



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position: Utility Operator – Utilities Department – (FT- Regular)- Repost**

**Summary:** This position is responsible to operate and maintain the wastewater treatment facility, including general building maintenance, grounds keeping, and sampling of potable and waste water.

**Employment Qualifications: Minimum Necessary Qualifications -**

- A Minimum of 18 years of age; and
- High School Diploma or GED; and
- A work experience of two (2) or more years in general building or machine maintenance; and
- CDL B with N Driver's License (Tank endorsement) within one (1) year of hire date and the ability to be insured under the company's insurance policy; and
- Available to work variable hours to include nights and weekends; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy and successful completion of the ninety (90) day introductory period.

**"Indian Preference applies in accordance with Ordinance #15-600-02"**

**Pay Grade:** NE7 – Level 4 **Hiring Range:** \$17.45 - \$21.84 – Commensurate with Verified Qualifications

**Status:** Non- Exempt / Hourly

**Background Check:** Extensive

**Application Instructions:**

Obtain an application form and a copy of the position description on the Tribe's website [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov) (under the "Employment" heading) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) .

To apply, please **Submit - completed application, cover letter, resume, copy of valid Driver License front/back and any/all licenses/certifications relevant to this position to:**

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: [apply@lrboi-nsn.gov](mailto:apply@lrboi-nsn.gov) .

**Incomplete Submissions will not be considered.**

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

*For further information, please contact the LRBOI HR Department.*

**Reposted: 02/07/2023**

**Removal: 02/21/2023**