



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Maintenance Technician - Housing (Full Time – Regular) - Repost

Summary: The position is responsible for the completion of maintenance work order requests within assigned areas, and for maintaining a safe and properly functioning work environment.

Employment Qualifications: A qualified candidate is a minimum of 18 years of age and offers:

- High School Diploma or GED; and
- a work experience of two (2) or more years in the maintenance field; and
- a valid Driver's License with the ability to be insured under the Tribe's insurance policy.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE6

Hiring Range: \$11.92 - \$14.30 - Commensurate with Verified Qualifications

Status: Non- Exempt / Hourly/Bi-weekly Pay **Background Check:** Extensive

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov.

To apply, please submit completed application, copies of licensures/certifications, and /or trainings relevant to this position, copy front /back of driver license, cover letter and resume: to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231) 331-1233; Email: aliciaknapp@lrboi-nsn.gov.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following; any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

For the complete job description or further information, please contact the LRBOI HR Department.

Posted – 06/17/2021

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