



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Maintenance Technician - Housing (Full Time – Regular)

Summary: The position is responsible for the completion of maintenance work order requests within assigned areas, and for maintaining a safe and properly functioning work environment.

Employment Qualifications: A qualified candidate is a minimum of 18 years of age and offers:

- High School Diploma or GED; and
- a work experience of two (2) or more years in the maintenance field; and
- a valid Driver's License with the ability to be insured under the Tribe's insurance policy.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE6

Hiring Range: \$11.92 - \$14.30 - Commensurate with Verified Qualifications

Status: Non- Exempt / Hourly/Bi-weekly Pay **Background Check:** Extensive

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov.

To apply, please submit completed application, copies of licensures/certifications, and /or trainings relevant to this position, copy front /back of driver license, cover letter and resume, no later than 5 p.m. on **May 04, 2021** to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231) 331-1233; Email: aliciaknapp@lrboi-nsn.gov.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes: passing a pre-employment drug test, passing an extensive background investigation in accordance with Tribal Government & Gaming Commission regulations, successfully completing a 90-day introductory period, possessing a valid Driver's License throughout employment, and being insurable under the Tribe's auto insurance policy.

Incomplete applications or applications submitted after deadline will not be considered.

For the complete job description or further information, please contact the LRBOI HR Department.

Posted 04/20/2021

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