



## **Little River Band of Ottawa Indians**

375 River Street  
Manistee, Michigan 4960  
(231) 723-8288

### **Resolution # 04-1222-531**

*Authorizing Access to the Enrollment Department Address Database by the Tax Department  
and Use of Address Data by the Accounts Payable Department*

WHEREAS, the status of the Gaá Čhíng Ziíbi Daáwaa Aníshinaábek (Little River Band of Ottawa Indians) as a sovereign and Treaty-making power is confirmed in numerous treaties, from agreements with the initial colonial powers on this land, to various treaties with the United States; and

WHEREAS, the Little River Band of Ottawa Indians (Tribe) is descended from, and is the political successor to, the Grand River Ottawa Bands, signatories of the 1836 Treaty of Washington (7 Stat. 491) with the United States, as reaffirmed by federal law in P.L. 103-324, enacted in 1994; and

WHEREAS, the Tribe adopted a new Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribal Council is authorized under Article IV, Section 7(a) to provide for the public health, peace, morals, education, and general welfare of the Little River Band and its members; and

WHEREAS, the Enrollment Department address records are the official tribal records of address locations for each tribal member; and

WHEREAS, the address records for tribal members maintained in the accounts payable system within the accounting department should be identical to the address records maintained by the Enrollment Department; and

WHEREAS, the Tax Department must maintain accurate records of tribal member physical addresses for periodic reporting of resident and non-resident status under the current tax agreement with the State of Michigan; and

WHEREAS, the Chief Financial Officer has requested that the Accounts Payable Department receive at least monthly electronic downloads of the Enrollment Department Database address records to maintain the accuracy of accounting systems; and

WHEREAS, the Chief Financial Officer has requested that the Tax Department be given read-only access to specific information in the Enrollment Department Database for the purpose of producing reports required for compliance with the Tax Agreement between the Little River Band of Ottawa Indians and the State of Michigan; and

WHEREAS, the Enrollment Department Director, MIS Department Director, Chief Financial Officer, Controller, and Tax Officer have worked to outline the policy and procedures required to implement the requested information exchanges as outlined in the attached documents.

WHEREAS, the Enrollment Ordinance, section 11.04(b)(6) authorizes use of enrollment information for the purposes of program related activities; and

WHEREAS, the Tribal Council has requested the privacy policy that will be utilized in regards to the electronic transfer of information which has been submitted to the Tribal Council for review; and

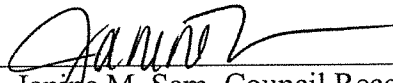
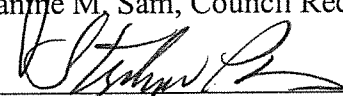
NOW THEREFORE IT IS RESOLVED THAT the Tribal Council of the Little River Band of Ottawa Indians hereby authorizes the Accounts Payable Department to receive at least monthly electronic downloads of the Enrollment Departments Database address records for use in updating accounting records; and

IT IS FURTHER RESOLVED THAT the Tribal Council of the Little River Band of Ottawa Indians hereby authorizes the Tax Department to have read-only access to specific information from the Enrollment Database, as outlined in the attached policy; and

IT IS FURTHER RESOLVED THAT the Tribal Council of the Little River Band of Ottawa Indians hereby approves the attached policy for the use of enrollment Department database records.

**CERTIFICATE OF ADOPTION**

I do hereby certify that the foregoing resolution was duly presented and adopted by the Tribal Council with 7 FOR, 0 AGAINST, 0 ABSTAINING, and 2 ABSENT, at a Regular Session of the Little River Band of Ottawa Indians Tribal Council held on December 22, 2004, at the Little River Band Dome Room in Manistee, Michigan, with a quorum being present for such vote.

  
Janine M. Sam, Council Recorder  
  
Stephen Parsons, Council Speaker

Attest:

Distribution: Council Records  
Tribal Ogema  
Chief Financial Officer  
Enrollment Department    Accounting Department