



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Prosecutor - Department of Prosecutor's Office – FT - Contractual

Summary: This position serves as the chief law enforcement officer responsible for the prosecution of violations of the Tribe's Constitution, criminal laws, conservation laws, ordinances, regulations, and resolutions in Tribal Court. The incumbent acts independently, exercising his/her own prosecutorial discretion.

Employment Qualifications: *A qualified candidate offers the following:*

- J. D. Degree from an ABA accredited law school; and
- A license to practice law in the State of Michigan; and
- A minimum of three (3) years of litigation experience, prior criminal law experience preferred; and
- Previous litigation experience in a tribal court system; and
- A demonstrated understanding of the ICWA and the MIFPA, prior experience working as an attorney in the child welfare system preferred.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Level: \$75,545 - \$120,217; 4 Year Appointment; Exempt / Bi-Weekly Pay

Application Instructions:

Obtain an application form and a copy of the position description by contacting Human Resources at:
LRBOI HR Department, 2608 Government Center Drive, Manistee MI 49660
Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

To apply please submit completed application, cover letter, resume, degree transcripts certifications/licensures relevant to position and asked for in the qualification section above, any and all certifications/trainings relevant to position and copy front/back of Driver License; no later than 5:00 pm on **10/13/2020** to:

LRBOI HR Department, 2608 Government Center Drive, Manistee MI 49660
Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov. Fax: 231-331-1233

Incomplete or late submissions will not be considered.

Conditions of employment with the Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test and background investigation. Candidates for this position will be required to have dependable transportation available to them without notice.

For further information, please contact the LRBOI HR Department.

Posted 09/29/20

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