



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position:** Utility Operator – Utilities Department - (FT- Regular)

**Summary:** This position is responsible to operate and maintain the wastewater treatment facility, including general building maintenance, grounds keeping, and sampling of potable and waste water.

**Employment Qualifications:** A qualified candidate is a minimum of 18 years of age and offers:

- a High School Diploma or GED; and
- a work experience of two (2) or more years in general building or machine maintenance; and
- CDL B with N Driver's License (Tank endorsement) with the ability to be insured under the company's insurance policy.
- Available to work variable hours to include nights and weekends.

**"Indian Preference applies in accordance with Ordinance #15-600-02"**

**Pay Grade:** NE7 – Level 4

**Starting Hiring Range:** \$14.50 - \$15.50

**Status:** Non- Exempt / Hourly

**Application Instructions:**

Obtain an application form and a copy of the position description on the Tribe's website [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) .

To apply, please **Submit - completed application, cover letter, resume, copy of valid Driver License front/back and any/all licenses/certifications relevant to this position** by 5 PM on November 10, 2020 to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) .

**Incomplete Submissions will not be considered.**

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

*For further information, please contact the LRBOI HR Department.*

Posted 10/27/2020

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