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TRIBAL COUNCIL

**Little River Band of Ottawa Indians**

2021 MAR 24 PM 2: 54



*Housing Commission Meeting  
Aki maadiziwin Conference Room  
2953 Shaw Be Quo-Ung  
Manistee, Michigan 49660*

Agenda  
January 7, 2021

1. Prayer
2. Call to order/Roll Call:
3. Approval of Agenda:
4. Approval of Minutes:
  - A.
  - B.
5. Housing Department Update:
6. Unified Legal Update: None
7. General Business: Old/New
  - A.
  - B.
8. Public Comment:
9. Hearing/Closed Session:
10. Next Meeting Date: *January 21, 2021*
11. Adjournment:



Little River Band of Ottawa Indians  
Compensation Payment Request  
Housing Commission Meeting

Meeting Held on: January 7, 2020

Members Present at Meeting:

1. Julia Chapman Julia Chapman Attended Yes ☒ No ☐
2. Marcella Leusby Marcella Leusby Attended Yes ☒ No ☐
3. Theresa Callis Theresa Callis Attended Yes ☒ No ☐
4. Margaret Kowalkowski Margaret Kowalkowski Attended Yes ☒ No ☐

Tom Guenthardt \_\_\_\_\_ Yes No

Sandy Lewis \_\_\_\_\_ Attended Yes ☐ No ☐

Ron Wittenberg \_\_\_\_\_ Attended Yes ☐ No ☐

Shannon Crampton \_\_\_\_\_ Attended Yes ☐ No ☐

Meeting start time: 10:00 a

Meeting end time: 12<sup>00</sup> pm

The Compensation is for Housing Commission is \$125.00 for attendance.

Certification

By the officer's signatures below, this commission certifies that the meeting identified above took place and the members listed were present and that the stipend be paid to the members present.

Theresa Callis  
Chairperson Signature

1/7/2021  
Date

Margaret Kowalkowski

1-7-2021

# Little River Band of Ottawa Indians



## Housing Commission Meeting Aki Maadiziwin Conference Room MEETING MINUTES January 7, 2021

### 1-3. Opening Prayer, Roll Call and Stipend

Commissioner Teresa Callis called meeting to order at 10:00 AM.

#### Roll Call:

Margaret Kowalkowski- Here	Marcella Leusby- Here	
Julia Chapman- Here	Teresa Callis- Here	

Quorum: 4-0-0-0

Others Present: On telephone -Elise Cuellar-McGovern, Tara Bailey

### 4. Approval of Agenda-

Motion to approve the Agenda for

Commissioner Julia Chapman made a motion to approve the agenda, Commissioner Margaret Kowalkowski seconded. Motion carries.

Margaret Kowalkowski- yes	Marcella Leusby-yes	
Teresa Callis- yes	Julia Chapman- yes	

Quorum: 4-0-0-0

### 5. Approval on Minutes- None

Motion to approve minutes for:

Commissioner made motion to approve minutes Commissioner seconds motion. Motion carries.

Margaret Kowalkowski-	Marcella Leusby-	-
Teresa Callis-	Julia Chapman-	

Quorum: 0-0-0-0

### 6. Closed Session: None

**7. Business:** Housing Commission Bylaws for 2021 are done, council ok'd them. Elise said we have 3 chapters that are not done. We need to go over Chapters 1 and 8 (done in August of 2019) to see if there any changes to be made.

Chapters 2 and 3 have to be revised. Elise said she needs to set up meeting with council to go over chapters 1, 6. And 7 so we can get them finalized.

Elise said she would get hold of Drew to see about a hand recorder and a printer for the Housing Commissioner to use at the Housing Conference room. Since the covid epidemic it has been very hard for the commission to get back in the housing department to use the copy machine. The Commission thought it would be easier to have a printer, scanner and copier set up in the meeting room for them to use.

Tara did not have the monthly report ready yet. She is working on a grant to build housing in the back woods acreage at Aki. There will be some duplex's, small houses and some apartments. She's just starting to work on it but she wanted to give us the heads up on it.

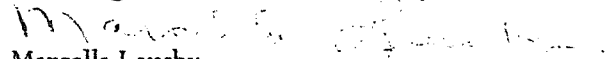
Tara received a letter of complaint about an elder at the apartments. This person is said to be harassing the tenants and not wearing a mask when they are around the residents. The elders are worried because they have had 2 elders that have passed from the covid at the apartment complex and this person seems to show no regard to the other elders. We asked Tara to send this person a letter regarding what she/he is doing is not acceptable at this time and to please the elders alone.

**8. Public Comment:** None

**9. Next Meeting:** January 21, 2021

**10. Adjournment:** Commissioner Julia Chapman moved to adjourned the meeting, Commissioner Marcella Leusby seconded, all approved. Meeting ended 12:15 pm

**Housing Commission Secretary**

  
Marcella Leusby

Little River Band of Ottawa Indians



**Housing Commission Meeting  
Aki maadiziwin Conference Room**

**Agenda**

January 21, 2021

Work Session

1. Prayer
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a.
  - b.
5. Department Update:
6. Unified Legal Update
7. Closed Session:
  - a.
  - b.
8. General Business:
  - a. Chapters 2 and 3
  - b. Housing Lease
  - c. Chapters 5 and 6
  - d. Chapter 8-see if any changes need to be made
9. Open Session
10. Policies and Procedures
11. Public Comment
12. Next Meeting Date- February 4, 2021
13. Adjournment



Little River Band of Ottawa Indians  
Compensation Payment Request  
Housing Commission Meeting

Meeting Held on: January 21, 2021

Members Present at Meeting:

1. Julia Chapman Julia Chapman Attended Yes ☒ No ☐  
2. Marcella Leusby Marcella Leusby Attended Yes ☒ No ☐  
3. Theresa Callis Theresa Callis Attended Yes ☒ No ☐  
4. Margaret Kowalkowski Margaret Kowalkowski Attended Yes ☒ No ☐

Tom Guenthardt \_\_\_\_\_ Yes No ☒

Sandy Lewis \_\_\_\_\_ Attended Yes ☐ No ☒

Ron Wittenberg \_\_\_\_\_ Attended Yes ☐ No ☒

Shannon Crampton \_\_\_\_\_ Attended Yes ☐ No ☒

Meeting start time: 10:00 am

Meeting end time: 12:00

The Compensation is for Housing Commission is \$125.00 for attendance.

Certification

By the officer's signatures below, this commission certifies that the meeting identified above took place and the members listed were present and that the stipend be paid to the members present.

Theresa Callis  
Chairperson Signature

1/21/2021  
Date

Marcella Leusby  
Commissioner

1/21/2021  
Date

# Little River Band of Ottawa Indians



## Housing Commission Meeting Aki Maadiziwin Conference Room MEETING MINUTES January 21, 2021

### 1-3. Opening Prayer, Roll Call and Stipend

Commissioner Teresa Callis called meeting to order at 10:00 AM.

#### Roll Call:

Margaret Kowalkowski- Here	Marcella Leusby- Here	
Julia Chapman- Here	Teresa Callis- Here	

Quorum: 4-0-0-0

Others Present: On telephone -Elise Cuellar-McGovern, Tara was not in, she had an emergency.

### 4. Approval of Agenda-

Motion to approve the Agenda for

Commissioner Julia Chapman made a motion to approve the agenda, Commissioner Margaret Kowalkowski seconded. Motion carries.

Margaret Kowalkowski- yes	Marcella Leusby-yes	
Teresa Callis- yes	Julia Chapman- yes	

Quorum: 4-0-0-0

### 5. Approval on Minutes- None

Motion to approve minutes for:

Commissioner made motion to approve minutes Commissioner seconds motion. Motion carries.

Margaret Kowalkowski-	Marcella Leusby-	-
Teresa Callis-	Julia Chapman-	

Quorum: 0-0-0-0

### 6. Closed Session: None

**7. Business:** We went over the Housing Lease for 2021. We were informed that a letter was sent to the person at the elder's apartments who has been harassing the tenants. We went over chapters 2 and 3. Also looked at chapter 6 again, along with some other chapters. Chapters 3,5,8 we don't have done yet. We've been waiting for council to ok the chapters we have done. Elise is setting up a meeting with council to go over chapters 2,4,6,and 7 so we can get them done.

**Public Comment:** None

**9. Next Meeting:** February 4, 2021

**10. Adjournment:** Commissioner Marcella Leusby moved to adjourned the meeting, Commissioner Julia Chapman seconded, all approved. Meeting ended 12:45 pm

**Housing Commission Secretary**

*Marcella Leusby*

Marcella Leusby