

**Office of the Ogema
Little River Band of Ottawa Indians
2608 Government Center Drive
Manistee MI 49660**

Aanii piish epidek: To: Little River Band of Ottawa Indians Tribal Council
Binjibidek: From: Larry B. Romanelli, Tribal Ogema 
Naangwa: Date: June 9, 2026
Maanda Nji: Re: May Operations Report

We respectfully submit the May 2026 Operations Report for acceptance by the Tribal Council.

If you should have any questions regarding this submission, please feel free to contact my office. Thank you.

Larry B. Romanelli

Little River Band of Ottawa Indians
Departmental Monthly Reports
May, 2026

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Accounting
Vacant CFO

Finance Division

Cindy Dunham-Tozer, Controller

May 2026 Department Report

I. Department Overview

- a. **Mission Statement:** To provide accurate, reliable, and timely financial data, while maintaining appropriate internal controls that will ensure the financial integrity of tribal programs in compliance with the requirements of all funding sources and generally accepted accounting principles and applicable regulations as well as protecting the assets of the Tribe.
- b. **2026 Objectives:** Continue to improve accounting systems and processes, as well as hire replacements for vacant positions.

Finance/Accounting Management:

1. Timely analysis of the Revenue Allocation Plan and distribution of Per Capita payments.
2. Investment management.
3. Continued improvement in financial reporting to the Tribe.
4. Analysis of the 2026 budget comparing actual results with the Revenue Allocation Plan and Casino Resort results.

Goal: Improve quality, timeliness, and accuracy of all financial reporting to all levels of the tribal government.

Objectives:

1. Improve the financial analysis that is performed in the Accounting Department to ensure that all financial information reported is accurate and in accordance with the appropriate internal and external accounting procedures and regulations.
2. Refine year-end closing processes, which will include the preparation of the Schedule of Federal Financial Assistance and all other information needed for audit preparation.
3. Prepare all grant financial reports according to federal guidelines within the time frame identified by the federal agency.
4. Improve the quality of general ledger reports to have descriptions placed more consistently and with clear information.
5. Complete work to bring indirect cost proposals within regulatory guidelines and timelines. We received final approval from the Interior Business Center for our Indirect Cost Rates for all years through 2021. Tribal Council approved an agreement with Rehmann Robson for them to provide services to complete the 2022-2025 IDC proposals.
6. Review options for reconfiguring responsibilities within the accounting department, increase efficiency and develop skills of staff members.

7. Upgrade Accounting software to achieve more efficiencies in processing all types of accounting transactions and assisting departments with monitoring their financial information.
8. Bring Accounting Department back to full staffing level of 13 employees, currently at 12.
9. Working on all comments on the FY 2024 audit to ensure their narratives of suggestions are being implemented.
10. Starting work on the FY 2025 audit by reconciling all balance sheet accounts to the underlying detail.

II. Department Reporting Section

AUDIT 2024

Working on all comments on the FY 2024 audit to ensure their narratives of suggestions are being implemented.

Started work on the FY 2025 audit to ensure timeliness of the audit.

New Per Capita Account has been opened at PNC. Will be fully operational for the July 1st 2026 Per Capita payment.

Staff Accountant I

Duties and Activities –

279	Cash Receipts entered
5	Bank Deposits processed
12	Journal Vouchers Created/Entered
96	Journal Vouchers Reviewed, Approved, and Posted
20	A/P Check batches Reviewed and Approved for processing (as of 5/21/26)
13	PO Liquidations Reviewed, Approved, and Posted
7	Positive Pay Reports Uploaded to PNC for check runs
2	Returned 1099s received
0	Returned 1099s remailed to updated addresses
6	1099s reprinted mailed for members
9	Requests from Family Services processed (6 Gas Cards, 10 Meijer Cards & 3 Bus Pass Pkts., and 2 Orchard Mkt Gift Cert.)
3	Requests from Members Assistance processed (59 Visa Cards for food)
4	Requests from Ba Da Bein processed (8 Gas, 0 Meijer, 11 Visa Cards and 6 Bus Pass Pkts.)
1	Requests from Ba Da Bin Mental health processed (2 Gas Card)
1	Requests from Family Spirit processed (2 Gas Cards)
1	Received and logged 100 Cards (Members Assist.)
2	Ordered 2 WEX Cards (1 for NRD, 1 as a replacement for worn card for PS)
3	Added 3 employees to the WEX Card (3 for NRD)

Special Tasks, Meetings Held or Attended –

- 5/19 Financial Statement Meeting
- 5/20 Verified Utility #s for IHS Reimbursement Well and Septic - BE-24-N31 RFC1
Entered 2024 Assets in Sage Asset Software, after finally getting access to it.
Preparing for Audit

Staff Accountant II

Duties and Activities –

- 96 Journal Vouchers created/Entered
- 36 A/P Check batches Reviewed and Approved for processing
- 13 Bank Reconciliations Done
- 18 Journal Vouchers Posted
- Completed portions of the monthly FS December
- 1 Request for gift cards processed

Special Tasks, Meetings Held or Attended –

Audit Meeting

Worked on Tribal Support for Funds for 2025

Reconciliation of Utilities Account balances to MIP for Audit

Payroll

Duties and Activities –

- 631 Payroll vouchers/checks processed
- 23 PAF's verified
- 3 Payrolls processed
- 3 Federal tax deposits made
- 1 Local tax payments made
- 2 State tax payments made
- 0 Per cap checks issued for returned direct deposits
- 12 Per cap check reissued

Special Tasks, Meetings Held or Attended –

- 5/5 Payroll /HR bi-weekly meeting
- 5/12 TC Work session regarding per cap account
- 5/18 - 5/31 Payroll/Finance Clerk training
- 5/20 Payroll /HR bi-weekly meeting
- 5/21 Monthly Staff Meeting

Accounts Payable

Duties and Activities –

- 686 Invoices entered
- 561 Checks written, scanned & mailed
- 28 Problems with information for check requests & invoices for PO's
- 19 Checks voided or spoiled
- 8 PO's liquidated/canceled and scanned

44	Check requests written
278	Checks logged in CR Log
29	Address and name changes
7	Court Ordered Garnishments added or updated
510	Revenue & Expense Reports emailed
4	Requisitions written
35	Journal entries scanned
4	Jobs for Staff Accountants
0	Per Cap Checks written and mailed

Special Tasks, Meetings Held or Attended –

5/6 June Staff Mtg Committee Meeting
 5/26 June Staff Mtg Committee Meeting

Purchasing, Mail, and Travel

Duties and Activities –

115	Number of purchase orders entered into the accounting system
2	Number of contracts processed
\$69.18	Total savings from research and price negotiations
3	Number of Tax Exemption Certificates generated for purchases
1	Number of purchase order cancellations
7	Number of requisitions rejected
0	Number of out of compliance purchases
0	Number of new accounts
2	Number of renaming or merging of vendor id's
34	Number of W-9's processed
0	Number of Native American Preference Certificates issued
\$2,320.27	Total postage used
3	Number of certified mailings
5	Number of bulk mailings
16	Number of travel arrangements made
1	Number of registrations completed
0	Number of Flights booked
1	Number of Tax Exemption Certificates generated for lodging
46	Number of Travel Closeouts completed

Purchasing, Travel, and Mail Manager Activity–

5/1-5/8 Solicited RFP for dumpster and recycling services after reviewing current equipment and operational needs with staff to ensure appropriate services capacity, equipment sizing, and cost effectiveness.
 5/1-5/12 Reviewed and edited newly passed Purchasing and Procurement Regulation with recommendations
 5/12 Attended work session on Purchasing and Procurement Regulation passed on 4/1/26
 5/12-5/18 Reviewed and edited RFP for Psychiatry Services
 5/18 Revised RFP template for services to include a section for "Scope of Work" and preference section
 5/18 Meeting with WIPFI Consultant
 5/19 Participated in M-DOT cleanup
 5/20 Solicited RFP for Psychiatrist or Psychiatric Nurse Practitioner

- 5/26 Reviewed and responded to analysis of new passed Purchasing Regulation provided by Ogema's Attorney
- 5/26 Created Purchasing Policy & Procedure 5.0.1 Purpose and Scope
- 5/26 Revised Purchasing Policy & Procedures 5.1.1, 5.1.3, and 5.14
- 5/27 Revised Purchasing Policy & Procedures 5.1.5, 5.1.6, and 5.1.7

Special Tasks, Meetings Held or Attended –

- 5/4 Consolidated Visual Edge copier counts and processed check request
- 5/21 Solicited RFP for Psychiatrist or Psychiatric Nurse Practitioner
- 5/26 Received and submitted Visual Edge request for copier counts

Receiving

Duties and Activities –

- 204 Packages received
- 117 Receiving reports
- 5 Items sent out for credit
- 59 FedEx packages processed for shipment

Special Tasks, Meetings Held or Attended –

- Daily Mail and order deliveries
- Shredding of old files

Budget Coordinator

Duties and Activities

- 24 Agenda items prepared for Tribal Council Meetings
- 2 Budget modifications
- 20 Prepared and submitted draw downs
- 5 Prepared and submitted 6 financial status reports to agencies
- 6 Prepared journal entries for grant and department compliance
- 11 Calculated and completed indirect costs through March 31, 2026
- Continued training budget/grants assistant on draw downs

Special Tasks, Meetings Held or Attended –

- 5/11 Attended Emergency Tribal Council meeting via ZOOM
- 5/11 Attended Agenda Review with Tribal Council via ZOOM
- 5/13 Attended Tribal Council meeting via ZOOM
- 5/14 Attended meeting regarding Child care grants
- 5/20 Attended TEAMS meeting regarding HAF grant closeout
- 5/21 Completed and sent out the draft 2027 budgets
- 5/21 Attended staff meeting via TEAMS
- 5/21 Attended meeting with HUD regarding reporting
- 5/26 Attended employee planning meeting
- 5/26 Attended meeting regarding Child care grants

5/27 Attended ASAP training via TEAMS
5/27 Attended Capital Projects training via TEAMS

Grants

- ∞ **Research:** Continue to utilize webinars to learn Federal grant policies and procedures, reporting guidance for the various Federal Agencies.
- ∞ Coordinate and collaborate with Tribal grant writers and department heads.
- ∞ Complete Closeouts on grants that have completed their lifecycle.

Expenditures Update

Total year-to-date expenditures for the Finance Division through May 2026 are \$669,612.21 but there is no comparison to an annual budget as Tribal Council has not approved the FY 2026 budget.

Commerce Department
Jim Wabindato

Department of Commerce Monthly Report –May 2026

Commerce Department Overview (Function and Goals)

The Department of Commerce was established to promote the diversification of the Tribal economy, provide assistance to Tribal members in the areas of business development and job training, as well as to establish a comprehensive recording system for commercial transactions, plus real and personal property. Planning and Roads were part of the Commerce Department before and have returned in 2026.

The goals for 2026 include most importantly to continue the evolution of the Department and staff it in such a way as to meet the needs of the Band, its tribal citizens, and our communities. More specific goals will be included once more clearly defined and the 2026 budget is firmly established.

Staff

Jim Wabindato, Director

Melvin Rogers, Workforce Development

Madison Richardson, BIA Roads/Transportation Planning

(BIA Roads/Transportation Planning Report submitted separately)

Commerce Department (General and Administrative)

Projects, Tasks, and Activities Update

- GIS Specialist job description submitted for administrative approval; activity is stalled while awaiting the FY26 budget resolution; GIS support is being solicited from Tribal GIS, a national organization, to help the Band assess its current resources and plan for Tribal-wide deployment in late 26 and into 2027;
- Continuing to conduct policy research to assist the Band to review, update, add to existing laws and regulations related to economic activity;
- Set goal for FY 2026 to collaborate with executive and department directors to identify data and data management needs for program administration and policy development;
- Q3 and Q4 will also see Commerce work with the Office of the Ogema and Tribal Council to implement a Tribal Census;
- Centralizing data collaboration will consume much of 2026

Meetings, Conferences, and Trainings

- Conversation's with Commerce Meeting (5/12): Discussed 2026 updated WFD Guidelines; Walipini conversation with Dawn Moneyhan; Registration was 14 with 6 attendees;
- Director's Meeting, with presentation on Adult Work Experience program (5/14); Tribal GIS (5/15, 5/19), Youth Careers in STEM with SEEDS (5/27); Land purchase (5/27).

Challenges and Known Issues

Collaborative data collection and availability is being built as trust is developed between Departments; will continue to work on facilitating a strategy for Commerce, Executive Departments, and the Band.

Workforce Development (WFD)

Projects, Tasks, and Activities Update

- Update Program guidance and develop SOPs for WFD program
 - Updating the Workforce Development Program application.
 - Outreach materials are being developed.
 - Director questionnaire/discussion form for AWE creation being developed.
- No client applications: \$0 in funds dispersed in May
 - 4 (four) Client Contacts received this month.
 - 1 (one) Tribal Member looking for immediate tribal employment
 - ✦ Referred to Human Resources
 - 1 (one) Tribal Member referred by Family Services
 - ✦ Emailed information and applications packages to client
 - 2 (two) direct phone contacts from clients
 - ✦ First contact was only interested in receiving the “voucher”. Client was upset regarding possibility of reimbursement as well as having employment verified before CAR/CAV issuance. Client was unwilling to give any information regarding location or identity.
 - ✦ Second contact resulted in a conversation centered on the purpose, components, and participation requirements of the WFD Program. Information and applications packets sent to client.
 - No Client response received at this time.
- Developing a training package for employees with downtime as part of the development plan for the current workforce
 - 20- 30 hours self-guided instruction
 - Coordinating with HR to establish an employee accessible location on Bamboo
 - Initial training package (20 hours) titled “AI Foundations for Administrative Work”
 - Test audience will be receptionists during the less busy hours.
 - One to two modules per day should provide two – three work weeks of learning activity.

Meetings, Conferences, and Trainings

- Conversations with Commerce (05/12)
- Director’s Meeting (05/14)
- Youth Conservation Careers Collab (05/27).

Challenges and Known Issues -

- Tribal member applicants of WFD programs primarily seek Career Assistance Voucher
 - Some initial negative reactions to reimbursement approach to WFD.
- Client applicant information on required forms is inconsistent
 - Staff attempts to make regular client contact, but results vary greatly; Only 1 applicant has responded to requests for additional information since October 2025.
- Low awareness of the WFD program within the tribal community (measured by survey)
 - Program outreach plan designed and being implemented over the next 6 months.
 - Some awareness progress was made at Spring Member's meeting.
- Current perception is that the WFD Program's purpose is to provide tribal employment on demand, and that the WFD program is involved in the Government hiring.
 - Outreach resources will clarify that the WFD programs provide workplace skills and the ability to take advantage of employment opportunities; Does not create employment opportunities, nor does it play a role in tribal hiring.

Program Activity (at a glance)

Current Month (May) NO CHANGE LAST 30 DAYS

Program	New Apps	App Amount	Cases Closed	Amount Sent	BIA Svc Area (4-County)	Rest 9-County Svc Area (other 5)	Outlying Service Area
Childcare Voucher	N/A						
Career Assistance	1	\$200	0	\$0	1	0	0
Adult Work Experience	N/A						
Vocational Training	N/A						
Development and Training	N/A						
Youth Work Experience	N/A						
Academic Internship	N/A						
Professional Internship	N/A						
Employee Development	0	\$0	0	\$0	0	0	0

Year to Date (2026)

Program	Apps	App Amount	Cases Closed	Amount Sent	BIA Svc Area (4-County)	Rest 9-County Svc Area (other 5)	Outlying Service Area
Childcare Voucher	N/A						
Career Assistance	5	\$1,000	2	\$400	3	1	1
Adult Work Experience	N/A						
Vocational Training	N/A						
Development and Training	N/A						
Youth Work Experience	N/A						
Academic Internship	N/A						
Professional Internship	N/A						
Employee Development	1	\$500	0	\$0	1	0	0
Total	6	\$1,500	2	\$400	4	1	1

Tribal Enterprises (including LRH)**Projects, Tasks, and Activities Update**

- Provided Certificate of Good Standing for Little River Government Contracting, LLC.

Meetings, Conferences, and Trainings

- No substantial activities to report.

Challenges and Known Issues

- LRH is emerging from significant staff changes, which has limited engagement between LRH and Commerce.

Small Business Enterprise (Tribal Citizen Business)**Projects, Tasks, and Activities Update**

- Reviewing and drafting policy brief and also laying out strategy for comprehensive legislative updates addressing community and economic development.
- Implementation plan has been set to accomplish development responsibilities during 2026 Q2; developing and adopting the laws will take the rest of 2026 and into 2027.

Meetings, Conferences, and Trainings

- Tribal Ag meetings (5/28); Met with Tribal member about business start-up funding (5/28).

Challenges and Known Issues

A lack of strong corporate laws and coordinated supporting tribal laws needs a deeper policy analysis to present to elected leadership. Based on feedback from leadership and citizens, Commerce recommends updates to tribal laws and regulations.

Tribal Recording System

Projects, Tasks, and Activities Update

- Discussions are paused with Executive Legal, Historic Preservation, BIA Roads, and Natural Resources to begin to coordinate record keeping for the Band.

Meetings, Conferences, and Trainings

No substantial activities to report.

Challenges and Known Issues

An inconsistent and disparate set of records management and storage policies makes tracking down Band records difficult, including . A fresh set of Commerce and WFD records were found at the end of February but are yet to be processed.

Education
Yvonne Parsons

Education Department

Yvonne Parsons, Education Programs Coordinator

May 2026 Department Report

I. Department Overview

- Yvonne Parsons, Education Programs Coordinator
- Debra Davis, Education Department Office Assistant

II. Department reporting section

- **LRBOI Student Services:** 3 students received 12th grade computer program totaling \$3000. 1 student received \$200 for senior pictures, 9 students requested school clothing/activities funds in May, totaling \$4500
- **One graduating student (college)** requested assistance with purchasing a graduation stole totaling \$50
- **College Book Stipend:** 19 book stipends were processed in May, totaling \$ 9300 providing assistance to 1 student attending 1-3 credits, 9 attending 4-8 credits, and 8 attending 9+. Numbers of students attending during summer and taking more credits seems to be increasing, probably related to the economy.
- **Educational Advancement Fund:** 2 students requested funds for 576.75 total
- **Higher Education Scholarships:** 2 winter/spring scholarships were processed in May for two female students, one attending community college, and one university. Total: \$7000

Miscellaneous:

Education Department activity at Aki Maadiziwin on May 20, 12 participants

Planning for June activity for Food Distribution Program's summer program

Meetings Attended:

May 13: LRBOI Director Meeting Justice Center

Budget Expense Justification

- **Activities performed and services rendered fall within budgeted items for the 2026 fiscal year.**

Elders Meal Program
Janeen Codden

ELDERS MAY REPORT



Homebound and delivered meal attendances are as follows:

Aki Congregate Meals	Delivery/Grab and Go
175	3
Ellis Building Congregate Meals	Grab and Go
12	17

Bingo At Aki	Bingo at the Ellis Building
0	0
Activities At Aki	Activity at the Ellis Building

The Elder Meals for Muskegon Elders did not happen due to sudden loss of a staff member. The Elder meals in Muskegon will have bingo and meals starting on June 12, 2026. The announcement to the Elder in the Muskegon area was put on the LRBOI website and social media platforms.

Homebound Elders continue to get their food delivered. Grab and Go meals are still available.

Master agreement for Services with Manistee Area Public School is being looked at as a temporary solution to food preparation while the jobs for the Elder meals program are being filled. These meals will be per the Older American's Act dietary standards, guidelines, and procedures. A Master Agreement for Services will also be researched in the Muskegon area.

Temporary employee requests have been completed and sent to HR. Two temp employees are requested to ensure efficacy in the program until we can hire one fulltime and one parttime employee.

Enrollment
Diane Lonn

ENROLLMENT DEPARTMENT REPORT

MAY 2026

Diane A. Lonn, Enrollment Director

Jessika Moore. Enrollment Assistant

Department Goals

To assist all Tribal Members, as needed in terms of address changes, bereavement forms, new applications, per cap information. Assisting the individuals search for documents, directing the individual to the appropriate departments for help, creating new Tribal ID's, Direct Deposit, check cancellations and performing any other duties that make the department run smoothly. We are constantly updating the Per cap information and Tribal Members Personal Data Base.

To continue to address the needs of the Tribe by assisting in gathering data for the various departments, by continuous verifications of Tribal Members for departments and helping with any other concerns the department have.

Department Objectives are:

- Continuing to critique the different processes in place in the Enrollment Department.
- To continue to complete new applications in a timely manner.
- Enter new addresses.
- Create new Tribal I.D.s
- Enter new information into Tribal members data bases.
- Enter and update direct deposits and check cancellation information into the data base.
- Processing CDIB's
- Verifying information for Health Clinic, Family Services, Courts, Election Board, Casino
- Doing preference status for descendants and spouses 4
- Sending out information on members to DHS and low-income housing complexes.
- Inputting files into data base
- Gathering information for Tribal Directory
- Working Stimulus payment to Tribal Members

Duties Performed

- Created 107 New or replaced Tribal I.D.s from 05/01/2026 through 05/31/2026.
- 161 Address changes from 05/01/2026 through 05/31/2026.
- Final rejection letters 0
- Final acceptance letters 2
- Final disenrollment certificates 0
- Provisional Rejection letters 0
- Provisional acceptance letters 0
- Notice of blood quantum reduction letters 0
- Notice of disenrollment 0
- Notice of decision on appeal 0

Ages: 0-17 – 231

Ages: 18-54 – 1980

Ages: 55+ - 1621

Facilities
Rusty Smith

2026 May Maintenance Department Report on Operations and Maintenance Activity

Supervisor Rusty Smith

Submitted by De-Ahna Underwood, Office Manager

The mission of the Maintenance Department is to provide the best possible service to LRBOI employees, visitors, and the community with our available resources.

I. Department Overview

Goals & Objectives

The Maintenance Department strives to provide quality services to ensure an aesthetically pleasing, clean, accessible, working environment that promotes safety and wellbeing for employees and visitors.

- Keep all mechanical aspects of our facilities in proper working conditions through preventive maintenance practices.
- Maintain the department's budget within LRBOI guidelines.
- Maintain buildings, structures, and grounds.
- To provide and maintain a safe and clean work environment.

II. Department Reporting Section

The Maintenance Department maintains thirteen buildings and provides lawn care services for the following locations: Eastlake, Gathering Grounds, Government Center, Hackley, Justice Center, Food Distribution, Gaming/VSP, Natural Resources, Area 51, Facilities Barn. Bi-monthly: Sugar Shack and Shooting Range.

The EVS Technicians stay continually active in maintaining six buildings.

- 09 pre-and post-event cleanups at Aki, excluding the kitchen.

Work Orders

Thirty work orders were generated in the month of May.

- 14 building repair work orders closed.
- 03 build/install furnishing work orders closed.
- 02 equipment repair closed.
- 05 supply work orders closed.
- 06 General work orders closed.

- 06 Vehicle service work orders closed.
- The mechanic worked on department vehicles and equipment.
- The technicians also responded to requests not generated through the work order system.

Vendors (buildings overseen by Maintenance)

- Pest control pm, five locations
- Building controls pm, one location
- Roofing repairs, two locations
- HVAC PM, one location

III. Budget Expense Justification

- | | |
|--------------------|------------|
| • Vehicles | \$870.00 |
| • Phones | \$300.00 |
| • Supplies | \$350.00 |
| • Equipment Repair | \$1,400.00 |

IV. Travel and Training

N/A

End of Report

Family Services
Janeen Codden

Family Services Department-May 2026

- The Family Services Department continues to progress forward with the implementation of the new software program. Intake, Case Managers, Behavioral Health, and Members Assistance are now “live” with our new system. We have started to enter clients, past and present, and uploading file documents. Scoping meetings continue with the Family Spirit Program, Elder Programs (Meals/supportive services, and Victim Services Program.
- The scoping meetings with NewOrg are scheduled once a week on Thursdays, from 9am-11:00am.
- Current vacant positions:
 - Substance Abuse Counselor- Job has been posted
 - Mental Health Counselor- Job has been posted
 - Peer Recovery Coach – Job has been posted
 - Members Assistance Program Specialist- Job has been posted as of 5/5/2026
 - Victim Advocate-Job has been posted
 - Victim Services Program Manager-Job has been posted
- Temporary employees have been requested and sent to HR. Two (2) Temps for the Family Services Department Reception area. One (1) Temp for Members Assistance until the position of MA Specialist is filled. Two (2) Temps to assist with Elder meals.
- Quality Initiatives planning continues with the use of Child Care Development Funding (CCDF). The 2nd annual Kids summer camp and the possible use of the two classrooms and the playground restoration at the New Generation Center.
- Work in Progress: Family Services Department will be working diligently on getting our Family Services page up and running on the LRBOI website by the end of June. With the loss of staff some tasks had to be put on pause so there are no gaps in service to Member. This will help citizens who do check out the Tribe’s website to have only one place to look for information. The Department’s page will have links to the other programs within Family Services to make navigating and finding the help needed more effective.
- Monthly supervisions continue for 2026. The monthly supervisions offer the staff and supervisors valuable time to have open lines of communication with each other and trust building opportunities.

- **Next Monthly Staff Meeting is scheduled for June 22, 2026, at 10:00am-11:00am.**
- **Supervisor meetings continue every other month with the next one scheduled for June 5, 2026. This will bridge the gap between staff meetings for better overall communication, so no one is left uninformed.**
- **Staff Training continues with the most recent training including Suicide Awareness training for front line staff and ICWA/MIFPA. Tribal State Partnership continues quarterly with the attendance of the FS Director and State partners.**
- **The FS Director attended the Manistee Community Partners Meeting with our Community Partners. This meeting is attended by the State Police, Manistee County Sheriff Department, CentraWellness Network, Substance Use organizations, Veteran agencies. This is a great opportunity for collaboration with our external partners in the community.**
- **Program Development continues at a slow pace due to loss of staff in the Family Services Department; however, progress continues to move forward as to not cause disruption in services to Members and their families**

Attached are the programs' monthly reports for your review

FS reporting period: May 2026

[illegible]

Contacts with outside	14	6			4			2		5
Contacts with LRBO	2	3			0			0		0
Tribal Elders										
Other referrals										
Monthly Totals	99	33	0	0	7	0	0	16	0	22

Department Report : Family Services

Case Worker: Tara Cook

Reporting Period: May 2026

***** Reporting Counties *****

	Manistee	Mason	Lake	Ottawa	Muskegeon	Oceana	Wexford	Kent	Newaygo	Other
Intakes	1									
I&Rs										
Open Cases	8	1	2		2	1				
Monthly Totals	9	1	2	0	2	1	0	0	0	0

Case Management

Total number living in home	19	1	6		3	2				
Citizens living in homes	15	1	2		2	1				
descendants living in homes	3		3							
living in homes served	5		3							
where substance abuse is										
Child Abuse/Neglect										
ICWA or ICWP referrals										
Sexual Abuse of a child										
Unsubstantiated by DHS										
Case Pending with DIIS										
Relative placement										
Tribal Foster Home										
Non-Tribal Foster										
Home										
Alternative placement										
Court appearances										
Home Visits	26	2	1		2	1				
Case Reviews	1									
Binojeeuk										
Contacts with outside agency	4	3								3
Contacts with LRBOI depart	61									
Tribal Elders	27				1					4
Other referrals										
Monthly Totals	161	7	15		8	4				7

Department Report : Family Services
Case Worker : Rachel Kops
Month: May 2026

	***** Reporting Counties *****									
	Manistee	Mason	Lake	Ottawa	Muskegon	Oceana	Wexford	Kent	Newaygo	Other
I & R's					1					
Intakes					1					
Open Cases	1	2		1	6					
Monthly Totals	1	2		1	8					

	Case Management								
Total number living in homes served	6	6		4	13				
Total number of Tribal Citizens living in homes served	3	2		1	11				
Total number of descendants living in homes served	2	1		3	0				
Total number of children living in homes served	1	2		3	3				
Total ICWA or ICWP where substance abuse is involved	2	0		0	3				
Child Abuse/Neglect	2	2		0	3				
ICWA or ICWP referrals	2	1		0	3				
Sexual Abuse of a child	0	1		0	0				
Substantiated or Unsubstantiated by DHS	2	2		0	3				
Case Pending with DHS	2	2		0	3				
Relative placement	0	0		0	3				
Tribal Foster Home	0	0		0	0				
Non-Tribal Foster Home	0	2		0	0				
Alternative placement	0	0		0	0				
Court appearances	0	1		0	1				
Home Visits	1	5		3	10				
Case Reviews	1	1		0	1				
Binojeuk	2	3		0	3				
Contacts with outside agencies	75	122		5	171				
Contacts with LRBOI departments	163	176		5	176				
Tribal Elders	0	0		0	1				
Other referrals	0	0		0	0				
Monthly Totals	264	329		24	408				



Maaajtaag Mnobmaadzid
Healthy Start Data Collection System
"A Start of a Healthy Life"



Monthly Site Dashboard Report

Filters

Date Range of Report: May 1, 2026 - May 31, 2026

Date Report Generated: Jun 5, 2026

Current # of Clients whose enrolled status is "Active" as of the "Date Report Generated" - Jun 5, 2026

Prenatal	Postpartum	Father/Male Caregiver	Other Female Caregiver	Unknown/Missing	Child	Total # in System
2	19	9	2	0	36	68

Number of "Newly Enrolled" Clients between May 1, 2026 - May 31, 2026

Prenatal	Postpartum	Father/Male Caregiver	Other Female Caregiver	Unknown/Missing	Child	Total New
0	0	0	0	0	0	0

Number of Clients who were "Exited" between May 1, 2026 - May 31, 2026

Prenatal	Postpartum	Father/Male Caregiver	Other Female Caregiver	Unknown/Missing	Child	Total Exited
0	0	0	0	0	0	0

Client reason for exiting program: "Status of Exit" marked between May 1, 2026 - May 31, 2026

Completed Program	New Pregnancy	Decline Service/Withdrawal	Moved	Lost to Follow Up	Infant/Child Death	Other	Total
0	0	0	0	0	0	0	0

Total Unique Clients who received at least 1 visit between May 1, 2026 - May 31, 2026 by type

Prenatal	Postpartum	Father/Male Caregiver	Other Female Caregiver	Unknown/Missing	Child	Total Unique Clients
1	7	1	0	0	9	18

Total Visits between May 1, 2026 - May 31, 2026 by Staff Person

Name	Total Visits	Form Type
	1	Prenatal Visit/Encounter Form
	7	Postpartum Visit/Encounter Form
	9	Child Visit/Encounter Form
	2	Fathers and Others Visit/Encounter
Grand Total	19	

Number of Visits "By Location of Visit" between May 1, 2026 - May 31, 2026

Home	Office	Clinic	Hospital	Telephone	Video/Tele-health	Other	Total
15	1	0	0	0	3	0	19

of Visits with a Family Spirit Lesson delivered May 1, 2026 - May 31, 2026 Total 10 / 19

How many visits have used the Social Support Visit Structure between May 1, 2026 - May 31, 2026 Total 0 / 19

Forms (Assessments, Enrollment, ect) that do not have a Visit Encounter form for the same date

Client Type	HS Number	Form Screening Date	Form Type	Staff Name
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Forms (In-Progress) that need to be completed

Client Type	HS ID Number	Form Screening Date	Form Type	Staff
-------------	--------------	------------------------	-----------	-------

of Referrals Made between May 1, 2026 - May 31, 2026

Total 0

"OPEN" Referrals - missing whether client received service

Total 0

* Located on homepage "Your Outstanding Referrals Tickler"

Client Type	HS ID Number	Referral Date	Purpose	Referred To	45 Day Progress Due Date	Date Referral Progress was checked on:	Staff who Created Referral
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of REFERRALS marked "Serviced" on visit encounters with screening dates that occurred between May 1, 2026 - May 31, 2026

# of Referrals Marked Serviced "Yes"	# of Referrals Marked Serviced "NO"	# of Referrals Marked Serviced "Refused"	# of Referrals Marked Serviced "Don't Know"	# of Referrals "Open"
0	0	0	0	0

Number of "Active" Children by Age in the system during May 1, 2026 - May 31, 2026

Number of (Birth to 6 month)	Number of (7 months to 11 months)	Number of (12 months to 36 months)	Number of (37 months to 60 months)	Number of 61 + Months	Number of Children (Age Unknown)	Total Number of Children
4	6	8	11	7	0	36

Your Clients in Progress- Home screen table "Missing Enter/Edit Data"

Client Type	HSID	ENTER/EDIT STAFF NAME	FORM INITIATED DATE	LAST Date Modified
-------------	------	-----------------------	---------------------	--------------------

Households with a status of Active who did not have any visits documented during May 1, 2026 - May 31, 2026

Primary HSID	Associated Client HSID	Client Type	Date of Last Visit
LR22-0029-00		PostPartum Mother	08/11/2025
LR22-0029-00	LR22-0029-01	Infant/Child	08/11/2025
LR22-0029-00	LR22-0029-02	Infant/Child	06/23/2025
LR24-0039-00		PostPartum Mother	02/18/2026
LR24-0039-00	LR23-0039-01	Infant/Child	02/18/2026

LR24-0039-00	LR24-0039-02	Infant/Child	10/28/2025
LR24-0042-50		Father	06/20/2025
LR24-0042-50	LR24-0042-00	PostPartum Mother	01/24/2025
LR24-0042-50	LR24-0042-01	Infant/Child	07/12/2024
LR24-0042-50	LR24-0042-02	Infant/Child	
LR24-0042-50	LR24-0042-03	Infant/Child	07/12/2024
LR24-0042-50	LR25-0042-00	PostPartum Mother	07/16/2025
LR24-0044-00		PostPartum Mother	05/12/2025
LR24-0044-00	LR24-0044-01	Infant/Child	09/02/2024
LR24-0044-00	LR24-0044-02	Infant/Child	05/12/2025
LR24-0045-00		PostPartum Mother	05/09/2025
LR24-0045-00	LR24-0045-01	Infant/Child	05/09/2025
LR25-0038-00		PostPartum Mother	04/02/2026
LR25-0038-00	LR23-0038-01	Infant/Child	03/05/2026
LR25-0038-00	LR24-0038-50	Father	10/09/2025
LR25-0038-00	LR25-0038-02	Infant/Child	04/02/2026
LR25-0047-00		PostPartum Mother	02/20/2026
LR25-0047-00	LR24-0047-01	Infant/Child	02/20/2026
LR25-0047-00	LR24-0047-02	Infant/Child	02/20/2026
LR25-0047-00	LR25-0047-03	Infant/Child	01/15/2026
LR25-0050-60		Other	01/09/2026
LR25-0050-60	LR25-0050-01	Infant/Child	11/14/2025
LR25-0051-00		PostPartum Mother	10/31/2025
LR25-0051-00	LR25-0051-01	Infant/Child	10/31/2025
LR25-0052-50		Father	01/19/2026
LR25-0052-50	LR25-0052-00	PostPartum Mother	01/19/2026
LR25-0052-50	LR25-0052-01	Infant/Child	01/14/2026
LR25-0057-50		Father	01/23/2026
LR25-0057-50	LR25-0057-01	Infant/Child	12/15/2025
LR26-0022-60		Other	04/16/2026
LR26-0022-60	LR26-0022-01	Infant/Child	02/23/2026
LR26-0022-60	LR26-0022-02	Infant/Child	02/23/2026
LR26-0058-00		Prenatal	04/03/2026
LR26-0058-00	LR26-0058-01	Infant/Child	04/03/2026
LR26-0060-00		PostPartum Mother	04/01/2026
LR26-0060-00	LR26-0060-01	Infant/Child	02/18/2026
LR26-0060-00	LR26-0060-50	Father	02/18/2026
LR26-0061-00		PostPartum Mother	04/29/2026
LR26-0061-00	LR26-0061-01	Infant/Child	04/30/2026

EVENT

NARATIVE

MONTH

May 2026

COMMUNITY INTERACTIONS	Emailed with a CPS worker from Muskegon about a new client/ worked with tribal members from a different tribe for earring classes in Muskegon/ worked with a tribal member for earring class in Manistee. Worked with tribal a member for the youth fan class/ worked with tribal members for the regalia catch up class. Emailed with a CPS worker from Muskegon for follow up information on an existing client
DISTRIBUTION OF SUPPLIES	Bath spout cover/ bathmat kneeler/ lactation massager/4 flanges/ medication dropper/ breastfeeding cover up/ lactation support supplement/milk pitcher/10 size 4 diapers/7 size 7 diapers/ 4 size 1 diapers/4 XL pullups/ 2 6T 7T pullups/ 16 rolls toilet paper/ 6 5T 6T pullups /12 wipes /12 size 3 diapers/ 4 3T 4T Pullups /air purifier/ 2 sweaters/ water filter/ baby PJ's/ 18 laundry sheets/ laundry sent beads/ 8 fabric softeners/ 10 laundry packets/rolling pin/ eggbeater set/dough cutter/ 2 foam soap/ 2 children's tooth brushes/ children's 3 in one shampoo body wash conditioner/ children's tooth paste/ car seat
WEBINARS TRAININGS	Spinning Baby Workshop (Marquette)
CULTURAL / COMMUNITY EVENTS	Mother Day Earring Workshop - Muskegon Mother Day Earring Workshop - Manistee All Regalia Make UP Workshop - Manistee Youth Fans - Muskegon
CLIENTS INTERACTIONS WITHOUT A FORMAL VISIT	I had 2 supply drop offs of diapers and wipes.
INTEROFFICE REFERRALS	
COMMUNITY EVENT SUPPLIES	Mother Day Earring Workshop - Muskegon (beads glue felt sinew earring hooks) (Door prize blanket turtle wind spinner Mother's Day cups glass tumblers) Mother Day Earring Workshop - Manistee (beads glue cone bead caps sinew earring hooks) (Door prize blanket turtle wind spinner Mother's Day cups glass tumblers)

EVENT

NARATIVE

MONTH

	Youth Fans – Muskegon (fan kits)
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*** Dashboard numbers are low this month due to approved PTO from 5/13 until 6/8/2026***

LRBOI Be Da Bin Behavioral Health Program May 2026 Report

Staff for Be Da Bin includes: Dottie Batchelder-Streeter, Chemical Dependency Counselor; Angela Schwandt, Mental Health Counselor; Autumn Moore, Prevention Specialist; and James Gibson "JD", contractual Traditional Healer.

The Traditional Healer had 5 client sessions this month. He was ill for part of the month.

Autumn is working on the Elder's Storytelling Program with the Manistee County Library, collaborating with and Culture in Our Community Program. She continues to work on her certification from MCBAP. She attended the SEA coalition meeting; suicide Prevention meeting for Muskegon County; CTAC Conference (State Suicide Prevention) May 6, 7, & 8; and the Harm Reduction conference May 19. She is assisting in planning the Wellness Walk with Dottie and In contact with prevention workers at another Tribe. She attended webinars: States Telling their Prevention Story; Peer Delivery of Evidence-Based Supported Employment; and Whole-Native SUD treatment Care Examples.

Angela Schwandt has 41 clients. She had 44 individual sessions, 40 follow-up calls, and 3.5 hours telepsychiatry. She attended the (SAPC) Suicide Awareness and Prevention Coalition monthly meeting and NewOrg Software meetings. She attended the training Connections Save Lives on May 21, 2026.

Dottie Batchelder-Streeter currently has 24 clients and 7 Recovery Support clients (8 recent discharges). She had 1 detox referral, 2 referral to an inpatient facility, and 1 referral for outpatient. Dottie had 30 individual sessions and 43 follow-up calls. She took time off this month. She attended the NewOrg meetings; Family Services Staff Meeting; and planning meetings for upcoming events of Overdose Awareness Day/other Recovery Supports. . She attended Connection Saves Lives Training may 21, 2026. Still trying to get the TOSF monies accepted.

Respectfully submitted,

A handwritten signature in black ink that reads "Dottie Batchelder-Streeter". The signature is written in a cursive, flowing style.

Dottie Batchelder-Streeter

[H]

***** CONFIDENTIAL PATIENT INFORMATION *****

DB

JUN 01, 2026Page 1

ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: MAY 01, 2026 TO MAY 31, 2026

PATS is the total number of unique, identifiable patients when
a patient name was entered on the record. # served is a tally of the
number served data value.

RECS ACT TIME # PATS # SERVED
 (hrs)

AREA: BEMIDJI NON-IHS

SERVICE UNIT: EASTERN MICHIGAN

FACILITY: LITTLE RIVER OTTAWA ALC PROG

PROVIDER: BATCHELDER, DOTTIE (ALCOHOLISM/SUB ABUSE COUNSELOR)

11-SCREENING-PATIENT PRESENT	1	1.0	1	1
12-ASSESSMENT/EVALUATION-PATI	2	2.5	2	2
13-INDIVIDUAL TREATMENT/COUNS	23	20.0	17	23
25-INFORMATION AND/OR REFERRA	1	1.0	1	1
30-FOLLOWUP/FOLLOWTHROUGH-PAT	39	13.3	25	39
31-CASE MANAGEMENT-PATIENT NO	2	1.0	2	2
34-OTHER SUPPORT SERVICES-PAT	8	8.5		13
35-COLLABORATION	1	1.0		4
42-EDUCATION/TRAINING RECEIVE	2	7.0		15
53-PROGRAM MANAGEMENT	10	29.0		21
55-SUPERVISION	2	3.5		2
56-RECORDS/DOCUMENTATION	6	9.5		6
59-OTHER ADMINISTRATIVE	5	7.5		5
63-PROGRAM CONSULTATION	2	3.0		14
64-STAFF CONSULTATION	2	4.0		13
83-TRIBAL FUNCTIONS	1	2.0		6

PROVIDER TOTAL:

107 113.8 48 167

FACILITY TOTAL:

107 113.8 48 167

SU TOTAL:

107 113.8 48 167

AREA TOTAL:

107 113.8 48 167

RUN TIME (H.M.S): 0.0.0[H]



**LRBOI VICTIM SERVICES PROGRAM
MONTHLY REPORT
May-202**

VSP MONTHLY SUMMARY REPORT

PROGRAM CASE MANAGEMENT & ADVOCACY STATISTICS

Continued Cases	13
New Cases	4
Closed Cases	1
Referrals and Contacts Received	3
Client Face to Face Contacts	8
Client-related Phone, Email, and Text Contacts	95
Client-related Direct Service Units Provided by Advocates	328
Client-related Accompaniment Provided by Advocates	1

MEETINGS

Staff Meeting(s)	4
Program Case Reviews	0
Community Collaboration Meetings	7
Other Meetings	1

STAFF DEVELOPMENT/TRAINING

Virtual Training	0
In Person Training and Conferences	2
VSP Sponsored Training Events	1
Other Trainings	0

OUTREACH & NETWORKING EFFORTS

Creation of Program and Outreach Materials	0
Event and Training Planning and Preparation	3
Community Table Events	2
VSP Sponsored Community Awareness Events	0
People Reached by Social Media	425
VSP Presentations	0
Networking Activities	2
VSP Website Updates	0
Other Efforts	0

Food Distribution
Vacant

Food Distribution Program

May 2026 monthly report

Nicole Ward, Melanie Ceplina, and Caitlin Lorenc

1) Department Overviews:

Goals and objectives:

The goal of the Food Distribution Department is to serve income based Tribal households living on and off the reservation.

Providing families with nutritional foods, using the food distribution and program as directed by the USDA, we will obtain our goals by.

Certifying applications for Native American households so they can participate in the program.

Packing and loading nutritional food for clients in a timely and respectful manner.

Provide notification of bonus items for our clients from USDA.

Consistently meet and surpass warehouse inspections so we can keep a clean and safe place for the food for our clients.

Submit all reports in a timely manner to the Ogema, Tribal manager, USDA, and State of Michigan Snap Program.

We have 95 households

164 people we serve

Application sent 4

New households 3

Delivery/drop 26

Pick and pack 9

Shoppers 112

Recertifications 4

Done/did not recertify 5

Got all invoices sent to Kathleen and are up to date

Had meeting with USDA for food truck tracking system put in place

Had meeting with Sygnal for budget for the upcoming year

Got large produce order placed for June

Got extra large order for USDA placed for June

Caitlin held class at the Ellis building on May 14th for simple ways to eat more fruits and veggies

Caitlin held the FDPIR client lunch in Manistee on May 15th

Caitlin held starting your food garden on May 28th (it was a very good turnout; she did a great job!)

Caitlins USDA nutrition funds were not passed on May 20th, hopefully this week they will. Would like to send a positive report to Issac and Joe on the matter this time.

Preparing for upcoming training and travel in the upcoming months, planning closures for the time we are gone.

Nickie Ward

Food Distribution Department

Grants
Jessica Steinberg

LRBOI Grants Department

Monthly Report of Activity – May, Zaagibagaa-giizis “Budding Moon” 2026

Grant Department Overview and Function within LRBOI: Background/Purpose

(This information reappears for the benefit of the LRBOI Members reviewing this report of activity.)

The Grant Department of the Little River Band of Ottawa Indians (LRBOI) works on behalf of the membership of the Band, finding resources to supplant and support the objectives of the Little River Band of Ottawa Indians Strategic Plan. The 5-Year Strategic Plan adopted May 3, 2023, Vision Statement reads:

“The Little River Band of Ottawa Indians (LRBOI) Legislative Vision is to strengthen and revitalize our tribal existence by exercising our sovereignty while enhancing the wellbeing of our tribal members. Create sustainable and diverse economic growth for our nation to improve the lives of our tribal members.”

The Grant Department per *Grants Strategy 2023: Setting Directions and Goals*, serves LRBOI by:

- Funding direct services, including supporting and improving existing services, and developing new services, based on evolving community needs.
- Improving the delivery of services: This refers to capacity-building efforts such as staff training, equipment, vehicles, and facilities.

The Grant Department assists directors, managers, and supervisors to identify grant and funding opportunities that support departmental goals and objectives for the benefit of the members of the Band. Funding opportunities are sent to directors, managers, and supervisors, who notify the Grant Writer of the interest to pursue. The Grant Writer assists with drafting scopes of work, budgets, and submissions as appropriate. The following sources are reviewed to find supporting funds: *Federal Register*, *eGrams (State of MI)*, *grants.gov*, *GrantWatch* and other internet sources.

Grant applications and grant funding must align with the adopted LRBOI strategic plan. Per Ordinance #13-100-04, *Budget and Appropriations Act of 2013 (as amended)*, Article V. Budget Formulation and Transmittal, 5.02. *Strategic Plan Required*, “The Tribal Council shall develop a five-year strategic plan...no later than March 15th of each succeeding year.” The strategic plan defines Tribal priorities that best serve our members and reinforce the sovereign dominion of the Tribe’s lands and governance.

Projects, Tasks and Activities May 2026

Assigned tasks/current funding opportunities:

- Michigan Department of Health and Human Services (MDHHS) Rural Health Transformation (RHT): The Rural Health Transformation (RHT) Program is funded under the Make American Healthy Again (MAHA) initiative passed in the “One Big Beautiful Bill”; these funds are to be appropriated by Congress for a total of five (5) years to the State of Michigan, Department of Health and Human Services (MDHHS). The funds will be awarded to MDHHS via the Center for Medicare/Medicaid Services (CMS) annually. The MDHHS plan created a set side (5%) of the state’s total award of \$173 million. LRBOI’s portion is \$665,887, to be directed to rural health innovations.
 - 05/07/2026: LRBOI was notified by MDHHS that the grant proposal would need to be submitted by May 13, 2026, with updates to include approved expenditure lines per MDHHS direction. The Grant Writer submitted the plan, budget and received Tribal Council approval to submit during an emergency meeting on 05/11/2026. The Tribal Council voted to approve the submission of the grant application to MDHHS.
 - 05/11/2026: LRBOI submitted the grant plan to MDHHS.

- 05/20/2026: LRBOI participated in a call with MDHHS regarding an updated requirement for the RHT set-aside funding; CMS is requiring *all budgets be submitted to their agency by MDHHS* for review and approval *before* a formal agreement can be put in place. The budget for CMS must be submitted via CMS's format, and once the CMS review is complete, the final project submission can be completed for the funding set-aside. LRBOI will be notified regarding CMS approval and the final submission to MDHHS will be sent via EgRAMS (at a date to be determined).
 - 05/27/2026: LRBOI received the CMS format for the RHT budget submission, and the updated MDHHS budget form at 4 p.m. The submission needs to be completed no later than June 12, 2026.
 - 05/28/2026: The Grant Writer worked on both formats to ensure the budgets included the same information for submission. The Grant Writer submitted the budgets to the Budget Coordinator for review prior to submission. The Budget Coordinator advised changes that needed to be made to the benefit line items and provided the Grant Writer with the updated benefit calculations.
 - 05/29/2026: The Grant Writer updated the benefit lines to reflect the Budget Coordinators information and resubmitted the budgets to the Budget Coordinator for review. The Budget Coordinator reviewed and approved the budgets for submission.
- The Grant Writer attended the Indian Health Service (IHS), Bemidji Area Pre-Negotiation meeting in Grand Rapids, Michigan, May 5 – 7, 2026. The following is a synopsis of information presented at the meeting:
- 05/05/2026 Meeting Topics and Discussion Items as follows:
Remarks by Ben Smith, Deputy Director, IHS; proposed budget FY 2027 increased by \$1.1 billion dollars, an 11% increase year-over-year with \$1 billion earmarked to address the facilities construction backlog that has been occurring since 1993 (IHS facilities construction list). An additional \$87 million is earmarked for new facilities. Appropriations included increases in dental, alcohol/substance use prevention, hospitals & clinics, and information technologies modernization. Deputy Director Smith also indicated that IHS is moving to a new electronic health record management system, roll out to be at IHS facilities first. An area of concern and budget reduction will be in sanitation facilities as, “we need better justification demonstrating the value of the projects.” Mr. Smith also indicated that IHS realignment with a focus on “modernization, improved patient care outcomes that raise the physical, mental, social and spiritual health of our people to the highest level possible.” Programs of note: Prescription Produce Pilot Program Cooperative Agreement, Special Diabetes Program Grant funding for existing grantees (LRBOI does not receive this grant), Advanced Appropriations in FY 2028.

Remarks by Chris Poole, Bemidji Area Director, IHS. Bemidji Area Director Poole indicated that there has been no finalized restructuring of the Bemidji Area Office, however, Department of Health and Human Services (DHHS) regional offices have been assigned to better reflect the state populations served. The Tribal Advisory Board to Center for Medicare/Medicaid Services (TAB) may be realigned to better address the needs of tribes. The Secretarial Tribal Advisory Committee (STAC) has reconvened, and the representatives are realigned with DHHS regional assignments. It is anticipated that consultation and urban confer will occur regarding new funding initiatives. Director Poole is the national 105(l) Lease negotiator for IHS, and all area tribes are encouraged to submit lease requests to the cognizant agency (BIA) and/or IHS as soon as possible, as the lease program is 100% funded in the budget requests.

The Grant Writer met directly with Deputy Director Smith and Area Director Poole, at Deputy Director Smith's request and discussed LRBOI priorities including electronic health record shares/service, updated user population (UPOP) area data, contract support costs on third-party revenue collection, 105(l) lease agreement updates to include the satellite health service offices and coordinating a site visit to LRBOI at a later date in 2026.

Other Speakers and Topics of Note 05/05/2026:

Natalie Powell, Office of Finance and Accounting, IHS provided the fiscal year 2027 budget overview. *Michelle Begay, Acting Deputy Director, Office of Direct Service and Contracting Tribes, IHS*, presented regarding contract support costs (CSC), and indirect cost rates (IDC). Tribes that do not have a negotiated IDC rate with the National Warehouse should send a letter indicating approval to use the 'de minimis rate' of 15% for IDC calculations. CSC can also be calculated on the amount of third-party revenue received and dedicated to the operation of the programs, functions, services and activities (PFSAs) under Indian Self-Determination and Education Assistance Act (ISDEAA) agreements. Acting Deputy Director Begay also noted that, "ineligible (non-Indians) services offset as a percentage of service support (funding)" in CSC calculations on third-party recovery, and "play a role in 105(l) lease fund calculations" (reductions in lease amounts).

Jennifer Cooper, Counsel, Office of Information Technologies, IHS Headquarters, Mitchell Thornbrugh, Chief Information Officer, IHS Headquarters, Randall Hughes, IT Specialist, IHS, presented regarding the rollout of PATH electronic health record (EHR), a cloud-based health data system. PATH is replacing the Resource Patient Management System (RPMS). PATH EHR will be available to tribes at no cost for implementation (tribal shares supported), and a training cohort will begin on August 6, 2026. Tribes interested in PATH EHR should submit a letter of interest to the area office OIT.

Lt. Admiral Matt Ellis, Office of Environmental Health, IHS Headquarters, presented information regarding quality assurance and national accreditation, including the Accreditation Association for Ambulatory Health Care (AAAHC), and the benefits of AAAHC accreditation. AAAHC accreditation coalesces provider engagement with credentialing, privileging and peer review, site safety, training and ensures standard operating procedures are current and updated annually (a requirement of accreditation). IHS does provide technical assistance regarding AAAHC accreditation.

- 05/06/2026 Meeting Topics and Discussion Items as Follows:

Chris Poole, Bemidji Area Director, IHS engaged in questions and answers of tribal leadership in attendance. Question/topics of leadership discussion included: data sovereignty and cloud storage; if "protected data is stored off reservation (cloud based), is it still FTCA protected? Patient count and UPOP; why are tribes still under the old UPOP counts, tribal size adjustment formulas and not credited for utilization counts at their clinics? Bemidji Area typically has the smallest appropriation of all the IHS areas; how can tribes assist with creating a better picture of need for services, and how is the Area Office advocating for increased appropriations? Funding for 105(l) leasing; how can tribes include more administrative space in their agreements? Bemidji area tribes have lower contract support cost allocations; when will Area Office renegotiate direct contract support costs? Indian Health Care Improvement Funds: this pot of money funds tribes from the 'bottom up' based on LNF, and when will that formula be revisited to increase the percentage of level of need funded? Per Capita payments to enrolled members; when will CMS change their interpretation and stop penalizing our citizens that receive per capita payments when qualifying for Medicaid benefits?

Jason Douglas, Statistician, Bemidji Area Office discussed the Indian Health Service user population (UPOP) count, tribal size adjustments, and the impact of service to non-eligible beneficiaries on those data sets. UPOP determines funding for tribal shares, congressional earmarks for programs, Indian Health Care Improvement Funding (IHCIF), facilities funds and 105(l) lease amounts. Mr. Douglas indicated that

data exports maintain UPOP numbers, with the next data export anticipated in October 2026. Mr. Douglas also explained that in the RPMS system, one individual Indian counted in the service (registered and seen as a patient), once every three years. In the registration system there are codes input to demonstrate a person is eligible as follows: member of federally recognized tribe, a beneficiary code indicating the person is Indian, actively receiving care, and each facility has a unique code (LRBOI has a site code in the system). It is important to export user data to assist with the IHS fiscal year budget justification to congress as demonstrated need.

Lucy DeWildt, Bay Mills Indian Community (BMIC), gave a presentation regarding the BMIC's leverage of 105(I) lease funds to build provider homes to expand professional service delivery at their clinic operations. BMIC conducted a housing availability study to substantiate needs, reviewed their staffing load requirements for health service operation and their expansion of service plan, then drafted a housing plan to address the need to provide professional provider housing to support their service expansion and staffing plan. BMIC was able to place a combination of modular homes and townhouses on their lands to support provider housing shortages. BMIC put occupancy requirements in place (MS level or higher, and/or professional health licensure) with commitment to serve as part of the lease agreements.

Commander Matt Ireland, Deputy Director, BAO, IHS, Office of Environmental Health & Engineering (OEHE), advised attendees that there are grants available through IHS, OEHE, to build provider housing. The grants require tribal matching funds, and tribal land ownership. He also advised that 105(I) Leasing agreements can be leveraged to assist in building provider housing, and to expand service space to accommodate a staffing plan. Commander Ireland advised that tribes who perform PFSAs under an approved ISDEAA program are eligible to receive 105(I) lease support for both IHS and Bureau of Indian Affairs (BIA) programs, with costs calculated on fair market rental rates, actual cost of operations rates, or a combination of the two. Tribe must provide a real estate appraisal, proof of tribal lease or ownership interest in the space, and calculations for reimbursement are 100% for direct service space, and 50% for indirect (cost) service space. Commander Ireland also advised that to be eligible for full cost reimbursement, non-beneficiary service provision cannot exceed 15% of the total care provided at the space, and those classes included non-Native spouses, descendants over age 19, or non-beneficiary class employees. A question raised by an attendee regarding adoption of close social and economic tied criteria for services was answered by IHS general counsel in attendance advised, "congressional appropriations are meant to serve eligible federally recognized Indians, and those classes would not qualify as part of the service delivery counts under PFSAs," regarding 105(I) lease space calculations.

Jonathan Merrell, Deputy Director for Quality Care, IHS, HQ, and Heidi Voss, Behavioral Health Consultant, presented regarding quality care initiatives, and quality improvement outcomes. Primary care delivery benefits from advance quality improvement planning, employee buy-in to the plan and leadership engagement/ownership of the outcomes. The presenters discussed QI models including specific points for quality improvement, as well as points for failure, specifically "mission creep/scope creep" when personnel interject into program plans outside their assigned scope of work/detail of service, or there is a lack of leadership engagement in directing outcomes.

Dr. Amy Hatcher, BAO, IHS, Area Chief Medical Officer, Tom Wheeler, DMD, Lac Du Flambeau Dental Services, & Robert Houle, Bad River, Bemidji Area CHAP Representative, presented on the Dental Health/Behavioral Health/Community Health Aid Program(s) (DH/MH/CHAP). The CHAP program, inclusive of behavioral health, dental health and community health aides are certification programs tribes can implement; each area has a specified education/training requirement, and those programs are

available through IHS. CHAP personnel provide the linkage between clinical services and patients/clients, and trained in interventions and techniques, allowing personnel to provide limited care directly to patients/clients, and they are billable services.

- 05/07/2026: Meeting Topics and Discussion Items as Follows:

Michelle Begay, Acting Deputy Director, Office of Direct Service and Contracting Tribes, IHS, HQ, presented information regarding contract support costs (CSC), recurring funding, and Indirect Contract Support Costs. Tribes can also receive CSC based on the amount received and dedicated to PFSA's. Cost categories and calculation methodologies were reviewed for CSC submissions. Cost categories included Indirect Contract Support Costs, Indirect Cost Rates (IDC), Chart of Financial Accounts, and the impact of non-beneficiary service on allowable cost allocations. Of note: CSC calculated on program revenue submissions for retroactive payment can be filed up to a period of 6 years from the date of submission for the claim.

Jason Douglas, Statistician, BAO, IHS, presented regarding level of need (LNF) funding, and mandatory budgets for IHS. LNF calculates IHCIF distribution, based on a ranking system including four health care delivery categories, and overall health status of the population. Service to non-beneficiaries also impact the LNF calculation and IHCIF distribution.

Michelle Begay, ADD, ODSCT, IHS, HQ, presented information regarding IHS tribal management grants, with awards to implement new PFSA up to \$300,000.00. IHS will release the notice of funding opportunity soon.

- The Grant Writer continues work on the Behavioral Risk Factor Surveillance System (BRFSS). A tentative meeting scheduled to occur on May 15, 2026, with Great Lakes Tribal Epidemiology Center (GLITEC) and Michigan Department of Health and Human Services (MDHHS) did not take place. The agreement forwarded to Executive Legal (04/22/2026) for review will need to go to GLITEC after LRBOI meets to solidify the schedule of implementation. The Grant Writer is assigned this project.
- The Grant Writer met with the Director of Information Technologies regarding the potential of grant funds to support the transition from externally managed systems to in-house management on 05/18/2026. The IT Department needs approximately \$350,000 to ensure the appropriate software is in place to allow this transition. The Grant Writer believes this is a government priority, funded by in-house revenue sources.
- The Grant Writer attended the Director's meeting on May 14, 2026. Human Resource policy change discussions occurred with input provided.
- The Grant Writer met with the LRBOI Natural Resources Fisheries Biologist regarding the need for capital funds to create a new campus supporting the activities of NRD, including research, tribal member education and rights protection initiatives. The potential of leveraging 105(l) leasing funds to pay for a new campus development loan to construct the campus was discussed. The 105(l) Lease program can pay principal and interest payments directly to a lender, provided the space supports 100% of the PFSA's conducted in it. The Grant Writer will continue to pursue additional funding streams via grants, if possible.
- The Grant Writer met with Clinic Operations personnel May 18, 2026, regarding the potential of sending a proposal to IHS for a Small Ambulatory Grant. The Small Ambulatory Grant can support new construction, and/or retrofitting space of an existing structure to expand service delivery or create service efficiencies. The grant funds

up to \$3 million dollars and requires construction engineering plans in the submission. The Grant Writer recommended that current operations space in both the Manistee and Muskegon sites be retrofitted.

- The Grant Writer worked with the Utilities Director May 19, 2026, regarding the United States Department of Energy (DOE) Tribal Energy Development initiative. The grant would provide up to \$6 million in funding to support the development of energy on tribal lands, including alternative energy source production. The proposed project is ready for submission; there is a grant match up to \$1 million from tribal funds that is required for the submission to be considered. The Utilities Director is awaiting further information and scheduling a work session to review the submission and secure Tribal Council approval.
- The Grant Writer forwarded three NOFOs this month, pertaining to Office of Victim Services initiatives, approximately \$1.5 million in available funding. The Grant Writer's work on RHT funding took unexpected hours of time, due to continuing change requests to the submission forwarded to LRBOI from MDHHS.
- A new project was assigned to the Grant Writer May 12, 2026. An interactive presentation regarding the 2023 Grant Strategy, grant writing and management responsibilities is slated for the Director's meeting in July 2026.

The Grant Writer was out on approved leave/wellness leave May 21 and 22nd, 2026. Tribal Government offices closed for the Memorial Day Holiday on May 25, 2026.

Respectfully Submitted,

Jessica Steinberg, Grant Writer

**Health
Vacant Director**



Little River Band of Ottawa Indians HEALTH OPERATIONS REPORT

To: Larry Romanelli, Ogema

CC: William Willis, Tribal Manager
Gary Lewis, Executive Lead

From: Janice Grant, Clinic Supervisor
Gina Dahlke, PRC/EHAP Supervisor
Kate Gilbert, Chief Pharmacist

Date: June 02, 2026

Re: May 2026 Report of Activity – Tribal Health Services

04-27-26 – Laura Eilers, Business Office Supervisor joined our Health Services Team in our Manistee Location. Welcome aboard Laura.

Operations service delivery numbers for the month of May are as follows provided in the aggregate:

CLINIC OPERATIONS: MANISTEE LOCATION

248 patients scheduled

15 patients NO-SHOW to scheduled appointments

10 patients provided SAME DAY appointments for emergent matters**

65 cancelled appointments

178 patients attending CLINIC PHYSICIAN appointments**

45 patients PHONE TRIAGE**

229 Chart Reviews – notifications to providers requiring action by providers and staff**

80 Clinic Referrals – requiring action by providers and staff

TOTAL PATIENTS SEEN IN MAY (Total Patient Volume): 456

Diabetic patients: 56

Flu Vaccines: 0

Injections: 30

Nursing Visits: 4 **

On-site Labs: 143

COVID-19 Tests: 0

****Denotes total included in Total Patients Seen**

Numbers listed for Chart Reviews & PhoneTriage include both Manistee & Harvey Locations

RECEPTION INCOMING CALLS ROUTED: 665

DIRECT CALLS TO CLINIC OPERATIONS: 406

SENT FAXES: 144

RECEIVED FAXES: 470

TRANSPORTS - MANISTEE 7

MAY 2026

TRAVEL HOURS: 13

SERVICE HOURS: 10

NUMBER SERVED: 7

MEDICATION DELIVERIES: 6

TRAVEL HOURS: 2

SERVICE HOURS: 1

NUMBER SERVED: 6

TOTAL TRAVEL HOURS: 15

TOTAL SERVICE HOURS: 11

TOTAL NUMBER SERVED: 13

Operations service delivery numbers for the month of May are as follows provided in the aggregate:

CLINIC OPERATIONS: MUSKEGON LOCATION

183 patients scheduled

7 patients NO-SHOW to scheduled appointment

7 patients provided SAME DAY appointments for emergent matters**

57 cancelled appointments

53 clinic referrals – requiring action by Providers and Staff

126 patients attending CLINIC PHYSICIAN appointments

Diabetic patients: 42

Flu Vaccines: 0

Injections: 20

Nursing Visits: 0

On-site Labs: 100

COVID-19 Tests: 0

DIRECT CALLS TO CLINIC OPERATIONS: 259

TRANSPORTS - MUSKEGON: 3 MAY 2026

TRAVEL HOURS: 12

SERVICE HOURS: 5 ½

NUMBER SERVED: 3

MEDICATION DELIVERIES: 3

TRAVEL HOURS: 3

SERVICE HOURS: ½

NUMBER SERVED: 3

TOTAL TRAVEL HOURS: 15

TOTAL SERVICE HOURS: 6

TOTAL NUMBER SERVED: 6

PRC/EHAP: (ROUNDED TO NEAREST WHOLE DOLLAR) \$105,000

TOTAL CALLS/INDIVIDUAL VISITS TO DEPARTMENT: 1295

TOTAL PRC PAID IN MAY: \$ 64,209.60

PHARMACY/OTHER: \$51,272.20

DENTAL: \$12,937.40

TOTAL PATIENTS: 198 (THIS IS NON-DUPLICATED INDIVIDUAL SERVICES)

TOTAL CLAIMS RECEIVED: 370

TOTAL CLAIMS ENTERED: 304

TOTAL PRC PAID 2026: \$285,347.08

TOTAL EHAP PAID IN MAY: \$40,945.69

TOTAL EHAP PAID 2026: \$195,737.01

TOTAL ENROLLED EHAP/LRBOI: 1262

NEW APPLICATIONS MAILED OR GIVEN: 20

REASSESSMENTS MAILED OR GIVEN: 82

MEDICARE LIKE RATE (MLR) Savings for May 2026

Claims submitted: 7 \$4,723.00 (total submitted)

-\$1,071.62 (what we paid)

\$3,651.38 (total savings)

PHARMACY, MANISTEE:**MAY 2026**

Active patients:	354	
Prescriptions filled:	1625	
Receipts:		
Insurance payments received:		\$194,732.41
Non-member cash/copays received:		\$943.16
Less acquisition cost of medications:		\$81,979.38
Net profit:		\$113,696.19
PRC-equivalent write offs:		
LRBOI:	\$23,981.00	
Other Tribes:	\$647.12	
TOTAL:	\$24,628.12	

PHARMACY, NORTON SHORES:**MAY 2026**

Active patients:	204	
Prescriptions filled:	897	
Receipts:		
Insurance payments received:		\$109,502.03
Non-member cash/copays received:		\$725.00
Less acquisition cost of medications:		\$43,787.27
Net profit:		\$66,439.76
PRC-equivalent write offs:		
LRBOI:	\$11,974.52	
Other Tribes:	\$4,528.82	
Total:	\$16,503.34	

2026 Health Services Department - Manistee Location

Clinic Operations

2026	Patients Scheduled	No Show	Cancelled Appt	Same-Day Appt.	Patients Seen**	Telephone Visit**	Total Patient Volume	Chart Reviews **	Referrals	Diabetics	Flu Vaccine	Injections	Nursing only**	On-site labs	Quest Labs	Reception Calls	Clinic Calls	COVID-19 TEST	Sent Faxes	Received Faxes
January	267	19	116	45	136	25	437	276	63	47	5	20	3	137	2	982	536	2	118	337
February	187	13	45	4	133	25	469	310	72	43	-	11	1	152	10	816	399	2	106	456
March	156	8	55	4	97	54	474	318	52	33	1	14	5	71	1	832	440	-	166	522
April	242	13	76	2	155	37	484	282	72	58	-	44	10	114	1	784	448	-	147	463
May	248	15	65	10	178	45	456	229	80	56	-	30	4	143	6	665	406	-	144	470
June																				
July																				
August																				
September																				
October																				
November																				
December																				
Totals	1,100	68	357	24	699	186	2,320	1,415	319	237	6	119	23	617	20	4,079	2,229	4	761	2,248

** Denotes total included in Total Patient Volume

NOTE: Telephone & Chart Reviews include both Manistee & Harvey Locations.

2026 Health Services Department - Harvey Location

Clinic Operations

2026	Patients Scheduled	No Show	Cancelled Appt	Same-Day Appt.	Patients Seen**	Telephone Visit**	Total Patient Volume	Chart Reviews **	Referrals	Diabetics	Flu Vaccine	Injections	Nursing only**	On-site labs	Quest Labs	Reception Calls	Clinic Calls	COVID-19 TEST	Sent Faxes	Received Faxes
January	206	11	125	6	76	25	377	276	33	41	31	9	-	63	-	187	234			
February	144	13	44	5	92	25	427	310	41	31	-	25	-	92	-	234	276	1		
March	160	10	48	18	120	54	492	318	54	38	-	20	-	92	-	276	296			
April	140	5	47	13	101	37	420	282	40	30	-	20	-	67	4	296	259			
May	183	7	57	7	126	45	400	229	53	42	-	20	-	100	3					
June																				
July																				
August																				
September																				
October																				
November																				
December																				
Totals	833	46	321	49	515	185	2,116	1,415	221	141	-	74	-	322	7	3,252	1			

** Denotes total included in Total Patient Volume

NOTE: Telephone & Chart Reviews include both Manitowish & Harvey Locations.

Housing
Tara Bailey



Little River Band of Ottawa Indians

Housing Department

Mailing Address: 2608 Government Center Drive

Physical Address: 2953 Shaw Be Quo ung

Manistee, Michigan 49660

231-723-8288

HOUSING DEPARTMENT

Report to the Ogema

For May 2026

Staff

Tara Bailey – Housing Director

Michelle Pepera – Administrative Assistant

Krystal Davis – Housing Specialist

Stephen (Jake) Shepard - Housing Maintenance Technician

Matthew Alexander – Housing Maintenance Technician

Jim Stuck - Housing Maintenance Technician

Mike Pannill – Housing Maintenance Technician (PT)

Department Overview

Goals: To promote affordable housing opportunities for all Little River Band Tribal Members.

Objectives: To provide our goals in a fair and equitable way to all members.

I. Housing Activities.

A. During the month, the Department performed the following activities.

Lease renewals due during the month: 7

Leases renewed: 7

New leases: 0

Annual Inspections: 5

Move-out Inspections: 0

Move outs: 0

Transfers: 0

B. Down Payment and Closing Cost assistance grant (HI 100).

Applications received this month: 4

Total Number of Awards made during the Year: 4

Total Amount of Awards for the Year: \$17833

C. For the month of May, the weekly ride to the store for our AKI elders occurred 2 times for 2 different elders.

D. Krystal Davis went to Anchorage, AK May 3-8th for the NAIHC Annual Convention.

E. We did have 26 new work orders put into the system and 9 of them were completed in the system.

F. May 14th there was an all Directors meeting held at the Justice Center from 8:30am-12pm.

G. On April 24th, an opening bid process was conducted by the RFP for painting contractors that was sent out in March. We received three bid packages, and a decision has been made, so a contract will now have to go to TC for approval in the month of May. UPDATE: Still trying to get the contract information done and all information gathered in order to take to TC.

H. On Thursday, May 28th, the Housing Department hosted a retirement party for James Stuck whose last day will be June 4th.

I. A temporary part time position has been completed and the department is hoping to bring on someone for the summer to do the lawn care and they will work part time for 25 hours until October 1, 2026.

J. The department is working on purchasing a used pick up truck for the maintenance department and will be used in the winter to snow plow. This request will go to TC for approval.

II. Rental Payment Information for the Month.

- A. Notice of Delinquency issued: 6
- B. Termination Notice(s) issued: 3
- C. Notice(s) to Vacate or Renew: 0
- D. Court Filing(s): 0

III. Condition of Properties.

- A. Maintenance currently has 4 units to complete for a move in.

IV. Number of Units and Vacancies.

LRBOI Housing Department has 84 (we have 86 but 2 unit is the fire unit so cant count for a move in) rental units in total of which 80 were rented giving us an occupancy rating of 95%.

- A. Aki has 58 income based rental units of which 54 were rented during the month as follows:
 - 1. Aki has 9 low income elder designated rental units and 8 units are rented.
 - 2. Aki has 2 low income elder ADA designated rental units and 2 are rented.
 - 3. Aki has 31 low-income family rental units and 30 are rented.
 - 4. Aki has 6 low income family ADA rental units and 5 are rented.
 - 5. Aki has 10 low income elder designated apartment rental units and 9 units are rented.
- B. Aki has 26 Fair Market rentals and 26 are rented.

V. Plans for the Future.

- A. Putting together a RFP to send out to Architect/Project Manager for the bidding process of completing the other projects we need to complete. UPDATE: This will be part of the process of working with HUD for finalization.
- B. Housing Director is developing a program for rental/security deposit assistance for tribal members. This is almost done and will then be taken to TC for review and approval.

End of Report
Tara Bailey, Housing Director
May 29, 2026

Human Resources Vacant Director

To: Ogema Romanelli
From: HR Department
Subject: 2026 May HR Department Report
Date: 06/8/2026

Department Purpose: Professionally strengthen our community through a great H.R. experience.

HR Primary Mission: Work in partnership with leaders and team members to drive quality H.R. service through the employee life cycle that develops opportunity and enhances endless potential.

1) HR 2026 Operational Plan

Continuing efforts on drafting of policy and procedures in coordination with the Executive Assistant, Tribal Manager, and the Executive Leads is on-going.

1) Talent Acquisition

Number of Hires During the Month: 6

Number of Hires Year to Date: 23

Number of Applicants for May through BambooHR: 28

Posting Views: 6,109

2) Talent Development and Relations

Completed PIPs Returned to HR: 0

3) HR Department Development Initiatives

Internal HR Policy development continues.

4) Benefits and HR Administration

Continued working to improve and identify benefit process issues and concerns.

Updated benefits options in Bamboo which leads to automation for reconciliation of vendor invoices. HR had proposed the establishment of a benefits advisory team to meet quarterly and assist with ideas for benefit plan review as well as new ideas to assist in employee retention and satisfaction.

Continually adjusting methods for tracking to simplify the data collection process for metrics (including the use of BambooHR for this process, see above).

Leave Cases

FML:	0 (no new cases in May)
IFML:	3 (no new cases)
Bereavement:	12
LOA:	1
Education:	3

5) Safety

Recordable Injuries: 0

6) Tribal Preference Report

Tribal Members = 104

Native American = 9

Tribal Spouse or Parent = 15

Tribal Descendant = 10

Non-Preference = 93

*Current **preference percentage** for Tribal Government is 62.16% (preference expressed as a percentage of total employees)

Notes on Tribal Preference:

1. HR suggests succession planning/promotion be a focus for leadership. Especially in key departments and positions. This is a delicate process that will take time and effort for many individuals, but it is necessary.
2. HR would like to explore more ways to get younger preference candidates interested in temporary positions. This would be in coordination with the WFD Specialist and department heads. The intent is to get young tribal members interested in different aspects of the Tribal government by working or doing a mentor program. There has been a increasing interest from a younger demographic. Initial conversations have begun on ways in which HR can partner with WFD and the department heads.

Information Technology
Vacant Director

**INFORMATION TECHNOLOGY DEPARTMENT
MONTHLY REPORT
MAY 2026**

Duties and Accomplishments:

1. Finalizing set-up of workstation kiosks under capital projects which is part of the Wi-Fi funding project.

On-going IT projects:

1. SharePoint lift with Arctic IT.
2. Kiosk deployment to Muskegon and Manistee offices with Arctic IT.
3. SharePoint training program in process.
4. Migration to Hyper-V from VM-Ware.
5. Membership Meeting preparation.
6. SOC and compliance investigation.
7. Microsoft licensing renewals underway

Help Desk Tickets:

385 incidents opened (including DEMARC reports), 65 service requests opened; 1 service request remains open. 449 tickets closed in May.

Meetings Held/Attended:

1. Held ongoing meetings with Elevate and Arctic IT.

Trainings Attended:

None

Submitted by Bill Willis, Tribal Manager

Legal Assistance
Mary Witkop

Little River Band of Ottawa Indians
Members Legal Assistance Attorney
Mary K. Witkop
3031 Domres Road
Manistee, MI 49660
231-398-2234

MONTHLY REPORT

To: Larry Romanelli
From: Mary K. Witkop
Date: June 5, 2026
Re: May 2026 report of activities

Number of tribal members assisted on new issues	56
Number of referrals received	3
Number of continuing cases:	36

Types of legal issues:

Foreclosure	Driver's License
Divorce	Criminal
Wills	Default
Trusts	Minor Guardian – Out of State
Estate Planning	Small Estate
Medical Power of Attorney	Pharmacy Error
Petition and Order For Assignment	Real Estate
Power of Attorney	Trust Administration
Amend Estate Planning Documents	Principal Residence Exemption
Civil Appeal	Guardian Adult
Retainer Agreement	Jury Trial
Elder Abuse	Medicaid
Probate Estate	Landlord – Tenant Issues
Child Support	Discrimination
Summons	Amend Trust
Appraiser	LLC

Collections
Competency to Sign Deed
Certificate of Trust
Dissolve Corporation
Medical Insurance
Amend Trust
Prenuptial Agreement
Per Capita Garnishment
Unpaid Debts
QDRO

Small Probate Estate
Guardian Minor
Evictions
Terminate Minor Guardian
Civil
Subpoena
Notary
FMLA
Paternity

Sample of Work Performed:

Assisted a tribal member with a Prenuptial Agreement

Assisted a tribal member file a Motion for Relief From Judgment

Assisted a tribal member obtain a payment arrangement for a civil judgment against them

Assisted a tribal member with a QDRO to get their share of their spouse's retirement benefits in a divorce

Attended:

Directors Meeting

Members Assistance
Janeen Codden

Members Assistance Department May 2026 Report

Assistance Programs

Rental/Mortgage: 3 Households	\$2,505.50
Emergency Transportation: 6 Households	\$1,945.07
Elder Chores: 5 Households	\$2,000.00
Low Income Energy Assistance (LIE): 8 Households	\$2,050.58
Food Assistance: 14 Households	\$4,300.00
Home Repair: 0	\$0
LIHEAP Heating/Crisis: 11 Households	\$3,355.13
LIHEAP Weatherization: 0	\$0
Catastrophic Disaster Relief: 1 Households	\$3,000
Elder Insurance (Humana)	<u>\$92,447.28</u>
May Total Expenditures:	\$111,603.56
Office Visit: 3	
Family Services Referrals: 2	
Phone calls: 133	

Currently, the Home Repair Program and the Weatherization Program are on hold as we look at the current regulations, what is being asked by the Members and the Vendors to submit, and making sure the Ordinance matches the current regulations being used. We are still accepting applications submitted for these two programs and stamped when we receive them.

Other programs offered within Members Assistance are being reviewed also. A better system is being reviewed to combine 7 current applications to 5 applications instead. This is for ease to members in completing and submitting applications.

Meetings with Executive Leads continue as we sort through these changes.

Natural Resources
Frank Beaver



Gaá Čhing Ziibi
Daáwaá
Anířhinaábek

**LITTLE RIVER BAND OF OTTAWA INDIANS
NATURAL RESOURCES DEPARTMENT**

310 9th Street
Manistee, MI 49660
(231) 723-1594

**May 2026 Monthly Report
Frank Beaver, Director**

The mission of the Natural Resource Department is to maintain the cultural, spiritual and physical existence of the Little River Band of Ottawa Indians by protecting, preserving and when necessary, enhancing the naturally occurring resources within the Tribe's 1836 Ceded Territory.

Department Objectives:

1. Protecting the fisheries within the 1836 Ceded Territory through:
 - The collection of essential information for the management of commercial, ceremonial and subsistence fishing;
 - Promoting stability of desired fish populations through continual assessment, monitoring and restoration when necessary;
 - Obtain relative abundance and population characteristics of fish stocks;
 - Collaborate with other management agencies in monitoring and assessing Great Lakes and Inland fisheries;
 - Participated in the Lake Michigan Lake Sturgeon Workgroup and on the Lake Sturgeon Steering Committee; and
 - Participate in the Lake Michigan Technical Committee in coordination and data sharing for Lake Michigan fish community management and assessment.
2. Continue focus on environmental priorities identified in the current Tribal Environmental Agreement (TEA) by:
 - Implementation of the Water Quality Monitoring Program;
 - Development of a non-point source monitoring program;
 - Increase involvement in Great Lakes Basin issues affecting the ecosystem of the 1836 Ceded Territory;
 - Recycling
 - Continuing monitoring air quality.
3. Protecting wildlife within our native lands through:
 - Monitoring Tribal harvest of subsistence hunting and trapping.
 - Monitoring and indexing species populations within the 1836 Ceded Territory.
 - Responsible Hunting and Trapping Regulations; and
 - Mapping and inventory of Tribal lands and the Ceded territory.

The department issues harvest tags for Elk, Bear, Deer, Turkey, United States Forest Service (USFS) access passes for the Manistee Huron National Forest, a lifetime pass to the Sleeping Bear Dunes National Lakeshore, harvest fishing report forms, Tribal trespass permits, camping permits, Commercial and Subsistence Great Lakes fishing licenses and permits, other special Ceremonial Use permits and information on current Tribal Regulations governing the use of the natural resources within the 1836 Ceded Territory.

Monthly, the department prepares newsletter articles, staff reports, participates in Staff,

Natural Resource Commission, Tribal Management Team meetings and also, in meetings and negotiations with Intertribal, State and Federal agencies and special interest groups.

Administrative Services

Theresa Davis

Assisted with biologist's paperwork as needed

- Send Tribal Police, NR Director, monthly Commercial Fishing Catch Report Memo
- Received Commercial and Subsistence fishing catch reports
- Member Services, hunting & fishing tags, permits, regulations and information
- Maintain vehicles mileage records and reports
- Submit NR monthly report
- GSA Mileage monthly report
- Monthly LRBOI mileage report

Fisheries Division:

- Archie Martell - Fisheries Division Manager
- Corey Jerome – Fisheries Biologist, Sturgeon
- Christina VanDoornik – Fisheries Biologist, Great Lakes
- Alex Ontkos – Fisheries Biologist, Inland
- Conner Johnson – Fisheries Technician, Great Lakes
- Griffin Bartscht – Fisheries Technician, Great Lakes
- Clayton Robertson - Fisheries Technician, Inland
- Steven King - Fisheries Technician, Inland
- Spencer Johnson – Seasonal Fisheries Technician, Great Lakes
- Noah Kemler – Seasonal Fisheries Technician
- Jaden Massey – Seasonal Fisheries Technician
- Gavin Kemp – Seasonal NRD Technician
- Duncan Bieber – Seasonal NRD Technician
- Andrew King – Seasonal Fisheries Technician

Administrative/Budget/Reports/Data Entry:

- Managed budgets
 - 1050 Sturgeon Program/ Habitat Restoration Program
 - 4031 Fisheries
 - 4068 BIA Inland Natural Resources Rights Protection
 - 4018 Great Lakes Fisheries Assessment
 - 4137 BIA Great Lakes Restoration Initiative, Native Species
- Staff Management EWS
- Monthly NRD Fisheries Division Reports Completed.
- BIA Great Lakes Restoration Initiative grant management.
- Member services; USFS Passes, licenses, permits and information.
- Great Lakes Commercial and Subsistence fishing licenses issuing and catch report management.
- Monitored reporting requirements for inland and great lakes fish harvest and permits.
- Issued specially regulated harvest permits to Tribal citizens for spring walleye season.
- Implementation of the Fisheries Division work plans.

- Working with HR staff to hire/onboard seasonal fisheries staff.

Equipment maintenance/Field Work/Lab Work:

- Nmé, Lake Sturgeon:
- Sturgeon Rearing Facility (SRF) preparation and operation
- Adult sturgeon sampling and monitoring Manistee Lake
- PIT antenna monitoring
- Adult Sturgeon Monitoring at Tippy Dam, Manistee River
- Larval drift assessment and collection for SRF rearing
- Collaborative Sturgeon Habitat Grant communication
- Gun Lake Tribe sturgeon program discussions
- USFWS communication about larval drift assessments and assistance
- MLive article interview
- Cisco acoustic sampling collaborative discussions
- Manistee/Muskegon river sturgeon habitat project communications
- Inland Fisheries:
- Installed 13 remote site incubators (RSIs) and 4 floating basket incubators (FBIs) in North Branch Manistee River in preparation for Arctic Grayling egg incubation.
- Received and stocked a total of 505,399 Arctic Grayling eggs into in-stream incubators (222,712 on 5/12, 180,000 on 5/19, and 102,687 on 5/26).
- Maintained and monitored in-stream incubators to ensure successful hatching.
- Assisted MDNR staff with Arctic Grayling egg-take at Marquette State Fish Hatchery (5/6, 13).
- Issued specially regulated harvest permits to Tribal citizens for spring walleye season.
- Great Lakes Fisheries Assessment Program:
- Lake MI larval beach sampling meeting (Virtual) (5/1)
- LWAP fisheries assessment, Ludington (5/4-5/6)
- Creel harvest reporting workgroup meeting (Virtual), (5/7)
- Youth summer program meeting (Food Distribution) (5/7)
- Juvenile coregonine beach seining (Manistee) (5/8)
- Tributary whitefish planning meeting (Virtual) (5/11)
- LWAP fisheries assessment Muskegon (5/11-5/13)
- Juvenile coregonine beach seining (Pentwater/Ludington) (5/14)
- LWAP clean-up
- Lake Trout working group survey data check-in (Virtual) (5/15)
- LWAP net preparation (5/18-5/19)
- LWAP fisheries assessment, Muskegon (5/20-5/22)
- LWAP Fisheries Assessment, Manistee (5/26-28)

Meetings/Training/Travel/Conference Calls

- Arctic Grayling egg-take at Marquette State Fish Hatchery (5/5-7)
- Creel harvest reporting workgroup meeting (Virtual), (5/7)
- Youth summer program meeting (Food Distribution) (5/7)
- Arctic Grayling Steering Committee Meeting (virtual) (5/11)
- LWAP Fisheries Assessment, Lake Michigan, Muskegon (5/11-5/13)
- NRD Director Meeting (5/13)
- Arctic Grayling egg-take at Marquette State Fish Hatchery (5/12-14)
- NRD LEADS meeting (5/20)
- Chippewa Ottawa Resource Authority meeting (virtual) (5/28)

<u>Grant used</u>	<u>Explain activity</u>	<u># of members served</u>
1050 Sturgeon Program/ Habitat Restoration Program		
4068 BIA Inland Natural Resources		
4031 Natural Resources Department		
4018 Great Lakes Fisheries Assessment		
4137 BIA Great Lakes Restoration Initiative, Native Species		

Wildlife Program

Sean Hollowell – Wildlife Division Manager

David Heit – Wildlife Biologist

Maille O'Toole – Wildlife Technician

Alexis DeGabriele– Aquatic Biologist – Wetlands

Administration/Budget/Reports/Data Entry

- **Managed Budgets**
 - 4068 BIA Inland Natural Resources
 - 4031 Wildlife Department Budget
 - 6050 Restricted Timber Harvest Budget
 - 4095 Climate Change Protection Budget
 - 4137 BIA Great Lakes Restoration Initiative
 - 4072 NRCS Project Budget
 - 4580 Autumn Olive Removal
 - 4581 Monarch Habitat Establishment
 - 4595 At Risk Turtle Conservation
- Tribal Citizen service - Answered questions/requests from public – through email and phone calls
- Procured field equipment.
- Connected with partner organizations.
- Planned research project.
- Prepared and collected feathers for repository (and distributed as requested by tribal members).
- Planned budget.
- Tested field equipment.
- Purchased fieldwork equipment.
- Worked check station for tribal hunters and trappers.
- Reached out to partners on turtle conservation.
- Worked on Michigan American marten white paper review.
- Elk expansion habitat analysis.
- Planned office arrangement with new positions.
- Onboarded seasonal staff.
- Onboarded new Forest Ecologist.
- Grant writing.
- Edited and provided direction on Good Neighbor Authority agreement with Forest Service, which will help fund Forest Ecologist and Forest Technician.
- Coordinated acquisition of hundreds of pounds of ramps that were confiscated from poachers by the Forest Service. Ramps were collected by Wildlife staff and are stored at Food Distribution.

- Introduced new staff to partners.
- Held communication styles discussion with staff to promote clear and respectful communication across different personality types.

Equipment Maintenance/Field Work/Lab Work

- Cleaned and serviced wildlife vehicles - monthly occurrence
- Reorganized Blue storage facility.
- Deployment of two types of novel passive turtle monitoring stations (AHDriFT and artificial basking logs) at sites across public lands within the Manistee River, Bear Creek, and Little Manistee River watersheds.
- Conducted Eastern Massasauga Rattlesnake surveys with Forest Service.
- Began evening turtle nesting surveys, including installation of nest protection boxes.
- Weekly migratory breeding bird surveys on tribal properties.
- Planted hundreds of milkweed plugs at Aki during community planting event and watered regularly.
- Planted thousands of ramps on tribal properties.
- Deployed eDNA monitoring stations for hemlock woolly adelgid across tribal properties.
- Active surveys for turtles at nesting sites.

Meetings/Training/Travel/Conference Calls

- On-site meeting for potential property acquisition (5/6)
- Elk expansion committee meeting (5/7)
- Camp planning (5/7)
- GNA agreement discussion with FS (5/13)
- NRD Director 1:1 (5/13)
- Michigan Bat Working Group meeting – East Lansing (5/14)
- NRD-Transportation collaboration meeting (5/19)
- Radio pre-interview (5/20)
- NRD Leads Huddle (5/20)
- Northwest MI Invasive Species Network (5/20)
- Elberta WUWU FM radio interview (5/21)
- Wildlife Division communication styles discussion (5/21)
- Community milkweed event (5/22)
- Tribal fire discussion with MNFI (5/26)
- First Nations grant meeting (5/26)
- Property acquisition meeting with Commerce Dept (5/26)
- Pere Marquette Watershed Collaborative meeting (5/27)

Wetlands Program (Wild Rice)

Administration Reports/Data Entry.

- Reviewed NOAA Manoomin Geospatial project classification vectors and submitted feedback.
- Manoomin Camp planning tasks: updated last year's planning spreadsheet and shared with partners, communications/coordinating with partners, etc.

- MWRI M/R Chair duties: set up Teams meeting, drafted agenda, created whiteboard, finalized & distributed past meeting minutes, created Microsoft Form for additional input, etc.
- Created informational pdf desktop review instructions for wetland delineation.
- Reviewed Mecosta CD Manoomin event flyer & sent edits.
- Great Lakes Manomaeh Gathering planning tasks: created lightning talk presentation, coordinated presenters, helped with setup/tear down & helped run IT at event, etc.

Meeting/Training/Travel/Conference Calls (Include Dates)

- 5/1/26: EPA RA & Tribal Liaison visit (meeting with TC, tour of brownfields and air station).
- 5/4/26: MWRI in-person meeting planning meeting.
- 5/4/26: Manoomin Camp planning meeting.
- 5/5/26: travel to Brimley, MI.
- 5/6/26: ITC Seed Collection Workshop.
- 5/7/26: MTEG Day 1.
- 5/7/26: in-person planning meeting for MWRI in-person meeting.
- 5/8/26: MTEG Day 2 and travel back.
- 5/11/26: presentation to Spirit of the Woods Garden Club (education/outreach to 50 local community members about Manoomin).
- 5/11/26: Wildlife Div meeting & seasonal orientation.
- 5/12/26: NOAA Manoomin Geospatial work group meeting.
- 5/12/26: USFWS Midwest Tribe check-in meeting.
- 5/14/26: Mecosta CD Manoomin education event planning meeting.
- 5/14/26: Manomaeh Gathering planning meeting.
- 5/18/26: Wildlife Div meeting.
- 5/18/26: wetland delineation desktop review meeting with NHBP.
- 5/19/26: led MWRI M/R Subcommittee meeting.
- 5/20/26: LRBOI-ISN check-in meeting.
- 5/21/26: Wildlife Div personality communication training.
- 5/26/26: travel to Keshena, WI.
- 5/26/26: MWRI E/O Subcommittee meeting (took minutes).
- 5/27/26: Great Lakes Manomaeh Gathering Day 1 (helped facilitate small-group discussion).
- 5/28/26: Great Lakes Manomaeh Gathering Day 2 (co-led lighting talk presentation to 100 attendees).
- 5/29/26: travel back from WI.

Field Work and Equipment Maintenance

- 5/13/26: assisted with AHDriFT array & turtle basking platform deployments.
- Assisted with office setup for new staff.
- 5/20/26: Manoomin planting.
- 5/22/26: Manoomin planting.
- 5/22/26: Milkweed planting education/outreach event.
- 5/26/26: assisted NHBP wetland specialist with delineation.

- 5/30/26: monitored final day of Line5 shovel test surveys in St Ignace.

Environmental Division Capacity Building (IGAP/ BIA Capacity)

Environmental Division

Leah Fairchild –Environmental Division Manager
 Alexis DeGabriele– Aquatic Biologist – Wetlands
 David Karst – Brownfield Specialist
 Brooke May - Aquatic Biologist – Water Quality
 Jasmine Vaquera – Air Quality Specialist
 Alycia Peterson - Great Lakes Policy Specialist

Budgets Managed:

- 4571 -- EPA PPG
- 4585 – EPA Air Quality
- 4538 – EPA CERCLA
- 4380 – BIA GLRI Capacity Building

Environmental Division Capacity Building (IGAP/ BIA Capacity)

Administration/Budget/Reports/Data Entry

- EWS Staff Management
- EPA Air 103 Budget Review
- Budgets Managed:
 - 4571 -- EPA PPG
 - 4585 – EPA Air Quality
 - 4380 – BIA GLRI Capacity Building
 - 4538 – EPA CERCLA Funding
- PPG FY27 Draft Workplan
- PPG FY27 Budget Proposal
- EPA CERCLA Budget Revision
- EPA CERCLA Workplan Revision
- EGLE MOA analysis
- EPA 103 Preapplication review

Field Work and Equipment Maintenance

- N/A

Meeting/Training/Travel/Conference Call

- EPA/Vogel Site Visit and Introductions on May 1
- R5 Brownfield Tribal Workshop May 4-May 6
- MTEG Event May 7-May8
- Stronach Data Center Discussions May 11
- EPA/Brownfield work plan discussions May 13, May 22
- Environmental Division Team Meeting May 18
- EPA Grants Compliance Webinar May 19
- MTERA Monthly Board meeting May 19
- NRD Leads Huddle May 20
- Monthly Employee Staff Meeting May 21

- WS Data Center, Environmental Impacts Council Work Session May 21
- EPA/GAP PPG discussions May 26
- EPA ASAP Webinar May 27
- MTERA Board Discussion May 27
- MTERA Director Site Visit May 28
- Youth Camp planning meeting May 28
- Together We Grow planning meeting May 29

Brownfield Program

Administration /Reports/Data Entry

- Communicate with public safety multiple times about contractors being at parcels for testing
- Coordinated with public safety and the contractor to complete soil sampling for Phase II assessments
- Travel Closeout APA Conference
- Travel Closeout Bay Mills/Brownfield Workshop
- Created presentation and shared it with Tribal Brownfield Workshop
- Registered Drone with FAA

Field Work and Equipment Maintenance

- Adopt a Highway
- Revolt Site Visit
- Sonata Oil Change
- Drone Maintenance throughout the month
- ATV and side by sides maintenance, started and lot testing.

Meeting/Training/Travel/Conference Calls (Include Dates)

- Met with EPA Tribal Leason, Tribal Council that were able to attend, and NRD on May 1.
- Attended Brownfield Tribal workshop online and at Bay Mills CC for presentation from May 5-7
- Meeting with Nutrition Department to discuss summer camp activities on May 7.
- Webinar Communicating Through Conflict on May 8
- Meeting with Environmental Manager on May 13.
- Environmental department meeting on May 18
- Employee monthly staff meeting on May 21
- Meeting with EPA Brownfield Project Manager on May 22 for work plan discussion
- Call contractors to see if anyone could provide an hourly rate on May 26
- Summer Youth camp planning meetings on May 28, 29

Water Program (106 and 319)

Administration Reports/Data Entry

- Continued working on addressing Fish Tissue QAPP comments.

- COC form for Macroinvertebrate sample transfer to lab.
- COC forms for shipping Zooplankton bottles to the lab.
- Uploaded Continuous temperature and depth data and updated temperature database for April data.
- Discharge data uploaded into database for April.

Field Work and Equipment Maintenance

- Calibrated YSI
- Prepped bottles for Macroinvertebrate and Zooplankton samples.
- Monthly water quality sampling at 16 sites.
- Monthly flow/discharges taken at all stream sites.
- Zooplankton samples taken at Lake sites.
- Macroinvertebrate samples taken at lake and stream sites.
- Brought Macro samples up to GLEC

Meeting/Training/Travel/Conference Calls (Include Dates)

- 5/6/2026: Seed collection training at Bay Mills with ITCM.
- 5/7/2026 – 5/8/2026: Michigan Tribal Environmental Group meeting at Bay Mills.
- 5/11/2026: Pre-meeting discussion for Stronach township meeting.
- 5/12/2026: Upskilling with excel workshop.
- 5/18/2026: Environmental Division Meeting.
- 5/19/2026: EPA R5 Tribal Water Division Call.
- 5/21/2026: LRBOI Monthly Staff Meeting.

Air Quality Program (Funded by EPA CAA 103)

Administration Reports/Data Entry

- Completed Ozone Worksheet for biweekly check
- Completed T640 Multipoint Worksheet for monthly check
- Completed Meteorology Worksheet for monthly check
- Worked on Emissions Inventory QAPP (in-progress)
- Worked on Indoor Air Quality QAPP outline (in-progress)
- Worked on Remote Sensor QAPP outline (in-progress)
- Worked on Emissions Inventory (in-progress)

Field Work and Equipment Maintenance

- 05/11/2026: Ozone Biweekly Multi-check
- 05/21/2026: Ozone Biweekly Multi-check
- 05/26/2026: Meteorology monthly multipoint check
- 05/26/2026: T640 monthly multipoint check
- 05/27/2026: EGLE Audit on Ozone and PM2.5 samplers (performed by Marc Foreman)

Meeting/Training/Travel/Conference Calls (Include Dates)

- 05/11/2026: Stronach Data Center Discussion (virtual)
- 05/18/2026: Environmental Division Meeting (virtual)
- 05/27/2026: Region 5 Air Monitoring Monthly Meeting (virtual)

- 5/28/2026: Youth Camp Planning Meeting – Internal, Environmental Division (in-person, NRD basement)
- 5/28/2026: Region 5 Monthly Tribal Air Call (virtual)
- 5/29/2026: Together We Grow Camp Planning Meeting (virtual)

Great Lakes Policy Program

Administration//Reports/Data Entry

- Reviewed the Draft 2025-2029 Lake Michigan LAMP
- Reviewed the Draft 24 Annual LAMP Report
- Retrieved Data Center resolutions from other CORA Tribes

Field Work and Equipment Maintenance

- Assisted with headstarting box turtle hatchling – released May 2026

Meeting/Training/Travel/Conference Calls (Include Dates)

- Tribal Monitor training: reporting forms from Bay Mills (5/1/26)
- MTEG & Seed Collection Training (5/5/26 - 5/8/26)
- Enbridge Line 5 Tunnel - Recurring Staff-Level Tribal Coordination Meeting (5/5/26)
- ENV Division Discussion w/ Frank about Stronach Township Hall Meeting (5/11/26)
- Stronach Township Hall Meeting (5/12/26)
- Lake Michigan Partnership Work Group Monthly Meeting (5/13/26)
- Tribal Community Resilience (TCR) Webinar (5/14/26)
- Environmental Division Team Meeting (5/18/26)
- MCD Board Meeting (5/18/26)
- Tribal EPA Water Division Call (5/19/26)
- LRBOI Monthly Employee Staff Meeting (5/21/26)
- TC WS Data Center WS Data Center, Environmental Impact on Tribal Land (5/21/26)
- Tribal mining call (5/21/26)
- Staff Holiday (5/25/26)
- Lake Huron Work Group Meeting (5/28/26)

Planning
Madison Richards

May 2026 Monthly Report

Department: Planning / BIA Roads / Transportation

Prepared by: Madison Richards, Planning & Transportation Department

Reporting Period: May 1–31, 2026

Activities / Accomplishments / Updates

TTIP Coordination & Project Momentum

- Continued coordination and monitoring of 2026 TTIP projects.
- Ongoing efforts focused on maintaining project readiness, identifying potential barriers, and supporting future implementation efforts.
- Maintained alignment with BIA requirements and transportation planning priorities.

AKI Connector Road – Funding & Grant Strategy

- Project status remains unchanged from April.
- Continued coordination regarding future funding opportunities and project development strategies.
- Ongoing monitoring of potential grant opportunities and funding partnerships.

BIA Roads Program Coordination & Project Management Development

- Continued coordination regarding the proposed GTEC contract to support BIA Roads program management activities.
- Contract remains pending Tribal Council approval.
- Anticipated timeline remains completion and approval by the end of June 2026, pending Tribal Council action.
- Continued efforts to strengthen internal project management processes and organizational systems.

BIA Inventory & Program Coordination

- No updates to report during May 2026.
- Road inventory status remains unchanged.
- Continued awareness of inventory limitations and future opportunities for inventory expansion when appropriate.

LRCR Service Drive – Safety Planning

- Project remains in pending status.
- Continued evaluation of roadway safety improvement needs.
- Planning efforts focused on obtaining necessary materials and components required for implementation.
- Once materials are procured, the project will be scheduled for completion.

Housing Coordination – AKI Homes & Future Development

- Continued coordination with Housing regarding ongoing and future housing-related projects.
- Project status remains consistent with previous reporting periods.
- Ongoing support provided through project coordination, communication, and planning assistance as needed.

Regional & Statewide Coordination

- Continued participation in regional and statewide transportation planning coordination efforts.
- Maintained involvement with existing planning groups and transportation partners.
- Additional coordination occurred with the Federal Highway Administration (FHWA) and Bureau of Indian Affairs (BIA) regarding potential funding opportunities for the Old House Road Emergency Project.
- Submitted a Letter of Intent and are currently awaiting determination regarding eligibility and authorization to move forward with a formal funding application.

GTEC Contract & Budget Status

- GTEC contract remains pending Tribal Council approval.
- Budget status remains unchanged from the previous reporting period.
- Continued coordination to ensure readiness upon contract approval and execution.

Emergency Project Update – Old House Road

- Project remains in pending funding status.
- Continued coordination regarding potential eligibility for emergency funding opportunities through FHWA and BIA programs.
- Monitoring communication and funding determinations to identify next steps for project advancement.
- Project conditions remain unchanged while funding opportunities are evaluated.

Professional Development

- Attended the Falmouth Institute Tribal Project Management Certification Program.
- Successfully completed all coursework requirements and passed the certification program.
- Obtained Tribal Project Management Certification.
- Certification strengthens project planning, coordination, scheduling, budgeting, and implementation capabilities in support of Tribal transportation and infrastructure initiatives.

Key Risks / Considerations

- GTEC contract remains pending Tribal Council approval, impacting advancement of certain projects.
- Funding determinations remain pending for the Old House Road Emergency Project.
- BIA inventory limitations continue to affect eligibility for certain transportation improvements.

- Material procurement timelines may impact scheduling of LRCCR Service Drive safety improvements.

Focus Moving Forward

- Continue advancing TTIP projects toward implementation readiness.
- Continue pursuing funding opportunities for the AKI Connector Road project.
- Support progression of the GTEC contract through Tribal Council approval.
- Continue coordination with Housing regarding current and future development projects.
- Advance LRCCR Service Drive safety improvements once materials are obtained.
- Continue pursuing funding opportunities and coordination efforts related to the Old House Road Emergency Project.
- Apply Tribal Project Management Certification knowledge to strengthen project management practices and transportation program development.

Public Safety
Robert Medacco

Little River Band of Ottawa Indians
Department of Public Safety Monthly Report

May-26

General Patrol

Assist Citizen	
Assist Motorist	
Assist Other Agency	11
City Assist	2
County Assist	8
Medical Assist	1
MSP Assist	3
Other Calls for Service	4
Property Checks	474
Suspicious Person	
Suspicious Situation	4
Well-Being Check	3

Traffic/Vehicle

Abandoned Vehicle	
Accidents	8
Disobeying Stop Sign	
Driving License Suspended	1
Expired Drivers License	
Expired License Plate	
Fleeing & Eluding	
Hit and Run	1
MDOP	1
Minor in Car	
Motor Vehicle Theft	
No Proof of Insurance	
Open Intoxicant	1
Other Traffic Citation	
OUID	
OUIL	
OWI	1
Parking Ticket	
Reckless Driver	1
Speeding Ticket	1
Stolen Vehicle	
Suspicious Vehicle	1
Towed Vehicle	
Traffic Stop	20
Unsecured Vehicle	
Verbal Warning	17
Warning Ticket	

Processes

Bench Warrant Entered	
Civil Process (Paper Service)	10
PPO Served	
Federal Docket Ticket	

Criminal Offenses

Animal Neglect	
Arrest	5
Assault	
B&E	1
Bond Revocation	
Child Abuse	
Child Custody	
Child Neglect	
Contempt of Court	
Counterfeiting/Forgery	1
CSC	1
Death	1
Disorderly	
Domestic Disturbance	5
Drive-Off	1
Drug Violation/VCSA	
Elder Abuse	
Embezzlement	
Extortion/Conspiracy	
False ID	
Family Problems	
Felony with a Gun	
Fight in Progress	1
Fraud	3
Furnishing Alcohol to Minor	
Harassment	
Health & Safety	1
Intimidation	
Intoxicated Person	
Juvenile Runaway	1
Larceny	5
Liquor Violation	1
Minor in Possession	
Missing Person	
Money Laundering	
Motor Vehicle Theft	
Murder	
Neighbor Dispute	
Noise Complaint	
Obstructing Justice	1
Possession Stolen Property	
PPO Violation	1
Probation Violation	2
Property Damage/PIA	8
Public Peace	
Resisting	1
Robbery	
Sex Offense	

Criminal Offenses Continued

Sexual Harassment	
Shoplifters	
Solicitation	
SOR Violation	1
Stalking	
Stolen Property	
Threats	2
Unwanted Subject	3

Miscellaneous

Administrative Hours	233.75
Alarm	2
Attempt to Locate	
Boat Dock Checks	
Casino Hours	140.25
Civil Standby	2
Community Policing	1
Court Hours	
Death Notification	
Drug Disposal	
Follow-Up Investigations	12
Found Property	1
Lost Property	
Meetings Attended	1
Open Door	4
Open Window	
PBT	
Special Detail	
Suicidal Subject	1
Total Complaints	65
Total Reports	65
Training Hours	21.25
Transport	
Trespassing	2
Tribal Council Meetings	
Vehicle Mileage	3197
Voluntary Missing Adult	

Training/Travel

Little River Band of Ottawa Indians
Inland Conservation Enforcement Activities
May-26

Administrative Hours		124.5
Arrest(s)		
Male		
Female		
ATV Patrol Hours		2
Assist(s)		5
Assist Hours		4.5
Citation(s)		
Civil		
Misdemeanor		
City Assist		
City Assist Hours		
City Original		
City Original Hours		
Complaints		11
Contacts		158
Court		1
Court Hours		1
Follow-up(s)		1
Follow-up Hours		0.5
Federal Citation(s)		
Hours Worked		364
Joint Patrol(s)		1
Marine Time		1.75
Meeting(s)		
Meeting Hours		
Paper Service		
Possible Trespass		
PR Activities		
PR Activities Hours		
Property Checks		93
Snowmobile Patrol Hours		
Training(s)		9
Training Hours		68.25
Vehicle Mileage		1155
Vehicle Stops		5
Verbal Warning(s)		5
Written Warning(s)		

Training/Travel

May 2-6, 2026 Officer Bruce attended ATV training at Ram Center in Roscommon, MI.

May 12, 2026 Officer Johnson-Cook completed SAT Training online.

May 3-8, 2026 Officer Gunderson attended NAFWS National Conference in Verona, NY.

Little River Band of Ottawa Indians
Great Lakes Conservation Enforcement Activities
May-26

Administrative Hours	9
Arrest(s)	
Male	
Female	
Assist(s)	
Boardings	
Catch Inspections	
Citation(s)	
Civil	
Misdemeanor	
City Assist	
City Original	
Complaints	
Contacts	
Court	
Court Hours	
Dock Checks	2
Follow-up(s)	
Follow-up Hours	
G/L Marine Patrol(s)	
Hours Worked	99
Joint Patrol(s)	
Marine Time	
Meeting(s)	
Meeting Hours	
Paper Service	
PR Activities	
PR Activities Hours	
Snowmobile Patrol Hours	
Training(s)	3
Training Hours	26.5
Vehicle Mileage	961
Verbal Warning(s)	
Written Warning(s)	

Training/Travel

May 4-7, 2026 Lt/Sgt Robles attended Great Lakes Homeland Security Conference in Grand Rapids, MI.
May 27-29, 2026 Officer Brown attended MTOA training in Mt. Pleasant, MI.

Little River Band of Ottawa Indians
Court Security Activities
May-26

Administrative/Reports		
Hours		
Assist Other		2
Hours		1
Court Cases		2
Hours		1.5
Property Checks		9
Hours		2.25
Screenings		59
Hours		11.25
Contraband		
Weapons		
Denials		
Surveillance		126
Hours		126
Training		4
Hours		6.5
Transports		
Hours		
Training/Travel		

May 2026 Officers completed Police One training online.

Tax Office
Valerie Chandler

Tax Department May 2026 Monthly Report

Staff: Valerie Chandler, Tax Officer & MACPRA / NAGPRA Representative
Juli Compeau - Tax Department Administrative Assistant (Temp.)

During the month of May 2026, the Tax Department performed the following:

***Recurring Duties and Accomplishments:**

1. Responded to inquiries and requests from Tribal members and employees regarding the following, but were not limited to:
 - RTM statuses
 - Motor fuel registrations
 - Certificates of Exemptions
 - Proofs of Residency
 - RTM benefits provided by the Tribe/State Tax Agreement
 - Tax Agreement Area boundaries
 - Reservations for the Aki Maadiziwin Tribal Community Center
2. Scanned and filed Tax Department documents such as Proofs of Residency, Certificates of Exemption, financial and tax reports, Motor Fuel Registrations, address changes, Temporary Tribal Business Tax Licenses, and tax returns.
3. Continued to work with Enrollment to ensure the Resident Tribal Member list is updated as tribal members move in, out, or to another location within the Tax Agreement Area.
4. Completed and submitted the Tax Department monthly department report for April 2026.
5. Received, recorded, and filed Blarney Castle invoices for tracking of the Tribe's quota gallons of tax-exempt fuel.
6. Reconciled and monitored tax-exempt motor fuel quota gallons and tax-paid gallons along with tax-exempt inventories.
7. Sent weekly Aki Maadiziwin Community Center calendar of reservations to staff working within the building, to Maintenance for cleaning purposes, and to Public Safety so that they can patrol the area and know when someone should be on the premises.
8. Issued 4 Certificates of Exemption:
 - Purchaser: 4 RTM 0 Tribe/Entity
 - Purchase Type: 4 Vehicle 0 Construction 0 Rec. Vehicle
9. Reviewed 33 Tribal Member address and/or name changes; 3 required updating of the RTM list and database.
10. Prepared and mailed 0 Proof of Residency request letters.
11. Processed 4 Proofs of Residency and documentation.
12. Processed 1 Tribal W-4 form.
13. Processed 17 Motor Fuel Registrations and/or motor fuel database updates.
14. Processed 7 reservations for the Aki Maadiziwin Community Center.

Recurring State of Michigan Department of Treasury Tribal Affairs Interactions:

1. Updated the Resident Tribal Member list and submitted it to the State of Michigan based upon the updates that the Tax Department received. Updates included, but were not limited to:
 - New or re-instated RTMs
 - Deceased RTMs
 - Address changes and/or name changes for RTMs
 - RTMs no longer eligible for RTM status

Recurring Little River Trading Post Interactions:

1. Collected, reviewed, reconciled, and filed daily tax-exempt cigarette logs and receipts from the Trading Post.
2. Collected, reviewed, manually recorded, and filed daily tax-exempt motor fuel logs and receipts from the Trading Post into the Tax Department database.
3. Collected, reviewed, reconciled, manually recorded, and filed OTP (other tobacco products) logs and receipts from the Trading Post.
4. Reported Trading Post errors to the supervisors of the store so that cashiers are better informed and following policies and procedures to ensure compliance with the Tax Agreement and all governmental Tax Ordinances and Regulations.
5. Recorded daily tax reporting of sales, fuel sales, fuel inventory, and Tribal tax exemptions and discounts from the Trading Post.
6. Reviewed and updated the Resident Tribal Member list in the computer at the Little River Trading Post.
7. Reviewed and processed 1,319 Trading Post Motor Fuel and Tobacco receipts for Tribal Member, Tribe, and Casino Resort purchases; flagged and corrected cashier errors as necessary.

Recurring Little River Casino Resort Interactions:

1. Received, reconciled, recorded, and filed April 2026 Tribal tax returns which included:
 - Retail Sales Tax
 - Food & Beverage Tax
 - Lodging & Occupancy Tax
 - Admissions Tax
 - Service Tax

***Varied Duties and Accomplishments:**

1. Processed and issued 1 Temporary Tribal Business Tax License to a vendor selling merchandise on Tribal/Trust land.
2. Prepared 4 check requests to refund Community Center deposits to individuals.
3. Provided training with temporary departmental Administrative Assistant; training will be on-going as duties are prioritized.
4. Prepared and submitted the Tribe's 1st quarter tax sharing return to the State Treasury.

Varied State of Michigan Department of Treasury Tribal Affairs Interactions:

1. Corresponded with Treasury staff regarding:

- RTM updates
- An RTM tax filing denial which ended up being due to a new processing system the State installed and many RTM refunds were rejected for an unknown reason; the issue has since been resolved.

Varied Little River Trading Post Interactions:

1. Set up new employees in the cigarette database so they are able to log into the computer for tribal member purchases.
2. Worked with new supervisors on tasks that need to be corrected and/or completed in order to allow the Tax Office to obtain accurate data.

Varied Little River Casino Resort Interactions:

1. Corresponded with the Director of Surveillance regarding video reviews from the Trading Post concerning questionable tax-exempt purchases and the need for verification of the purchases.
2. Corresponded with Human Resources staff regarding verification of employee ID numbers to compare to tribal ID numbers on the fuel logs from the Trading Post. Some recent transactions involved numbers that were not valid and needed further research.

MACPRA / NAGPRA Related Interactions:

1. Reviewed NAGPRA notices of ancestral remains discovered and site dispositions.
2. Attended in-person MACPRA meeting which allowed for a significant amount of networking, including with a LRBOI tribal member that is in her PhD program at U of M for the environment and sustainability.
1. Verified and signed official transfer of remains from U of M. Prepared and bundled the remains into the cedar box for transport. This was a momentous occasion for LRBOI. We are the first Tribe in Michigan (it was a first for U of M too) to repatriate remains that were identified with a name and have living next-of-kin. Federal consultation was required in the process due to the unique case and LRBOI has lead the pathway for others to follow.
3. Coordinated funeral and burial for repatriated modern ancestor which included: grave location and plot opening with cemetery sexton, picked up headstone (paid for by U of M) from tribal member vendor, delivered cedar box to U of M, organized small luncheon, gathered medicines for the ceremony.
4. Submitted travel advance and closeout to attend MACPRA meeting. Expenses were covered by U of M NAGPRA office and the Center for Braiding Indigenous Knowledges and Science (CBIKS). Also submitted travel expense report to CBIKS for reimbursement.
5. Confirmed that two of the three other unclaimed but identified remains being held by U of M do belong with LRBOI. Will be doing further research to determine if living next of kin can be identified before beginning the process for official repatriation.
6. Assisted in on-site recovery of ancient remains inadvertently discovered on a homeowner's private property in Lake County. The Mid-Michigan Anthropological

Medical Examiner and four anthropologists from MDNR and MDOT assisted in the recovery. The remains were documented, bundled and reburied on tribal property in less than 24 hours.

Meetings / Trainings Attended During the Month:

2. Attended an online meeting on May 6, 2026 with the Mid-Michigan Anthropological Medical Examiner and SCIT THPO in regards to an inadvertent discovery of ancient remains in Lake County.
3. Met with Human Resources on May 13, 2026 to review tax exempt employee list. This ensures accurate tax withholding compliance.
4. Attended Directors' meeting on May 14, 2026.
5. Attended meetings on May 14 and 26, 2026 in regards to planning the June employee gathering.
6. Attended in-person MACPRA meeting (usually held online) on May 20, 2026.
7. Met with U of M NAGPRA staff on May 21, 2026 for the official transfer of modern remains.
8. Attended and participated in the ceremony and burial of our repatriated ancestor on May 23, 2026 in Hart, MI.

Statistics:

Total Registered Resident Tribal Members (RTMs): 254

- Manistee County: 243
- Mason County: 11

Monthly Tax Revenue*:

*April 2026 amounts received in May 2026

- Retail Sales Tax (Gift Shop) \$1,781.43
- Retail Sales Tax (The Spa) \$87.39
- Retail Sales Tax (Trading Post) \$11,487.60
- Service Tax \$945.53
- Lodging & Occupancy Tax \$10,302.83
- Food & Beverage Tax \$30,493.68

Tribal Member Tax Exemption Rates ("Discounts") for April 2026*:

*Gasoline and Diesel tax exemption rates are equal due to state legislation that eliminated the sales tax on fuel and increased the motor fuel tax, effective January 1, 2026.

- Gasoline: \$0.524/gallon
- Diesel: \$0.524/gallon
- Cigarette Pack: \$2.00/pack (\$.12 more for non-RTMs which is for 6% sales tax on the \$2.00 exemption; RTMs do not pay sales tax)
- Cigarette Carton: \$20.00/carton (\$1.20 more for non-RTMs which is for 6% sales tax on the \$20.00 exemption; RTMs do not pay sales tax)
- OTP (Other tobacco products*): 32% of wholesale price

*Cigars, chew, snuff, loose tobacco, and cigarillos. Excludes promotional products, vaping products, and other non-tobacco products (rolling

Tribal Historic Preservation
Corey Wells

Department – Tribal Historic Preservation
Department Head and Title - Corey Wells, THPO
May 2026 Department Report

1. Department Overview

- **MISSION:** Our mission is to preserve the Tribe's cultural heritage and bring that heritage back into living memory by preserving not only the historic, cultural and religious properties but also the Tribes language, traditions and cultural life.
- **GOALS:**
 - ▶ Management, research, interpretation, protection and development of sites of historic, cultural or religious significance on Tribal lands. Consult with Federal, Tribal, State and Local agencies to ensure compliance with historic preservation responsibilities.
 - ▶ Ensure Anishinaabe Bimaadiziwin Kinomaadiziwin {Life teachings} and Anishinaabemowin {language} are continued for the Little River Band of Ottawa Indians and other entities
 - ▶ Coordinate cultural, historical and traditional events of Tribal entities.
 - ▶ Hold events that support and preserve the culture and language of the Tribe.
 - ▶ Management and maintenance of Tribal Archives and collections.
- **OBJECTIVES**
 - ❖ Respond to NHPA, NAGPRA and related requests and issues.
 - ❖ Inventory historic properties, items or collections and archives for preservation.
 - ❖ Produce video, written, or online resources to enhance and preserve the culture and language of the Tribe.
 - ❖ Create capacity of the Historic Preservation Department to complete mission and goals through policy, procedure and facilities development and appropriate training.
 - ❖ Seek Grant funding where and when appropriate.

2. Department reporting section.

- Departmental staff completed the following tasks during the report month:

Tribal Historic Preservation Officer accomplished the following during the month:

1. Responded as appropriate to requests from outside agencies (US Dept. of the Army. USFS & MDOT) by both letter and e-mail regarding historic and cultural site impacts per NHPA, NEPA, ARPA and NAGPRA by researching sites using the Tribe's information files and maps to determine possible impacts.
2. Responded as appropriate to requests from outside firms (Huron Engineering, Holland Engineering, Trileaf Engineering, ect) by both letter and e-mail regarding historic and cultural site impacts per NHPA, NEPA, ARPA and NAGPRA by researching sites using the Tribe's information files and maps to determine possible impacts.
3. Attended a meeting with Michigan State University for collections search to identify collections that need to be returned to LRBOI (ongoing monthly for 1000+ artifacts).
4. Meeting with University of Michigan for ancestor repatriation.
5. Meet with U of M on NAGPRA issues and cultural programs.
6. Lead Archaeological Team in recovering Lake County ancestor.
7. Meet with Michigan State University on cultural programs
8. Repatriated ancestor from U of M
9. Reburied Lake County ancestor in Custer Reburial Site
10. Organized Funeral and Burial for ancestor from U of M

11. Conducted ceremony and funeral service for U of M ancestor.
12. Supervised ongoing Enbridge survey work in St. Ignace
13. Consultation with Field Museum of Chicago on ancestor remains. (Ongoing)
14. Meeting with Wisconsin State University on ancestor repatriation.
15. Ancestor Repatriation meeting with University of Wisconsin. (Ongoing)
16. Various meetings for cultural and historical input and advice with departments.
17. Enbridge Line 5 meeting prep on sociocultural issues caused by Line 5
18. Enbridge Line 5 Corp or Engineers meeting.
19. MACPRA In-person monthly Meeting (Ongoing)
20. Researched information on cultural artifacts.
21. Worked on upcoming new museum exhibits.
22. Meeting with Princeton University on ancestor return. (Ongoing)
23. Conducted ceremonies, and cultural guidance when asked.
24. Worked to update analog audio and video files to digital format.
25. Consulted tribal families on funeral arrangements and practices.
26. Consulted tribal members regarding cultural matters.
27. Consultation with the Henry Ford Museum on Ancestor Repatriation.
28. Attended Employee Staff Meeting/Training

The Language Coordinator accomplished the following during this month:

1. This position is currently vacant. (duties fulfilled by THPO)
2. Provided updates to the language website
3. Provided Language guidance for various LRBOI Departments
4. Provided cultural guidance for various LRBOI Departments
5. Provided Language guidance for City of Newaygo

Travel, training and budget expenses

THPO traveled to St. Ignace, Elbridge, and Ann Arbor during this period for ancestor repatriation work and to supervise Enbridge Line 5 work.

Utilities
Gary Lewis

Utilities Department
Gary M. Lewis, Utility Director
May 2026, Department Report

I. Department Overview

MISSION STATEMENT

...Is to identify the requirements of our customers & earning their respect by communicating openly, clearly, courteously, and promptly to any issues that may arise.
 ...to exercise our sovereign powers by, providing excellent quality water & sanitation services in accordance with LRB Utility Ordinance, the U.S. Safe Drinking Water Act, & other applicable laws that are beneficial to the safety of the Citizens of the Little River Band of Ottawa Indians & Patrons utilizing our facilities.

II. Department reporting section

- Sampled and submitted routine bacteriological samples to U.S. EPA for Total-coli form and e-coli for the water distribution system. Samples were absence of presence for total-coli form / e-coli.
- Continuing to sample for Covid-19 in wastewater
- Ongoing projects - Headworks, PER Lagoon, MOU IHS Safety Grate / Generator, Rate Study

Billing

Water	\$11,919.82
Sewer	\$22,130.80
Irrigation	\$2,907.91
Fire Suppression	\$8,069.33
Manistee Township Sewer	\$15,981.34
Septage	\$9,445.20
Other	\$50.00
Month Total	\$70,513.40
Yr. to Date Water	\$58,516.71
Yr. to Date Sewer	\$104,750.56
Yr. to Date Irrigation	\$10,153.98
Yr. to Date Fire Suppression	\$40,346.65
Yr. to Date Manistee Township	\$77,185.69
Yr. to Date Septage	\$30,012.96
Other Revenue	\$2,898.94
Credit	\$0.00
Yr. to Date Total	\$323,865.49

- 1. Well House Pumping in Gallons**
 - Total Flow Gallons**
 - a. 3,648,031**
 - b. Ave Daily Flow Gallons 117,678**

- 2. Gallons of Treated Wastewater SBR**
 - Influent Gallons**
 - a. 3,266,317**
 - b. Daily Average Gallons 105,365**

- Effluent Gallons**
 - a. 3,285,725**
 - b. Daily Average Gallons 105,991**

- Lagoon**
 - a. Influent 352,858**
 - b. Daily Average Gallons 11,383**

- 3. Septic Sewage**
 - a. 157,420 Gallons**

III. Travel/Trainings/Meetings

What: MTERA Board Meeting
Who: Gary Lewis
Where: Zoom
Sponsored by: MTERA

What: Leads Meeting
Who: Larry Romanelli, Mary Thomas, William Willis, Tara Bailey, Gary Lewis
Where: Law Library Conference room

What: Interview
Who: Various Hiring Teams, Gary Lewis
Where: H.R. Conference Room

What: Clinic Review
Who: Clinic Transition Team, Rosalinda Johnston, Gary Lewis
Where: Law Library/Teams