



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: **Seasonal Fisheries Technician 2 (FT -Temp. - Natural Resources) – (4)**

Summary: This seasonal position will assist the Fisheries Program with fieldwork, laboratory, and data recording duties. This position will include extensive fieldwork, equipment upkeep, extensive driving, and may involve data entry. This position requires flexibility in scheduling including late nights and possibly weekends.

Employment Qualifications:

Minimum Necessary Qualifications –

- Enrollment in a BS degree program in fisheries biology, natural resources, or related field; and
- Basic knowledge of fisheries and aquatic sampling techniques; and
- Possesses a valid Michigan Operator's License with the ability to be insured under Tribe's policy; and
- Ability to perform field work under strenuous conditions during all weather conditions; and
- Ability to work early morning, late night hours and weekends as dictated by assessment needs; and
- Ability to maintain high confidentiality; and
- A heightened attention to detail and accuracy; and
- Ability to work cooperatively with all departments.
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

Preferred Qualifications -

- One (1) year or more of specific field experience in Natural Resources; and
- Experience operating and trailering equipment and watercraft; and
- Proficiency and demonstrable computer skills with MS Office applications; and
- Experience conducting natural resources surveys and executing detailed instructions.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE4 **Hiring Range:** \$13.00 - \$15.00 – **Commensurate with Verified Qualifications.**

Status: Non-Exempt/Hourly/Bi-weekly Pay

Background Check: Basic

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov .

To apply please submit completed application, cover letter, copy of degree program transcripts, any/all licensure(s), relevant certifications, a copy front/back of driver license, copy of Tribal ID (if applicable) and resume to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Fax: 231-331-1233 Email: aliciaknapp@lrboi-nsn.gov .

Incomplete submissions will not be considered.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

For further information, please contact the LRBOI HR Department.

Tribal Member Posting Period – 03/15/2022 through 03/24/2022

General Posting Period – Subject to outcome of Tribal Member selection process.