



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Maintenance Technician - Maintenance Dept.-(Temporary) Repost

Note: If 30 or more hours are averaged weekly - then length of employment will be limited to 89 days – If 29 or less hours are averaged weekly then length of employment will be limited to 999 hours.

Summary: The position is responsible for the completion of maintenance work order requests within assigned areas, and for maintaining a safe and properly functioning work environment.

Employment Qualifications: A qualified candidate offers:

- High School Diploma or GED; and
- A work experience of two (2) or more years in the maintenance field; and
- Valid Driver's License with the ability to be insured under the Tribe's insurance policy.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE6

Hiring Range: \$11.92

Status: Non- Exempt / Hourly

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

To apply, please submit **completed application, cover letter and resume**, no later than 5 p.m. August 6, 2019 to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

fax: (231) 398-9101; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

*** Incomplete or late submissions will not be considered***

Conditions of employment with the Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test, a background investigation, and successfully completing a 90-day introductory period.

For the complete job description or further information, please contact the LRBOI HR Department.

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