



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Maintenance Technician - Maintenance (1 - Full Time - Regular)

Summary: The position is responsible for the completion of maintenance work order requests within assigned areas, and for maintaining a safe and properly functioning work environment.

Employment Qualifications: A qualified candidate is a minimum of 18 years of age and offers:

- A High School Diploma or GED; and
- A work experience of two (2) or more years, or equivalent combination of work and training, in the maintenance field (experience in snowplowing or willingness to learn); and
- A valid Driver License (w/CDL endorsement preferred) with the ability to be insured under the Tribe's insurance policy.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE6

Hiring Range: \$11.92 - \$14.92

Status: Non-Exempt/Hourly/Bi-weekly Pay

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

To apply, please **Submit - completed application, cover letter, resume, copy of valid Driver License front/back and any/all licenses/certifications relevant to this position to:**

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

fax: (231)331-1233; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

Incomplete Submissions will not be considered.

Conditions of employment with the Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test, a background investigation, and successfully completing a 90-day introductory period.

For further information, please contact the LRBOI HR Department.

Posted 09/29/2020

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