



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: EVS Technician – Maintenance Department – (2 - Full time - Regular)

Summary: The position is responsible for performing routine and repetitive cleaning activities in assigned areas within assigned areas, maintaining a safe and sanitary work environment. This work will include assisting with the cleaning of the Health Services Clinic – 6 am start and off campus tribal offices.

Employment Qualifications: Minimum Necessary Qualifications -

- A minimum of 18 years of age; and
- Willingness to be trained; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE03 Hiring Rate: \$15.00 – 17.06 – Commensurate with Verified Qualifications

Status: Non-exempt/Bi-weekly pay **Background:** Extensive

Application Instructions: Incomplete submissions will not be considered.

Obtain an application form on the Tribe's website and request a copy of the position description www.lrboi-nsn.gov (under "Employment" heading) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciagoff@lrboi-nsn.gov.

To apply, please submit completed application, cover letter, resume, a copy of driver license and copies of relevant trainings/certifications as the relate to this position, to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: apply@lrboi-nsn.gov.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following; any pre-employment interviews, skills testing, credentialing screening, reference checks, previous work history, passing a pre-employment drug test, passing an extensive background investigation prior to employment and successfully completing a 90-day introductory period.

For further information, please contact the LRBOI HR Department.

Posted: 09/22/2023

Removal: 10/05/2023