

**Little River Band of Ottawa Indians**

1762 U.S. 31 South  
Manistee MI 49660  
(231) 723-8288

Resolution No. #00-0522- 03

**Designation of Additional Holders of  
Tribal Credit Cards and Establishing Limits and Procedures  
for Use of Such Credit Cards**

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. §1300k et seq.)(hereinafter "Little River Act"); and

WHEREAS, pursuant to Article IV, Section 7 (i) of the Tribal Constitution, the Tribal Council is authorized to manage Tribal funds and to borrow money for public purposes and to secure the repayment of the same; and

WHEREAS, the Tribe has established a number of general and special – purpose checking accounts with Huntington National Banks; and

WHEREAS, Huntington National Bank is willing to extend credit to the Tribe, to permit Tribal officials to purchase tangible goods and to cover travel-related expenses with credit cards; and

WHEREAS, the Tribal Council believes that the duties and responsibilities of Tribal Council officials are such that it is reasonable and necessary for these officials to have access to credit; and

WHEREAS, the Tribal Council wishes to establish certain dollar and procedural limits on the use of the credit of the Tribe.

NOW THEREFORE IT IS RESOLVED THAT the Tribal Council of the Little River Band of Ottawa Indians hereby designates and authorizes the persons listed below to receive and utilize Tribal credit cards as provided in this Resolution:



<u>Official:</u>	<u>Credit Limit:</u>
Joan Spalding;	\$5,000.00
William Willis;	\$15,000.00
Charles Fisher:	\$1,000.00
Carol Bennett:	\$1,000.00
Donald Koon:	\$1,000.00
Janine Sam-Szpliet:	\$1,000.00
Kathy Berentsen:	\$1,000.00
Connie Waitner:	\$1,000.00
Lisa McCatty:	\$1,000.00
Elaine Porter:	\$1,000.00

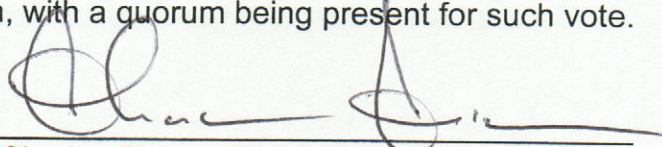
IT IS FURTHER RESOLVED THAT the Tribal Council hereby directs that, until such time as the Tribal Council develops specific procedures governing the use of Tribal Credit cards, the following controls shall govern the use of line of credit authorized by this Resolution:

- (a) Tribal Credit cards may not be used for the purchase of goods or services unless such purchase is supported by a Requisition and Purchase Order, and is in accordance with the approved budget for the Tribal Council;
- (b) Tribal Credit cards may not be used for the purchase of lodging or travel-related expenses unless the same are authorized on an approved Travel Advance Form. Receipts for all expenditures for lodging or travel-related expenses made with a Tribal Credit card shall be attached to the Travel Close-out Form;
- (c) The records pertaining to use of Tribal Credit cards shall be periodically reviewed for compliance with these procedures by Tribe's Accounting Department and Tribal officials may be held personally responsible for obligations incurred in violation of these procedures.
- (d) A copy of this Resolution will be delivered to Huntington National Banks by the Tribal Council Recorder, within five (5) business days of the date of this Resolution so that the Credit Cards can be obtained.



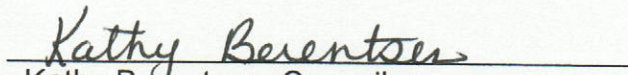
**CERTIFICATE OF ADOPTION**

I do hereby certify that the foregoing resolution was duly presented and adopted by the Tribal Council with 6 FOR, 3 AGAINST, 0 ABSENT, and 0 ABSTAINING, at a Regular Session of the Little River Band of Ottawa Indians Tribal Council held on May 22, 2000, at the Little River Band Community Center in Manistee, Michigan, with a quorum being present for such vote.



Charles Fisher, Council Recorder

Attest:

  
Kathy Berentsen, Councilor