



Little River Band of Ottawa Indians

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APPROVED

10/14/97

**LITTLE RIVER BAND OF OTTAWA INDIANS
TRIBAL COUNCIL SPECIAL MEETING MINUTES
MONDAY, SEPTEMBER 29, 1997**

PRAYER. The prayer was given by Bill Memberto.

I. CALL TO ORDER. The meeting was called to order by Chairperson Robert Guenthardt at 6:05 p.m. at the Tribal office located at 310 Ninth Street, Manistee.

II. ROLL CALL. Roll was taken by Chuck Fisher. Council members present: Kim Kequom, Bill Memberto, Kathy Berentsen, Robert Guenthardt, Don Koon, and Chuck Fisher. Absent: Steve Parsons.

III. OLD BUSINESS

A. PROPOSED BUDGET FOR CALENDAR YEAR 1997, BIA PROGRAMS.

Chris started off by giving an explanation for Program #263, Indian Child Welfare. He said any explanations on this program are noted in the margin. Chris said that the carryover for 1996 is scattered throughout the programs and the total is \$177,760.00. He said that after talking with Bill B. about the Michigan Indian Legal Services contract, we will probably be able to cover the contract this year, which is about \$25,000.00. Chris said that as far as salaries/wages for each program, he calculated the salaries/wages amount by using the current people he knew were on that program. He said that if anyone has anything they feel should be added to the budget for a particular program to please give it to him for consideration. Chris then went on to Program #264, Education. Most of the expenditures in this program have been the Higher Education Scholarships with almost all of the 1996 carryover spent. Moving on the Program #265, Housing, Planning & Economic Development, he said he set aside \$500.00 for contractual use for Wes Andrews. He said that we had \$35,000.00 carried over last year for housing improvement and didn't spend any of it and this year we carried over \$35,000.00 and haven't spent any, so Missy has been putting things together to start using that money up. Chris said that he would like to see \$20-30,000.00 spent before the year is done otherwise the BIA will start to ask why we haven't used it and then we'll get cut back on the money. This is for furnaces, weatherization, etc. Missy said that all applicants will be serviced according to income level and chosen through a selection process. Chris said

that Program #266, Natural Resources has figured in the salaries/wages with the Wildlife Biologist added on. He said that some purchases that should be figured in on this program include night-time binoculars and a gun because right now Tom is using his own gun from home and shouldn't have to do that. Also added on is the conservation truck which has already been ordered. Program #267, which is Court Services, has money budgeted for a law library of which some books have already been ordered. Some carryover for this program include some money for furniture which will probably be some fireproof file cabinets. Chris said that Program #268, Enrollment, budgeted salaries/wages, fringes and payroll taxes, supplies, travel, telephone, postage, copies, space costs and committee stipends. Most of these are the current spending level for Enrollment. Chris said he also budgeted for computer supplies because Diane would like a new color printer. As for Program #269, Social Services, the budget includes salaries/wages for Kim and half of Chuck's wages and the usual items such as supplies, travel, telephone, copies, etc. Kim asked there is a spot for items like books, file cabinets, etc. Chris said that Program #271, Support to BIA programs, is mainly for Giana's use in dealing with BIA programs. Program #272, Elders program, is yet to be decided because the Elders are going to help decide the budget items when they meet on October 4, 1997. Right now, the budget for the Elders is \$3,764.00. Chris reported that Program #161, Indirect Cost Pool, is basically the same as all of the program budgets. He said that several times the Council has requested doughnuts for the Council meetings and we didn't have a budget for that but now we do since he created one. There is \$500.00 set aside for doughnuts for the rest of this year. Kim asked how the newsletter expenses are divided. Chris said that he takes the number of employees in each department and divides that into the cost of the newsletter to come up with the dollar amount to be assigned to each department. He said that the cost of weekly cleaning of the building is split between the departments as well. Chris mentioned that we also have a scheduled audit coming up that needs to be done by a CPA. Moved by Kim, to support the Proposed Budgets for Calendar year 1997, BIA Programs after Council Discussion and Revisions with Bob's Authorization of Submittal, seconded by Chuck, all in favor (6), (0) opposed, (1) absent. Motion carried.

B. DRAFT OF "NEW" ENROLLMENT ORDINANCE. Bill B. said the purpose of these changes are to make the Ordinance more consistent with the practices that have been taking place regarding processing applications. Another purpose is to clarify some provisions and to add some new sections that deal with the appeals process, dis-enrollment process and when members relinquish their membership. These changes are being geared towards the pending Judgment Fund Distribution so members cannot enroll and then dis-enroll to collect more per capita payments. Some new provisions deal with the confidentiality of names and addresses for survey purposes through Tribal programs. A new section is to clarify the criteria for people wanting to enroll. It also states provisions of the Enrollment Committee, such as lowering the number of committee members from 5-7 to 3-5 people. Bill B. said that the difference between dis-enrollment and relinquishment is that when someone dis-enrolls, it

is because of a mistake found in the enrollment process or when the enrollment officer finds that someone is dual-enrolled. Relinquishment is when chooses to give up their membership with the Tribe. He said a section that was added is when someone cannot be enrolled due to not being able to prove ancestry, the enrollment officer must put in writing why they are not qualified and then the applicant has 30 days in which to appeal the decision. Bill B. said that the Ordinance would also state that if someone dis-enrolls or relinquishes their membership, they cannot re-enroll with the Tribe until after five (5) years. Another section deals with the process of appeals and another section with the confidentiality of the members' names and addresses. Discussion was lead as to who can obtain a list of members' names and phone numbers and how they can obtain the list. It was suggested to publish a directory of Tribal members' names, addresses, and phone numbers, but it would be an option for the member if they would like the information published. It was decided to look at the "new" Enrollment Ordinance at the October 12, 1997 Council meeting after revisions were made.

C. ROLE RESPONSIBILITY OF TRIBAL COUNCIL V.P., SECRETARY AND TREASURER. This was put on the agenda for discussion, but Bob felt that the mentioned officers are already fulfilling their responsibilities therefore, the Council moved on to New Business.

IV. NEW BUSINESS

A. FEDERAL PROPERTY ASSISTANCE PROGRAM DESIGNEES. It was asked why non-members were going to be authorized to accept the Federal Surplus and not staff that are tribal members. Joan Spalding mentioned to the Council that her brother is a purchaser for the Federal Surplus in Cadillac. Discussion was lead as to why the Tribe bought the Forest Service Building and the MESC building. Bill B. explained that the buildings were bought mainly with a HUD grant and with a loan. Joan Spalding suggested that maybe at every Council meeting have Bob give a brief update on what went on during the month regarding grants, purchases, etc. It was suggested to have only department heads to be authorized to accept Federal Surplus and it was also mentioned that it should be only tribal members. The Council suggested to replace Christian Holz and Steve Bronson with Jay Sam and Tom Guenthardt. Moved by Bill M, to support Resolution #97-0929-01, Federal Property Assistance Program Designees, with the change of Jay and Tom to replace Christian and Steve, seconded by Kim, all in favor (6), (0) opposed, (1) absent. Motion carried.

B. GHOST SUPPER BUDGETS. Kim said that the Traditional Meals budget close-out deadline is September 30, 1997 so the budget for the Ghost Suppers must be taken out of another program and she would like to suggest the Social Services budget. Don asked where the budget suggestions came from. Kim said that they are just hypothetical figures. Kathy suggested to downsize some of the costs. Kim explained that if we don't have a budget for this, there won't be

any Ghost Suppers. Moved by Bill M., to support the creation of a budget for the Ghost Suppers by taking it out of the Social Services Program, seconded by Chuck, all in favor (6), (0) opposed, (1) absent. Motion carried.

C. GOVERNMENT VEHICLE LEASE. Steve said currently, the CHRs have clocked around 9,000 miles. He said that the CHRs should have a liability insurance on their car but currently do not because of the price. If we are to get a government vehicle, in particular a van, he estimates we would be paying about 10.5 cents per mile. He said that there are a few different types of vans. We could get a Sedan for \$146.00 a month at 10.5 cents per mile or an Aero Star mini-van for \$176.00 a month at 13.5 cents per mile. Bob asked Steve if would be cheaper to get a bigger vehicle and let other programs use it as well. Steve said probably, it would be just a matter of figuring the accounting. Moved by Bill M., to support the request of approval to lease a government vehicle, seconded by Chuck, all in favor (5), (0) opposed, (1) abstaining (Kathy), (1) absent. Motion carried.

D. RESOLUTION OF SUPPORT TO APPLY FOR MINI-GRANT FROM TRAVERSE AREA ARTS COUNCIL. Bill W. explained that it is a \$2,000 mini-grant which we received two years ago to help fund the pow wow. This time it will fund cultural activities such as drum sessions. He said that the actual budget we will be asking for is \$1,636.72. Bill W. said that \$800 would be for the instructor and there would be 16 classes (2 hours each class) for 8 months (2 classes per month). He mentioned that traditionally, only males can drum, but females can learn to sing. Bob said he thought females can sing at a pow wow-- they stand behind the males who are around the drum. Bill W. said he already talked to Phil Memberto, the lead singer for Odawa Nations/Swirling Winds, regarding the classes. Moved by Kim, to support Resolution #97-0929-02, Drum Instruction Funding, seconded by Kathy, all in favor (6), (0) opposed, (1) absent. Motion carried.

E. GRANT APPLICATION REQUEST APPROVAL TO SUBMIT SECOND GRANT TO THE TRAVERSE AREA ARTS COUNCIL FOR A CULTURAL ACTIVITIES PROGRAM. Chuck said that this is basically just like the grant mentioned above, but it is for classes regarding regalia. The classes would explain how to do beadwork, make a shawl, make moccasins, etc. He said that the classes are not restricted to just the Manistee area and this grant would provide for all of the necessary supplies. Moved by Kim, to support Resolution #97-0929-03, seconded by Don, all in favor (6), (0) opposed, (1) absent. Motion carried.

F. DECISION ON WHETHER OR NOT TO ACCEPT "CULTURAL" VIDEO AS A FINISHED PRODUCT AND SUBMIT IT TO OPENING DOORS. Steve said that the video is behind on completion and has been brought up several times as to what should be done with it. Kim said that at the last Management Team meeting, it was agreed to have Kareen Lewis edit the tape. Kim said that she'll

call Kareen and see how long before she can have the tape done and then Steve will talk to ITC to let them know when they should expect it.

G. CHS POLICIES. Steve said that he isn't asking for action by the Council on this but he would like the Council to review the policies and give him feedback on it so he can have some guidelines in place regarding the CHSDA expansion. Kathy asked that this be tabled until the October 26, 1997 Special Session so that the Health Board could review this at their October 20, 1997 meeting. Bill M. agreed that it should be tabled since the Council received the policies just before the meeting. Moved by Kathy, to table the CHS policies until the October 26, 1997 Special Session, seconded by Bill M., all in favor (6), (0) opposed, (1) absent. Motion carried.

V. CONCLUDING BUSINESS

A. NEXT MEETING. Bob said that the next meeting is October 12, 1997 at 10:00 a.m. to discuss the Strategic Plan.

B. ADJOURNMENT. Moved by Kim, to adjourn the meeting at approximately 9:00 p.m., seconded by Don, all in favor (6), (0) opposed, (1) absent. Motion carried.

C. CLOSED SESSION. Moved by Kim, to move into closed session regarding Personnel Issues, seconded by Kathy, all in favor (6), (0) opposed, (1) absent. Motion carried.

10/29/97--vc