



Agenda Request Form
Add Item to Agenda for Meeting on

____/____/20____
Indicate what date Ex. 07/04/2024

1. **Agenda Topic/Title:**

2. **Submitted By:**

A. ☐ Tribal Council _____

B. ☐ Ogema _____

C. ☐ Tribal Member _____

3. **Placement on Agenda:**

A. Old Business: Indicate which it is

i. ☐ Update/Status

ii. ☐ Final Report/Information

B. ☐ New Business

C. Closed Session: Indicate which it is

i. ☐ Minutes

ii. ☐ Litigation

iii. ☐ Personnel

iv. ☐ Bids & Contracts

4. **Action Requested:**

A. ☐ Approval by Motion

D. ☐ Approval of Ordinance

B. ☐ Approval by Resolution

E. ☐ For Information Only

C. ☐ Approval of Regulation

F. ☐ Other, Please Specify

5. **Rationale/Explanation:** _____

6. **If approved, what follow-up actions will be needed to implement this decision?**

7. **Assigned to:** _____ **To be completed by (date):** _____

Signature _____ Date: _____

NOTICE:

1. Agenda items must be submitted by Tuesday, one week before the Wednesday meeting, to be included on the agenda.
2. If you, or your representative, are not present, your item may be removed without any further action.
3. Any item placed in Closed Session may be moved to Open Session at the Tribal Council's discretion.