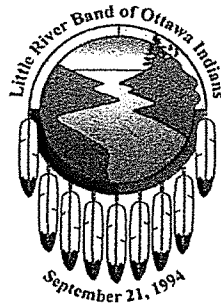


VC.



Little River Band of Ottawa Indians Gaming Commission

Gaming Commission Open Session Report for the Month of October 2021

I. Officers

Bill Willis, Chairperson
Debra Davis, Secretary
Mark Jespersen, Commissioner
Steve Parsons, Commissioner
Alyce Giltz, Commissioner

II. Activities for the month of October 2021:

1. Regular meeting held on October 5, 2021
2. Regular meeting held on October 12, 2021
3. Regular meeting held on October 19, 2021
4. Regular meeting held on October 26, 2021

III. Concerns/Requests/Comments:

IV. Vendor Licensing:

1. Non-Gaming Vendor – Larsen's Landscaping, LLC
2. Gaming Vendor – SUZOHAPP Gaming Solutions, LLC
3. Gaming Vendor – SG Gaming, Inc. d/b/a Scientific Games

V. Attachments (the following documents are attached to this report):

Minutes:

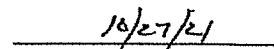
1. September 28, 2021
2. October 5, 2021
3. October 12, 2021
4. October 19, 2021

Resolutions:

1. Gaming Commission Resolution #GC21-1012-08 – Approval of Adoption of the Little River Band of Ottawa Indians Government Operations Personnel Manual as the Employment Policy for all Gaming Commission Staff
2. Gaming Commission Resolution #GC21-1026-09 – Approval of Gaming Commission Regular Meeting Schedule for 2022

Orders:


Chairperson


Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING**

**September 28, 2021
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:33 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis
Commission Staff: Kelly Maser, Erford Edmondson
Others: Joe Riley, Pam Johnson, Melissa Medacco, Lee Ivinson

Approval of Open Session Agenda:

a) September 28, 2021

Action: B. Willis made a motion to approve the Open Session Meeting Agenda for September 28, 2021. **Seconded** by M. Jespersen

Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) September 14, 2021

Action: S. Parsons made a motion to approve the Open Session Meeting Minutes for September 14, 2021 as presented. **Seconded** by M. Jespersen

Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, -0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

a) Swearing in of Gaming Commissioner re-appointments

Next Gaming Commission Meeting

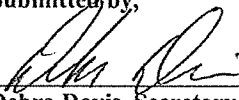
a) October 5, 2021 at 6:00 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn Open Session at 5:37 p.m. Seconded by A. Giltz

Roll Call: S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / A. Giltz – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

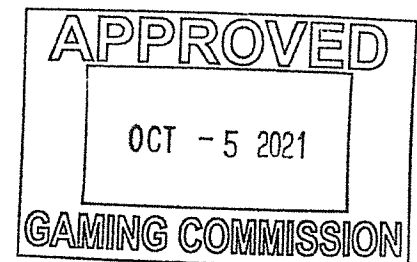

Debra Davis, Secretary

10-5-21

Date

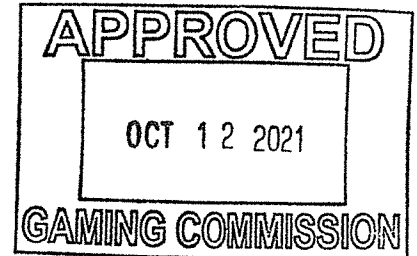
Items moved to Open Session:

None



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
October 5, 2021**

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660



Meeting called to order at 6:15 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Alyce Giltz, Bill Willis, Mark Jespersen (absent), Debra Davis
Commission Staff: Kelly Maser
Others: Pam Johnson, Joseph Riley

Approval of Open Session Agenda:

a) October 5, 2021

Action: B. Willis made a motion to approve the Open Session Meeting Agenda for October 5, 2021. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / M. Jespersen – Absent / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) September 28, 2021

Action: S. Parsons made a motion to approve the Open Session Minutes for September 28, 2021 as presented. **Seconded by B. Willis**

Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Absent / S. Parsons – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

a) Gaming Commission / Tribal Council Meeting

Next Gaming Commission Meeting

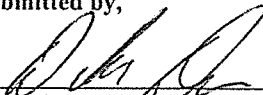
a) October 12, 2021 at 5:30 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn Open Session at 6:22 p.m. **Seconded by D. Davis**

Roll Call: S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / A. Giltz – Yes / M. Jespersen – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

10-12-21
Date

Items moved to Open Session:

a) Approval of Non-Gaming Vendor License – Larsen’s Landscaping, LLC

Action: B. Willis made a motion to approve the Non-Gaming Vendor License for Larsen’s Landscaping, LLC – license expiration date November 11, 2021 – license expiration date November 11, 2023. **Seconded by S. Parsons**

Roll Call: B. Willis – Yes / D. Davis – Yes / S. Parsons – Yes / M. Jespersen – Absent / A. Giltz – Yes / 4-Yes, 0-No, 0-Absent, 1-Absent. **MOTION CARRIED**

b) Approval of Gaming Vendor License – SUZOHAPP Gaming Solutions, LLC

Action: B. Willis made a motion to approve the Gaming Vendor License for SUZOHAPP Gaming Solutions, LLC – license expiration date December 1, 2021 – license expiration date December 1, 2022. **Seconded by S. Parsons**

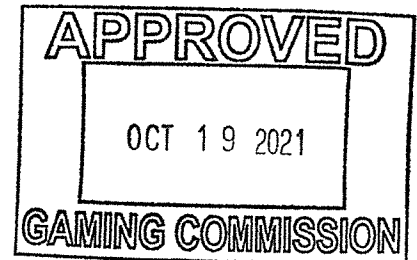
Roll Call: M. Jespersen – Absent / A. Giltz – Yes / B. Willis – Yes / S. Parsons – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Absent, 1-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING**

October 12, 2021

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:32 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons (absent), Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis

Commission Staff: Kelly Maser

Others: Pam Johnson, Rebecca Liebing, Natasha Myhal, Julie Wolfe

Approval of Open Session Agenda:

a) October 12, 2021

Action: B. Willis made a motion to approve the Open Session Meeting Agenda for October 12, 2021, with the addition of New Business item (a) Approval of the Adoption of the Little River Band of Ottawa Indians Government Operations Personnel Manual as the employment policy for all Gaming Commission staff. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Absent / A. Giltz – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) October 5, 2021

Action: B. Willis made a motion to approve the Open Session Minutes for October 5, 2021. **Seconded by D. Davis**

Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Presentation by guest Natasha Myhal

Old Business:

None

New Business:

a) Approval of the Adoption of the Little River Band of Ottawa Indians Government Operations Personnel Manual as the Employment Policy for all Gaming Commission Staff

Action: B. Willis made a motion to approve Gaming Commission Resolution #GC21-1012-08 approval of adoption of the Little River Band of Ottawa Indians Government Operations Personnel Manual as the employment policy for all Gaming Commission staff. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / B. Willis – Yes / S. Parsons – Absent / D. Davis – Yes / M. Jespersen – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Discussion Period:

- a) Outside seating area / security protocols

Next Gaming Commission Meeting

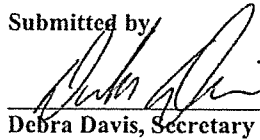
- a) October 19, 2021 at 5:30 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn Open Session at 6:03 p.m. **Seconded by A. Giltz**

Roll Call: S. Parsons – Absent / B. Willis – Yes / A. Giltz – Yes / M. Jespersen – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Absain, 1-Absent. **MOTION CARRIED**

Submitted by

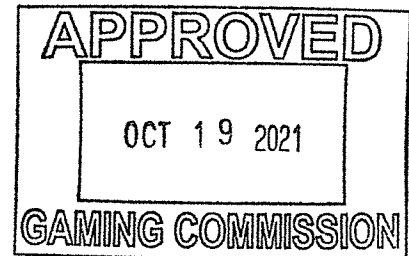

Debra Davis, Secretary

10-19-21

Date

Items moved to Open Session:

None





**Little River Band of Ottawa Indians
Gaming Commission**

2840 Orchard Highway Suite "A"
Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC21-1012-08

*Approval of the Adoption of the Little River Band of Ottawa Indians Government
Operations Personnel Manual as the Employment Policy for all Gaming
Commission Staff*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

Whereas, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally-licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures for the Gaming Commission and its staff; and

WHEREAS, Tribal Council Resolution #20-0923-271 requires the Gaming Commission to create employment policies for Gaming Commission staff and the Gaming Commission deems it appropriate to follow the Little River Band of Ottawa Indians Government Operations Personnel Manual (as amended); and

WHEREAS, where the Government Operations Personnel Manual does not accommodate the continuity of services provided by the Gaming Commission's essential

Gaming Commission Resolution #GC21-1012-08
Approval of the Adoption of the Little River Band of Ottawa Indians
Government Operations Personnel Manual as the Employment Policy
for all Gaming Commission Staff
Page Two

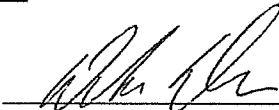
services, the Gaming Commission shall create individual policies as it deems appropriate;
and

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission shall be subject to the Little River Band of Ottawa Indians Government Operations Personnel Manual and all other applicable Tribal administrative policies and procedures that do not conflict with an individual administrative policy approved by the Gaming Commission.

Certificate of Adoption

I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on October 12, 2021 by a vote of 4 in favor, opposed, abstentions and 1 absent. This resolution has not been amended or rescinded in any way.

Attest:



Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
October 19, 2021**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:34 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis
Commission Staff: Kelly Maser
Others: Pam Johnson, Joe Riley

Approval of Open Session Agenda:

a) October 19, 2021

Action: B. Willis made a motion to approve the Open Session Meeting Agenda for October 19, 2021. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) October 12, 2021

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for October 12, 2021. **Seconded by B. Willis**

Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Abstain / 4-Yes, 0-No, 1-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) Asian Restaurant opening Thursday, October 21, 2021
- b) Sports Bar and Grille Outside Seating Area / Security Protocols

Next Gaming Commission Meeting

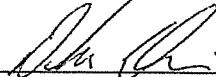
- a) October 26, 2021 at 6:00 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn Open Session at 5:47 p.m. **Seconded by D. Davis**

Roll Call: S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / A. Giltz – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

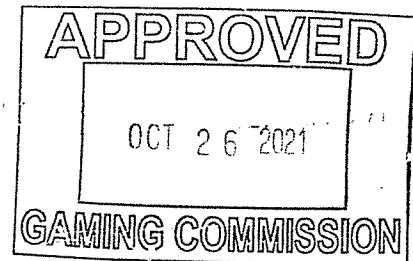
10-26-21
Date

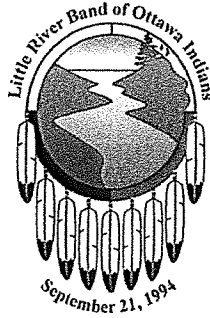
Items moved to Open Session:

a) Approval of Gaming Vendor License – SG Gaming Inc. d/b/a Scientific Games

Action: B. Willis made a motion for the approval of the renewal application for the Gaming Vendor License for SG Gaming, Inc. d/b/a Scientific Games – license effective date November 15, 2021 – license expiration date November 15, 2022. Seconded by D. Davis

Roll Call: B. Willis – Yes / A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**





Little River Band of Ottawa Indians

Gaming Commission

2840 Orchard Highway Suite "A"

Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC21-1026-09

Approval of Gaming Commission Regular Meeting Schedule for 2022

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally-licensed gaming activities; and

WHEREAS, the Gaming Commission By-Laws – Section 4.01 (a) requires the Gaming Commission to hold at least two (2) regular meetings per month and at such other times as may be deemed necessary to perform its duties and responsibilities; and

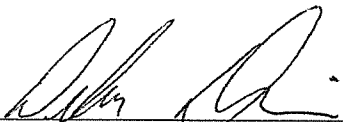
WHEREAS, the Gaming Commission's By-Laws – Section 4.01 (c) requires the Gaming Commission to establish a schedule for its regular meetings for each calendar year by no later than the last regular meeting of the preceding year and that schedule be posted in all Tribal government buildings.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa
Indians Gaming Commission hereby approves their 2022 regular Meeting Schedule.

Certificate of Adoption

I, Debra Davis, Secretary of the Gaming Commission do hereby certify that this resolution
was adopted on October 26, 2021 by a vote of 5 in favor, ___ opposed, and ___
abstentions and ___ absent. This resolution has not been amended or rescinded in any way.

Attest:



Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison