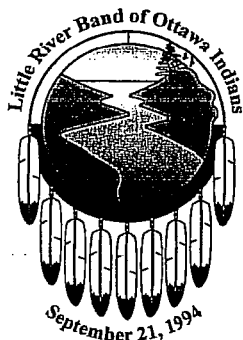


V.C.



**Little River Band of Ottawa Indians
Gaming Commission**

PO Box 337
Manistee, MI 49660-0337
Tel: (231) 723-7755 • Fax: (231) 723-7788

Report to Tribal Council for the Month of June 2016

I. Purpose, Officers.

This is the monthly report of the Gaming Commission. The purpose of the Commission is to ensure the integrity, honesty and fairness of all gaming activities conducted on the Tribe's Reservation and that such gaming activities be conducted in conformance with the Gaming Ordinance #10-400-01, Rules and Regulations promulgated by the Gaming Commission, the Indian Gaming Regulatory Act, and any applicable Class III gaming compact or Class III gaming rules.

Dave Corey, Chairperson
Debra Davis, Secretary
Bill Willis, Commissioner
Julie Wolfe, Commissioner

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TRIBAL COUNCIL
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II. Activities during the Past Month:

During the month of June the Gaming Commission:
- held four regular meetings

III. Concerns/Requests:

IV. Attachments. The following documents are attached to this report.

Minutes:

1. May 24, 2016
2. June 7, 2016
3. June 14, 2016
4. June 21, 2016

Resolutions:

1. Gaming Commission Resolution #GC16-0621-08 Approval of Expenditure from North American Video for Ten (10) Delta Dome Cameras in the Amount of \$11,645.60

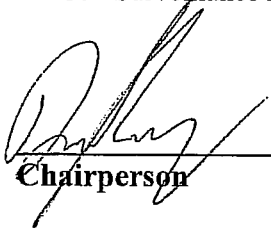
Commission Orders:

None

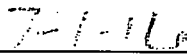
Other:

Reports:

1. Administrative, Licensing, and Background Investigations
2. Compliance Department
3. Surveillance Department



Chairperson



Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
May 24, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:40 p.m. by Secretary, Debra Davis

Present:

Commissioners: Debra Davis, Julie Wolfe, Bill Willis, Dave Corey (absent)

Commission Staff: Kelly Maser

Others: Rebecca Liebing, Ron Pete

Approval of Open Session Agenda:

a) May 24, 2016

Action: B. Willis made a motion to approve the Open Session Agenda for May 24, 2016 as presented. **Seconded by J. Wolfe**

Roll Call: B. Willis – Yes / D. Corey – Absent / J. Wolfe – Yes / D. Davis – Yes / 3-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) May 17, 2016

Action: B. Willis made a motion to approve the Open Session Minutes for May 17, 2016. **Seconded by J. Wolfe**

Roll Call: D. Corey – Absent / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Yes / 3-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

Ron – Warning letter on promotion

Ron – Ribbon cutting for Nectar Spa Friday from 3:00 p.m. – 6:00 p.m.

Ron – Employee Appreciation Picnic June 2, 2016

Kelly – BOD Meeting

Ron – Overview of 18 year olds gaming

Julie – Feedback from patrons – sharing with General Manager

Next Gaming Commission Meeting:

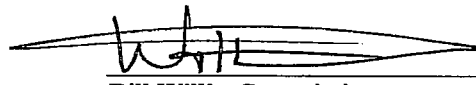
a) June 7, 2016 at 5:30 p.m.

Adjournment of Open Session:

Action: J. Wolfe made a motion to adjourn Open Session meeting at 6:10 p.m. **Seconded by B. Willis**

Roll Call: D. Davis – Yes / J. Wolfe – Yes / B. Willis – Yes / D. Corey – Absent / 3-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Submitted by,


Bill Willis, Commissioner

6/6/16
Date

Items moved to Open Session:

a) American Gaming & Electronics, Inc.

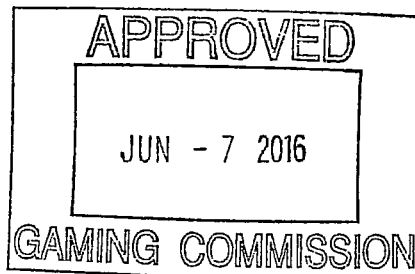
Action: D. Davis made a motion to approve the renewal Gaming Vendor License for American Gaming & Electronics, Inc. effective June 23, 2016 and license expiring June 23, 2017. **Seconded by B. Willis**

Roll Call: D. Corey – Absent / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Yes / 3-Yes, 0-No, 0-Abstaining, 1-Absent. **MOTION CARRIED**

b) The Distribution Group, Inc. d/b/a Van Eerden Food Service

Action: D. Davis made a motion to approve the renewal Non-Gaming Vendor License for The Distribution Group, Inc. d/b/a Van Eerden Food Service effective July 8, 2016 and license expiration date of July 8, 2017. **Seconded by B. Willis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Corey – Absent / D. Davis – Yes / 3-Yes, 0-No, 0-Abstaining, 1-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
June 7, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:39 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Debra Davis, Julie Wolfe, Bill Willis, Dave Corey

Commission Staff: Kelly Maser, Erford Edmondson

Others: Rebecca Liebing, Lee Iverson, Jody Walters, Tiphonie Smith, Terry Koon, James Pontiac

Approval of Open Session Agenda:

a) June 7, 2016

Action: D. Corey made a motion to approve the Open Session Agenda for June 7, 2016 as presented. **Seconded by D. Corey**

Roll Call: B. Willis – Yes / D. Corey – Yes / J. Wolfe – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Approval of Open Session Minutes:

a) May 24, 2016

Action: D. Davis made a motion to approve the Open Session Minutes for May 24, 2016. **Seconded by D. Corey.**

Roll Call: D. Corey – Yes / B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

None

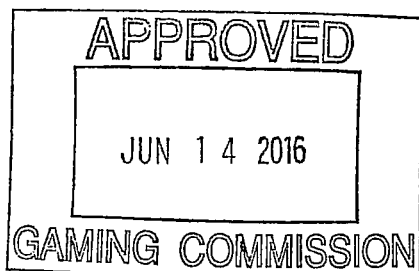
Next Gaming Commission Meeting:

a) June 14, 2016 at 5:30 p.m.

Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 5:43 p.m. **Seconded by B. Willis**

Roll Call: D. Davis – Yes / J. Wolfe – Yes / B. Willis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED



Submitted by,


Debra Davis, Secretary

6-14-16
Date

Items moved to Open Session:

a) West Coast Farm Service

Action: D. Corey made a motion to approve the initial Non-Gaming Vendor License for West Coast Farm Service effective June 7, 2016 and license expiring June 7, 2017. **Seconded by B. Willis**

Roll Call: D. Corey – Yes / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

b) Manistee Ford, Inc. / Manistee Chevrolet, LLC

Action: D. Corey made a motion to approve the renewal Non-Gaming Vendor License for Manistee Ford, Inc. / Manistee Chevrolet, LLC effective July 5, 2016 and license expiration date of July 5, 2017. **Seconded by B. Willis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
June 14, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:39 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Debra Davis, Julie Wolfe, Bill Willis, Dave Corey
Commission Staff: Kelly Maser
Others: Lee Ivinson, Rebecca Liebing

Approval of Open Session Agenda:

a) June 14, 2016

Action: B. Willis made a motion to approve the Open Session Agenda for June 14, 2016. **Seconded by J. Wolfe**

Roll Call: B. Willis – Yes / D. Corey – Yes / J. Wolfe – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Approval of Open Session Minutes:

a) June 7, 2016

Action: J. Wolfe made a motion to approve the Open Session Minutes for June 7, 2016. **Seconded by D. Corey.**

Roll Call: D. Corey – Yes / B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

Kelly – 2017 Proposed Budgets due no later than July 8, 2016

Rebecca – Lawful Internet Gaming Bill Amendment

Next Gaming Commission Meeting:

a) June 21, 2016 at 5:30 p.m.

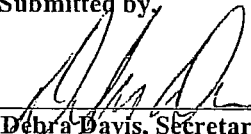
Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 5:52 p.m. **Seconded by D. Davis**

Roll Call: D. Corey – Yes / D. Davis – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED



Submitted by.


Debra Davis, Secretary

6-21-16
Date

Items moved to Open Session:

a) SMP Communications Corporation

Action: D. Corey made a motion to approve the renewal Non-Gaming Vendor License for SMP Communications Corporation effective July 23, 2016 and license expiring July 23, 2017. **Seconded by B. Willis**

Roll Call: D. Corey – Yes / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

b) Acres Bonusing, Inc.

Action: D. Corey made a motion to approve the renewal Gaming Vendor License for Acres Bonusing, Inc. effective July 2, 2016 and license expiration date of July 2, 2017. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

c) Southwest Valet, LLC

Action: D. Corey made a motion to approve the renewal Non-Gaming Vendor License for Southwest Valet, LLC effective July 3, 2016 and license expiration date of July 3, 2017. **Seconded by B. Willis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / D. Corey – No / 3-Yes, 1-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

d) MICRO Gaming Technologies, Inc.

Action: D. Corey made a motion to approve the renewal Gaming Vendor License for MICRO Gaming Technologies, Inc. effective July 26, 2016 and license expiration date of July 26, 2017. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

e) Gaming Partners International USA, Inc.

Action: D. Corey made a motion to approve the renewal Gaming Vendor License for Gaming Partners International USA, Inc. effective August 20, 2016 and license expiration date of August 20, 2017. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstaining, 0-Absent. **MOTION CARRIED**

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
June 21, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:36 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Debra Davis, Julie Wolfe (Absent – arrived at 5:41 p.m.), Bill Willis, Dave Corey
Commission Staff: Kelly Maser, Connie Lindsay
Others: Lee Iverson, Rebecca Liebing

Approval of Open Session Agenda:

a) June 21, 2016

Action: B. Willis made a motion to approve the Open Session Agenda for June 21, 2016. **Seconded by D. Corey**
Roll Call: B. Willis – Yes / D. Corey – Yes / J. Wolfe – Absent / D. Davis – Yes / 3-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) June 14, 2016

Action: B. Willis made a motion to approve the Open Session Minutes for June 14, 2016. **Seconded by D. Davis**
Roll Call: D. Corey – Yes / B. Willis – Yes / D. Davis – Yes / J. Wolfe – Absent / 3-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

a) Approval of Expenditure from North American Video for Ten (10) Delta Dome Cameras in the Amount of \$11,645.60

Action: D. Corey made a motion to approve Gaming Commission Resolution #GC16-0621-08 for North American Video in the amount of \$11,645.60. **Seconded by B. Willis**
Roll Call: D. Davis – Yes / B. Willis – Yes / J. Wolfe – Absent / D. Corey – Yes / 3-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Discussion Period:

Kelly – Board of Director meeting Friday, June 24, 2016

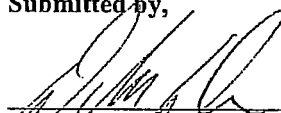
Next Gaming Commission Meeting:

a) June 28, 2016 at 6:30 p.m.

Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 5:43 p.m. **Seconded by D. Davis**
Roll Call: D. Corey – Yes / D. Davis – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

6-28-16
Date

Items moved to Open Session:

a) MS Creative Services, Inc.

Action: D. Corey made a motion to approve the renewal Non-Gaming Vendor License for MS Creative Services, Inc. effective July 24, 2016 and license expiring July 24, 2017. **Seconded by B. Willis**

Roll Call: D. Corey – Yes / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Absent / 3-Yes, 0-No, 0-Abstaining, 1-Absent. **MOTION CARRIED**





**Little River Band of Ottawa Indians
Gaming Commission**

PO Box 337
Manistee, MI 49660-0337
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Gaming Commission Resolution #GC16-0621-08

**Approval of Expenditure from North American Video
for Ten (10) Delta Dome Cameras in the Amount of \$11,645.60**

WHEREAS, the Tribe's status as a federally-recognized Indian Tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribal Council adopted Gaming Commission Ordinance # 04-400-04 which created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the surveillance digital system requires properly functioning equipment to operate and due to aging equipment, cameras need to be replaced; and

WHEREAS, the Surveillance Department budget does include funds to cover this expenditure and a quote was obtained from North American Video for the purchase of Ten (10) Delta Dome Cameras in the Amount of \$11,645.60; and

WHEREAS, the preferred vendor (sole source) for the purchase of this equipment is North American Video based on the fact that these cameras will be compatible with the other equipment within the department that has been purchased through North American Video; and

LRGC Resolution #GC16-0621-08
Approval of Expenditure from North American Video
Ten (10) Delta Dome Cameras in the Amount of \$11,645.60
Page Two

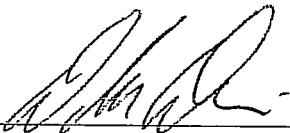
WHEREAS, Gaming Commission Resolution #14-0820-258 designates actions greater than \$2,500.00 require Gaming Commission approval by resolution.

NOW THEREFORE IT IS RESOLVED THAT the Gaming Commission hereby approves the expenditure of Ten (10) Delta Dome Cameras in the Amount of \$11,645.60 from the approved 2016 Gaming Commission Surveillance Department budget (from Account #1030-120, Line Item #5601).

Certificate of Adoption

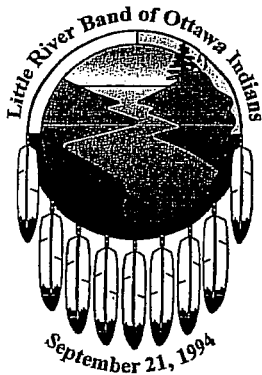
I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on June 21, 2016 by a vote of 3 in favor, 0 opposed, and 0 abstentions and 1 absent. This resolution has not been amended or rescinded in any way.

Attest:



Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison



Little River Band of Ottawa Indians Gaming Commission

PO Box 337

Manistee, MI 49660-0337

Tel: (231) 723-7755 • Fax: (231) 723-7788

Memo

Aániipiish Epiidek (To): Little River Band of Ottawa Indians Gaming Commission

Binjibidek (From): Kelly Maser, Director of Gaming Regulatory & Compliance 

Maánda Naásaáp (cc):

Naángwa (Date): July 1, 2016

Maánda Nji (Re): Administrative and Licensing – June 2016 Monthly Report

Background Investigator/Administrative Assistant – June 2016

- Employee Licensee changes (HR notification)
 - 17 address changes
 - 1 name changes
 - 7 transfers
 - 12 voluntary terminations
 - 3 discharges
- All daily correspondences regarding licensees are put into the respective files.*
 - 91 Employee license renewals
 - 50 Gaming
 - 40 Non-Gaming
 - 1 PMO
 - 0 Reinstatements
 - 0 Deaths
- New Employee licenses issued
 - 14 Gaming
 - 20 Non-Gaming
- 125 Credit Reports
- 125 Sex Offender Reports
- 174 Reference letters processed
- Processed 75 60-day renewal letters for employee license holders
- September reminder cards processed
- Processed court letters for the employee license applicants

Background Investigator -- June 2016

- Applications/Files/Investigations Reviewed
 - New Hire 29
 - Renewal 80
 - Upgrade 2
- Vendor Files/Investigations Reviewed
 - New 1
 - Renewal 7
- Interviews Conducted
 - Employee License 36
- Criminal History Record Checks
 - Employee License 118
- Sex Offender Record Checks
 - Employee License 1
- Accurate Record Checks
 - Driving Record 35
 - Felony/Misdemeanor 24
- Credit Reports 0
- Fingerprints Taken
 - Employee License 13
- Licenses Verified
 - Employee License 2
 - Vendor 9
- License Issues
 - Expired/Invalid 4
 - Seized Temp. 0
 - Up Front Denials 0
 - Suspended 0
- Suitability Reports Filed
 - NOR's 12
 - Lic. Determinations 11
- Applications Notarized 10
- GC Appeal Hearings
 - Employee License 4
 - Vendor License 0
 - Rehabilitation 0
- Rehabilitation for Licensure Ordinance Applicants
 - Certificates Issued (Gaming Commission Issued/Approved) 0
 - Denials Issued (Gaming Commission Issued/Approved) 0
- Tribal Emergency Ops Mtgs. 0.5 (total hours)

The Background Investigator sits on the Tribal Emergency Operation Committee. He currently serves as the Incident Commander for the Tribal Emergency Operations Team (TERT).

** Administrative Assistant(s) supports/assists the Background Investigator in the licensing process which includes initial contact with applicant explaining the application and requirements, cursory review of application and attachments upon return to ensure completeness prior to handing all over to the Background Investigator, entry of information to the database/files as well as tracking requirements, runs credit checks and sex offender registry reports (when requested), notarizes forms, and schedules appointments for the Background Investigator.*

Executive Assistant – June 2016

- 1 application sent to prospective new vendor
- 7 renewal applications sent to vendors (Gaming/Non-Gaming)
- 10 vendor licenses processed (Gaming/Non-Gaming)
- Received Non-Gaming vendor applications and reviewed for completeness
 - 3 Corporate History Disclosure Form
 - 6 Personal History Disclosure Form
- Received Gaming vendor applications and reviewed for completeness
 - 3 Corporate History Disclosure Form
 - 10 Personal History Disclosure Form
- 6 investigations initiated on vendors
- 16 investigations initiated on vendor control persons
- 8 investigations for vendors reviewed
- 16 investigations for control persons reviewed
- Conducted numerous personal and trade reference checks for vendors
- Ran numerous Sex Offender Reports on vendor control persons
- Conducted numerous license verifications on vendors and control persons
- 5 Dunn & Bradstreet reports ran on vendors
- 8 Gaming Commission meeting agendas prepared
 - 24 Gaming Commission meeting packets assembled and distributed
- 8 sets of Gaming Commission meeting minutes reviewed for discrepancies/errors
- 1 Tribal Council monthly report compiled for the Gaming Commission
- Reviewed LRRCR Accounts Payable List
- Assisted 14 licensees in the initial licensing and renewal process (completion of application and notarizing)
- Continuously working on records retention/destruction process (on-going project)
- 1 raffle license processed

** Executive Assistant supports/assists the Background Investigator in the vendor licensing process which includes initial contact with vendor (and control persons when applicable) explaining the application and requirements, cursory review of application and attachments upon return to ensure completeness. Initiates investigations, runs Dunn & Bradstreet Reports, conducts license verifications, processes personal reference check paperwork, and enters appropriate information into database/files. Also prepares all renewal and initial licensing application letters and sends out licensing packets. Upon completion of all above, entire file is provided to the Background Investigator for review and consideration for placement before the Gaming Commission for approval. All vendor licenses must be approved by the Gaming Commission.*