



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position: Conservation Officer – (Road Patrol Officer when needed) Public Safety Department - (1) Full Time – UPDATED**

**Summary:** This position is responsible for the enforcement of tribal conservation laws and regulations, and the protection of wildlife, fisheries, and tribal-owned land within the reservation and ceded territories. Enforcement of Tribal, Federal, and State laws and ordinances, and the protection of life and property within the reservation boundaries; within the scope of their authority.

### **Employment Qualifications:**

A qualified candidate:

- Minimum of twenty-one (21) years of age; and
- Has obtained a High School Diploma or GED, **Associates Degree in Criminal Justice or related field preferred;** and
- Non-restricted Michigan Operator's License with the ability to be insured under the company's policy; and
- Is licensed by the Michigan Commission on Law Enforcement Standards (MCOLES), or is certifiable at hire.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** NE10

**Hiring Wage:** \$17.97

**Status:** Non-Exempt Hourly/Bi-weekly Pay

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test, a physical and psychological examination in accordance with MCOLES certification guidelines, an extensive background investigation, possession of a non-restricted Driver's License throughout employment and being insurable under the Tribe's auto policy, and successfully completing an twelve month (12) introductory period (based on qualifications at time of hire).

### **An employee must have:**

1. Passed academy training and obtained a Michigan Commission on Law Enforcement Standards (MCOLES) licensure, or complete MCOLES waiver of training where applicable; and
2. The ability to obtain BIA Special Law Enforcement Commission during the introductory period (contingent on availability of training).

### **Application Instructions:**

Obtain an application form and a copy of the position description by contacting Human Resources at:

**LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660**

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) or [jobs@lrboi-nsn.gov](mailto:jobs@lrboi-nsn.gov)

**To apply please submit completed application, cover letter, resume and relevant certifications and/or licensures (MCOLES required) – Copy of Valid Michigan Operator's License (front and back); no later than 5:00 pm on November 01, 2019 to:**

**LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660**

Fax: (231) 398-9101; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) or [jobs@lrboi-nsn.gov](mailto:jobs@lrboi-nsn.gov)

**Incomplete Submissions will not be considered**

*For further information, please contact the LRBOI HR Department.*

Posted 10/04/2019

**Remove 11/01/2019**