



**Little River Band of Ottawa Indians
Tax Department**
2608 Government Center Drive
Manistee, MI 49660
(231) 398-6874

Dear Pow Wow Vendor:

The Tax and Revenue Administration Ordinance of the Little River Band of Ottawa Indians allows an exemption from Tribal taxes for sales transacted at Tribal Pow Wows. However, under the terms of the Tribal-State Tax Agreement between the Little River Band of Ottawa Indians and the State of Michigan, you are responsible for collecting and paying Michigan sales taxes despite the fact that you are making sales on the Reservation of the Little River Band.

- If you have a Michigan sales tax license, please display it at your booth as required by the Michigan Administrative Code, the same as if you were operating off-reservation.
- If you do not have a Michigan sales tax license, licensing and remittance of Michigan sales tax may be accomplished by the use of the attached Michigan Concessionaire return form.

If you have any questions, please contact the Michigan Department of Treasury, Sales, Use and Withholding Tax Division at (517) 636-4730 or this office at (231) 398-6874.

Sincerely,

Valerie Chandler
Staff Accountant / Tax Officer
Little River Band of Ottawa Indians
Email: vchandler@lrboi-nsn.gov

2015 Concessionaire's Sales Tax Return and Payment

Issued under Public Act 167 of 1933 and Public Act 122 of 1941, both as amended. Filing is mandatory.

Seller's Full Name		Social Security Number	
Sales Tax License Number (if applicable)	Temporary Liquor License Number (if applicable)		Federal Employer ID Number
Address		Telephone Number	
City	State	ZIP/Postal Code	Country Code
Event	Location/City		Date of Event (MM-DD-YYYY)

As a vendor operating in Michigan, you are responsible for collecting and paying Michigan sales, use and withholding taxes. You must remit sales tax on all sales of tangible personal property from an event at a Michigan location to an end user ("retail sales") at the rate of 6 percent. You must also remit use tax on all goods taken from inventory or purchased exempt from Michigan sales tax and used in your business unless you paid sales tax of at least 6 percent to another state. For example, prizes given for games of skill or chance.

You must also remit income tax withholding for wages paid to anyone working for you while you are in Michigan.

Complete each line below as instructed. If you have questions, contact the Sales, Use and Withholding Tax Customer Contact Division at (517) 636-6925.

1. Gross sales. Enter the total amount of sales of tangible personal property including cash and charge sales	1.		
2. If you included tax in gross sales (line 1), divide by 17.6667	2.		
3. Taxable sales. Subtract line 2 from line 1	3.		
4. Sales tax due. Multiply line 3 by 6% (0.06).....	4.		
5. Use tax due. Enter 6% (0.06) of all purchases made for your own use or consumption on which you did not previously pay 6% sales tax.....	5.		
6. Enter total amount of all wages paid to employees	6.		
7. Income tax withholding due. Enter total withholding due.....	7.		
8. Penalty and Interest Due. Enter amounts due for late payment of tax	8.		
9. PAY THIS AMOUNT. Add lines 4, 5, 7 and 8.....	9.		

TAXPAYER CERTIFICATION: I declare under penalty of perjury that this return is true and complete to the best of my knowledge.

Signature of Seller or Official Representative (must be Owner, Officer, Member, Manager, or Partner)	Printed Name
Title	Date

Return is due upon request or three (3) business days following the event. If this form and payment are not mailed to the Michigan Department of Treasury by the due date, an estimated tax assessment may be issued against you.

Make Check payable to "STATE OF MICHIGAN" and write "Sales Tax" in the memo area of the check or money order.

Send your return and any payment due to: Michigan Department of Treasury, P.O. Box 30324, Lansing, MI 48909-7824

Instructions for 2015 Concessionaire's Sales Tax Return and Payment (Form 5089)

Do not file this if the vending business entity for which you are filing is currently registered in the State of Michigan for the collection and remittance of sales and/or withholding taxes.

NOTE: If you will make retail sales at more than two events in Michigan per year, you should register for sales and/or withholding taxes. See *Registration for Michigan Taxes* (Form 518).

Sales Tax Collection

Retailers are required to remit a 6% sales tax on their taxable retail sales to the State of Michigan. A retailer must calculate the amount of sales tax to collect by using the following rounding formula.

To determine the amount of tax to remit, compute the tax to the third decimal place and round up to a whole cent when the third decimal place is greater than four, or down to a whole cent when the third decimal point is four or less.

How to Compute Withholding

Withholding Formula:

$[\text{Compensation} - (\text{allowance per exemption} \times \text{number of exemptions})] \times \text{Calendar Year's Withholding Rate}$.

Refer to www.michigan.gov/taxes to retrieve the latest withholding tables.

How to Compute Penalty and Interest

If your return is not filed or tax is not paid within three days of your event, you must include penalty and interest with your payment. Penalty is 5% of the tax due and increases by an additional 5% per month or fraction thereof, after the second month, to a maximum of 25%. Interest is charged daily using the average prime rate, plus 1 percent.

Refer to www.michigan.gov/taxes for current interest rate information or help in calculating late payment fees.

Instructions to Complete Form 5089

Lines not listed are explained on the form.

Line 1: Enter your total Michigan sales including your cash and charge sales.

Line 5: Enter 6% (0.06) on items used for your own use or consumption in which you did not previously pay 6% (0.06) sales tax.

Line 6: Enter gross Michigan wages paid.

Line 7: Refer to Treasury's Web site for information on the income tax withholding rate.

Line 8: See "How to Compute Penalty and Interest" above.