



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Utility Operator – Utilities Department – (FT- Regular)- New Rate

Summary: This position is responsible to operate and maintain the wastewater treatment facility, including general building maintenance, grounds keeping, and sampling of potable and waste water.

Employment Qualifications: Minimum Necessary Qualifications -

- A Minimum of 18 years of age; and
- High School Diploma or GED; and
- A work experience of two (2) or more years in general building or machine maintenance; and
- CDL B with N Driver's License (Tank endorsement) within one (1) year of hire date and the ability to be insured under the company's insurance policy; and
- Available to work variable hours to include nights and weekends; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy and successful completion of the ninety (90) day introductory period.

"Indian Preference applies in accordance with Ordinance #15-600-02"

Pay Grade: NE7 – Level 4 **Hiring Range:** \$17.45 - \$21.84 – Commensurate with Verified Qualifications

Status: Non- Exempt / Hourly

Background Check: Extensive

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov (under the "Employment" heading) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov .

To apply, please **Submit - completed application, cover letter, resume, copy of valid Driver License front/back and any/all licenses/certifications relevant to this position to:**

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: apply@lrboi-nsn.gov .

Incomplete Submissions will not be considered.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

For further information, please contact the LRBOI HR Department.

Posted: 12/21/2022

Removal: 01/03/2022