



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position:** **EVS Technician – Maintenance Department – Repost (Full time - Regular)**

**Summary:** The position is responsible for performing routine and repetitive cleaning activities in assigned areas within assigned areas, maintaining a safe and sanitary work environment. This work will include assisting with the cleaning of the Health Services Clinic – 6 am start.

**Employment Qualifications: Minimum Necessary Qualifications -**

- A minimum of 18 years of age; and
- Willingness to be trained; and
- A valid Driver's License with the ability to be insured under the Tribe's auto policy; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** NE03 **Starting Rate:** \$15.00

**Status:** Non-exempt/Bi-weekly pay

**Background:** Extensive: Extensive

**Application Instructions:**

Obtain an application form on the Tribe's website and request a copy of the position description [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov) (under "Employment" heading) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov).

**To apply, please submit completed application, cover letter, resume, a copy of driver license and copies of relevant trainings/certifications as the relate to this position, to:**

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: [apply@lrboi-nsn.gov](mailto:apply@lrboi-nsn.gov).

**Incomplete submissions will not be considered**

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following; any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and passing an extensive background investigation prior to employment and successfully completing a 90-day introductory period.

*For further information, please contact the LRBOI HR Department.*

**Posted: 08/24/2022**

**Removal: 09/06/2022**