



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position: Mental Health Counselor – Be da Bin Behavioral Health**  
**(1 Part-Time – Grant funded)**

**Summary:** The Mental Health Counselor provides counseling for children, adolescents, and adults; using conventional assessment and diagnostic procedures to assess and determine the appropriate treatment for each client's current circumstance. Manistee service area.

### **Employment Qualifications: Minimum Necessary Qualifications -**

- Must have a Clinical Master's Degree and Michigan Licensure as a LMSW, LPC, LLPC, TLLP, LMFT, LLMFT; and
- Must possess a CAADC through MCBAP, ADCIII through UMICAD, or an equivalent credential through an IC& RC member Board, or begin a CAADC Development Plan for full certification (or equivalent) within six (6) months of hire; and
- Must have demonstrated experience in working with Co-Occurring individuals (Substance Use Disorders – SUD) and Mental Health (MH) disordered people; and
- Maintain a healthy lifestyle and adhere to the Ethical Standards and Code of Conduct of the position; and
- Working knowledge of sensitivity communication practices and interview techniques in order to speak with and for the patient; and
- Must have a valid Driver's License with the ability to be insured under the Tribe's insurance policy and maintain it throughout employment; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** E4      **Status:** Exempt/Bi-Weekly Pay      **Background Check:** Extensive  
**Hiring Range:** \$21.81 - \$29.81 - **Commensurate with Verified Qualifications**

### **Application Instructions:**

Obtain an **LRBOI application form (required)** available on website and a copy of the position description - [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov) under the "employment" or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: [aliciagoff@lrboi-nsn.gov](mailto:aliciagoff@lrboi-nsn.gov) .

*To apply, please submit **completed LRBOI application (required), cover letter, resume, degree transcripts, any/all licensures/trainings/certifications relevant to position and a copy - front and back - of valid Driver's License, Copy of Tribal ID front/back (if applicable)** to:*

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231) 331-1233; Email: [apply@lrboi-nsn.gov](mailto:apply@lrboi-nsn.gov).

***Incomplete submissions will not be considered.***

**Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.**

**For further information, please contact the LRBOI HR Department**

**Posted – 02/02/2024**

**Removal – 02/16/2024**