current photograph of the offender must be maintained on the public website.
- **Physical description**: The physical description must include, at a minimum, the offender’s race, gender, height, weight, hair color and eye color, with any distinguishing tattoos, scars or piercings.
- **Residential address**: This includes anywhere the offender “habitually lives”.
- **School address**: The name may be included but is not required.
- **Vehicle information**: Included vehicle information must include the make and model of any known vehicles owned by the offender.

Despite the public nature of the registry, the following information is prohibited from being disclosed to the public:

- Non-conviction criminal history.
- Social Security numbers.
- Travel and immigration document numbers.
- Victim’s identity.

Upon completion of the registration checklist and registration form, the registering officers shall have the offender read and sign the Sex Offender Acknowledgment Form (**Form 3**). If it is clear to the registering officer that a particular individual is having a hard time reading the acknowledgment form or otherwise cannot read it, the registering officer shall read the form to the individual and clearly not on the form that the officer read it to the offender. The original hardcopy of this form shall be kept by the officer for the Department’s paper file and shall also be scanned in and kept in digitized format for the electronic file. A paper copy shall also be given to the offender.

Any time an offender changes his or her residential or mailing address, place or status of employment, place or status of schooling, or vehicle, the offender must inform the Tribe. Any time any of this information is changed, a Notice of Updated information must be generated (**Form 6**) and sent to all other jurisdictions where the offender is registered. It must also go to all other jurisdictions where the offender will be required to register due to the change in information.
Form 1
SEX OFFENDER REGISTRATION CHECKLIST

☐ ALL INFORMATION DIGITIZED
   (scanned into a .pdf document and housed in an electronic file).

☐ ALL INFORMATION ENTERED IN TO MICHIGAN TRIBAL SEX OFFENDER DATABASE

CRIMINAL HISTORY
☐ Date of all arrests
☐ Date of all convictions
☐ Status of parole, probation, or supervised release
☐ Registration status
☐ Outstanding warrants

DATE OF BIRTH
☐ Actual date of birth
☐ Purported date of birth

DNA SAMPLE
☐ Taken from offender
☐ Submitted for entry in to Combined DNA Index System (CODIS)

DRIVER'S LICENSE OR ID CARD
☐ Photocopy of all driver’s licenses and identification cards issued to offender by a jurisdiction.

EMPLOYMENT INFORMATION
☐ Name of employer
☐ Address of employer
☐ Any place employed, or will be employed, including volunteer or unpaid work or work release
☐ Transient or day labor information collected

☐ FINGER AND PALM PRINTS TAKEN
   (both must be digitized)

INTERNET IDENTIFIERS
☐ Email addresses
☐ Instant Message addresses or identifiers
☐ Any other designation or monikers used for self-identification
☐ All designations used for routing or self-identification on the internet

NAME
☐ Primary given name
☐ Nicknames, aliases, pseudonyms generally, regardless of context
☐ Ethnic or Tribal names by which offender is commonly known

PASSPORTS AND IMMIGRATION DOCUMENTS
☐ Digitized copy of passport obtained
☐ Digitized copy of immigration documents obtained

PHONE NUMBERS
☐ Telephone numbers and other designations used for routing or self-identification in telephonic communications.
☐ Landline phone numbers
☐ Cell phone numbers

PHOTOGRAPH TAKEN
☐ Updated copy unless appearance has not significantly changed:
   Tier 1: Annually
   Tier 2: Every 180 days
   Tier 3: Every 90 days

PHYSICAL DESCRIPTION
☐ Physical description: d.o.b., race, sex, height, weight, hair color, and eye color
☐ Any identifying marks, such as scars, tattoos, etc.
PROFESSIONAL LICENSING INFORMATION
☐ Concerning all licensing of the offender that authorizes the offender to engage in an occupation or carry out a trade or business.

RESIDENTIAL ADDRESS
☐ Address of each residence at which the offender resides or will reside
☐ If different, location or description that identifies where the offender “habitually lives”

SCHOOL ADDRESS
☐ Name of School
☐ School Address
☐ Of any institution where the offender is, or will be, a student

SOCIAL SECURITY NUMBER
☐ Valid social security number
☐ All purported social numbers

TEMPORARY LODGING INFORMATION
(when absent from residence for 7 days or more)
☐ Identifying information (location) of temporary locations
☐ Dates of temporary lodging
☐ If going outside Untied States, INTERPOL notified

☐ TEXT OF REGISTRATION OFFENSE
(text of offense the offender is convicted of and registered for must be provided to SORNA database, if not already there)

VEHICLE INFORMATION
☐ License plate number
☐ Registration number
☐ Color, make, model and year of the vehicle
☐ For all vehicles owned or operated by offender whether for work or personal use, including land vehicle, aircraft, and watercraft.
☐ Location where vehicle is frequently kept

Name of official completing form: __________________________ Department: __________________________ Date Completed: __________ Date entered into national registry: __________
Form 2
SEX OFFENDER REGISTRATION FORM

All public information (see Section 7.02 of the Model Act) shall be entered into the National Tribal Sex Offender Registry within 3 days of receipt by the Public Safety Department. All other information shall be retained in electronic form.

<table>
<thead>
<tr>
<th>Type or Print (Black or Blue Ink Only)</th>
<th>Sentencing Court:</th>
<th>Registered as:</th>
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<td>FBI # (if any)</td>
<td>Driver’s License or ID #</td>
</tr>
<tr>
<td>Passport / Immigration info.</td>
<td>State / Tribe of DL or ID</td>
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</tr>
<tr>
<td>Other Identifying Marks</td>
<td>Vehicle Info: license, registration, color, make, mode, year</td>
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<tr>
<td>Professional License (type and number)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Email Address(es)</td>
<td>IM Address</td>
<td>Internet Names Used</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other Designations / Identifiers on Internet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Phone Numbers:</td>
</tr>
</tbody>
</table>

Information for All Sex Offenses Ever Convicted:

<table>
<thead>
<tr>
<th>Date of Arrest</th>
<th>Arresting Agency</th>
<th>Conviction</th>
<th>Date of Conviction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Arrest</td>
<td>Arresting Agency</td>
<td>Conviction</td>
<td>Date of Conviction</td>
</tr>
<tr>
<td>Date of Arrest</td>
<td>Arresting Agency</td>
<td>Conviction</td>
<td>Date of Conviction</td>
</tr>
</tbody>
</table>

Educational Institution if currently (or will be) attending / employed / volunteering check here:

| Name of Institution | Location | Dates of Attendance: |

Residential Location (known / anticipated / habitual)

<table>
<thead>
<tr>
<th>Street name or general description (No P.O. Box)</th>
<th>Mailing Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street name or general description (No P.O. Box)</td>
<td>(If different from Residential Location)</td>
</tr>
<tr>
<td>City</td>
<td>City</td>
</tr>
<tr>
<td>State</td>
<td>State</td>
</tr>
<tr>
<td>Zip</td>
<td>Zip</td>
</tr>
</tbody>
</table>

Place of Employment (including information related to transient or day labor employment)

| Name of Employer | Address | City | State | Zip |

Description of Crime Requiring Registration:

| Victim Information (Do not include name) | Age | Race | Sex | Relationship to Offender: |

Name of official completing form: Department: Date Completed: Date entered into national registry:
Form 3
SEX OFFENDER ACKNOWLEDGEMENT FORM

1. I have been given a copy of the Sex Offender Registration Act – Ordinance #11-400-11.
2. Individuals who have been convicted of a qualifying sex offense as outlined in the Sex Offender Registration Act – Ordinance #11-400-11 or the federal Sex Offender Registration and Notification Act must register as a sex offender with the Tribe if:
   a. They were convicted by the Tribe of the qualifying offense;
   b. They were incarcerated by or with the Tribe for the qualifying offense;
   c. They reside within the exterior boundaries of the reservation or otherwise reside on property owned by the Tribe in fee or trust regardless of the location;
   d. They are employed (including volunteer work) by the Tribe in any capacity or are otherwise employed within the exterior boundaries of the reservation or on a property owned by the Tribe in fee or trust regardless of the location; or
   e. They are a student, in any capacity, within the exterior boundaries of the reservation or on property owned by the Tribe in fee or in trust regardless of the location.
3. Sex offenders required to register with the Tribe shall complete a sex offender registration form and shall otherwise provide the Tribe’s Department of Public Safety with the following information: criminal history, date of birth, DNA samples, driver’s licenses, identification cards, passports and immigration documents, employment information, finger and palm prints, internet identifies, name, phone numbers, picture, physical description, professional licensing information, address (residential and mailing) school information, social security number, temporary lodging information, conviction offense(s) information and vehicle information.
4. Pursuant to Tribal and federal laws, anyone who is required to register with the Tribe shall do so in the following timeframe:
   a. If incarcerated, before release from imprisonment for the registration offense;
   b. If not incarcerated, within 3 days of sentencing for the registration offense; and
   c. For foreign, federal and military convictions, a sex offender must appear in person at the Tribe’s Department of Public Safety within three business days of establishing a residence on the reservation or Tribal property after either a release from incarceration or, if not incarcerated, sentencing for purposes of complying with the Sex Offender Registration Act – Ordinance #11-400-11 or the federal Sex Offender Registration and Notification Act.
5. All sex offenders required to register with the Tribe must immediately appear at the Tribe’s Department of Public Safety in person to update any change in their name, residence (including termination of residence), employment, school attendance, vehicle information, temporary lodging information, email address(es), phone number(s), Instant Messaging address(es) and any other designation used in internet communications, posting or telephone conversations. In the event of a change in temporary lodging, the sex offender shall immediately notify the jurisdiction in which the sex offender will temporarily be staying.
6. All sex offenders who are employed by the Tribe in any capacity or otherwise are employed within the exterior boundaries of the reservation or on property owned by the Tribe in fee or in trust regardless of the location that change or terminate their
employment shall immediately appear in person at the Tribe’s Department of Public Safety to update that information.

7. Any sex offender who is a student in any capacity within the exterior boundaries of the reservation or on property owned by the Tribe in fee or trust regardless of the location who changes schools or terminates schooling shall immediately appear in person at the Tribe’s Department of Public Safety to update that information.

8. A sex offender who is or should be registered with the Tribe shall at a minimum appear in person at the Tribe’s Department of Public Safety for purposes of keeping registration current in accordance with the following schedule:
   a. For Tier 1 offenses – once every 15 years from the date of conviction.
   b. For Tier 2 offenses – once every 180 days for 25 years from the date of conviction.
   c. For Tier 3 offenses – once every 90 days for life.

9. At each in-person verification, a sex offender shall permit the Tribe’s Department of Public Safety to take a current photograph of the offender and shall review existing information for accuracy.

10. The following information, related to the sex offender, shall be maintained on a national sex offender registry website: any registration requirement violations, if absconded, all sex offenses for which convicted, all sex offenses for which registered, address of employed, current photograph, physical description, residential address including habitual residences, all addresses of schools attended and vehicle license plate number with a description of the vehicle.

11. Any failure to appear for registration, absconding or other violation of either the federal Sex Offender Registration and Notification Act or the Sex Offender Registry Act – Ordinance #11-400-11 registration form will result in criminal or civil sanctions, possibly including banishment, whether pursuant to a Tribal or federal enforcement action.

I have read or had read to me and understand the above laws and regulations regarding my registration as a sex offender.

_________________________________________   ________________________
Sex Offender Name (printed)                     Date

_________________________________________
Sex Offender Signature

| Name of official completing form: | Department: | Date Completed: | Date entered into national registry: |
Form 4  
CHANGE OF INFORMATION FORM

All public information (see Article XI of the Sex Offender Registration Act – Ordinance #11-400-11) shall be entered into the National Tribal Sex Offender Registry within 3 days of receipt. All other information shall be retained in electronic format.

PRIOR:
Residential Location (known / anticipated / habitual) | Mailing Address
Street # / Name or general description (No P.O. Box) | (If different from residential location)

| City | State | Zip | Phone # (land / cell) | City | State | Zip |

Place of Employment (including information related to transient or day labor employment)
Name of Employer | Address | City | State | Zip | Phone Number

Education Institution
Name of Institution | Location

Vehicle and Licensing Information
Vehicle Info. (Lic., reg., color, make, model, year) | Professional Licenses (type, number)

Internet Identifiers
Email Addresses | IM Addresses | Names Used | Other Designations / Identifiers

This is to advise you that the above-named registered sex offender has moved or otherwise absconded and has not notified the Tribe of his or her new address or location. This person may be in violation of the Sex Offender Registration Notification Act and the Model Tribal Sex Offender Registration Code. You may wish to review this matter with your prosecuting attorney.

After making reasonable attempts, the Tribe has been unable to locate the above-named subject. For this reason, the Tribe is requesting that a warrant be sought for the sex offender’s arrest.

Should you develop information concerning where this sex offender has moved, please contact the Tribe’s Department of Public Safety immediately at the following address and number:

Little River Band of Ottawa Indians  
Department of Public Safety  
3031 Domres Road  
Manistee, MI 49660  
(231) 398-3414
Form 5
NOTICE OF UPDATED INFORMATION FORM

To: New / Other Jurisdiction  
    Insert Address

Date: Insert Date of Letter

Re: Notification of Sex Offender Registrant Updated Information

The following sex offender is registered with the Little River Band of Ottawa Indians. We understand that this offender is also either currently registered, or will be required to register, in your jurisdiction based on recent changes to residency, employment or schooling. The offender’s information has been updated as follows:

Original Identifying Information

Name: ____________________________  Date of Birth: ____________

Race: ____________________________

FBI #: ____________________________

Address: ____________________________________________

Employment Information: ____________________________________________

School Information: ____________________________________________

Updated Information

Date of Change or Anticipated Change: ____________________________

New Address: ____________________________________________

New Employment: ____________________________________________

New School: ____________________________________________

For further information, feel free to contact us at the following address and phone number:

Little River Band of Ottawa Indians  
Department of Public Safety  
3031 Domres Road  
Manistee, MI 49660  
(231) 398-3414