



Little River Band of Ottawa Indians Gaming Commission

2840 Orchard Highway, Suite A
Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Report to Tribal Council for the Month of December 2019

I. Purpose, Officers.

This is the monthly report of the Gaming Commission. The purpose of the Commission is to ensure the integrity, honesty and fairness of all gaming activities conducted on the Tribe's Reservation and that such gaming activities be conducted in conformance with the Gaming Ordinance #10-400-01, Rules and Regulations promulgated by the Gaming Commission, the Indian Gaming Regulatory Act, and any applicable Class III gaming compact or Class III gaming rules.

Bill Willis, Chairperson
Debra Davis, Secretary
Mark Jespersen, Commissioner
Steve Parsons, Commissioner
Alyce Giltz, Commissioner

II. Activities during the Past Month:

During the month of December the Gaming Commission:
- held three regular meetings

III. Concerns/Requests:

IV. Attachments. The following documents are attached to this report.

Minutes:

1. November 26, 2019
2. December 3, 2019
3. December 10, 2019

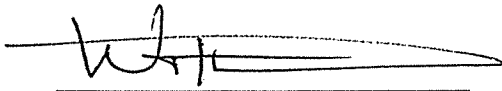
Resolutions:

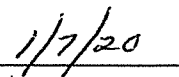
Commission Orders:

Other:

Reports:

1. Administrative, Licensing, and Background Investigations
2. Compliance Department
3. Surveillance Department


Chairperson


Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING**

November 26, 2019

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

Meeting called to order at 5:50 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Bill Willis, Debra Davis, Mark Jespersen (telephone), Alyce Giltz
Commission Staff: Kelly Maser
Others: Rebecca Liebing

Approval of Open Session Agenda:

a) **November 26, 2019**

Action: B. Willis made a motion to approve the Open Session Meeting Agenda for November 26, 2019. **Seconded by D. Davis**

Roll Call: D. Davis – Yes / B. Willis – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) **November 19, 2019**

Action: S. Parsons made a motion to approve the Open Session Minutes for November 19, 2019. **Seconded by D. Davis**

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / B. Willis – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

None

Next Gaming Commission Meeting

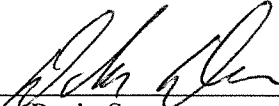
a) **December 3, 2019 at 5:30 p.m.**

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn the Open Session at 5:53 p.m. **Seconded by D. Davis**

Roll Call: A. Giltz – Yes / M. Jespersen – Yes / B. Willis – Yes / S. Parsons – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

12-3-19

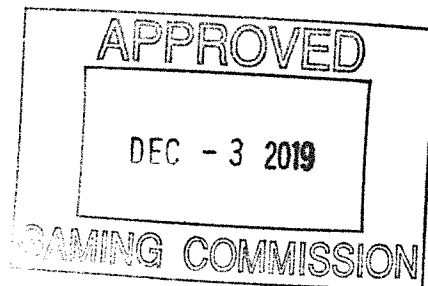
Date

Items moved to Open Session:

Approval of Vendor License – Hanna & Associates, Inc.

Action: B. Willis made a motion to approve the renewal application for a Gaming Vendor License for Hanna & Associates, Inc. – license effective date January 29, 2020 – license expiration date January 29, 2021. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING**

December 3, 2019

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

Meeting called to order at 5:35 p.m. by Acting Chairperson, Debra Davis

Present:

Commissioners: Alyce Giltz, Bill Willis (absent), Mark Jespersen (telephone), Debra Davis, Steve Parsons
Commission Staff: Kelly Maser
Others:

Approval of Open Session Agenda:

a) **December 3, 2019**

Action: D. Davis made a motion to approve the Open Session Agenda for December 3, 2019. **Seconded by S. Parsons**

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / D. Davis – Yes / B. Willis – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) **November 26, 2019**

Action: S. Parson made a motion to approve the Open Session Minutes for November 26, 2019. **Seconded by D. Davis**

Roll Call: B. Willis – Absent / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

No representative from the gaming enterprise present

Next Gaming Commission Meeting

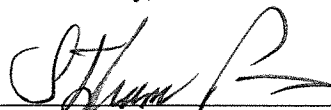
a) **December 10, 2019 at 5:30 p.m.**

Adjournment of Open Session:

Action: D. Davis made a motion to adjourn the Open Session Meeting at 5:37 p.m. **Seconded by S. Parsons**

Roll Call: S. Parsons – Yes / B. Willis – Absent / D. Davis – Yes / M. Jespersen – Yes / A. Giltz – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

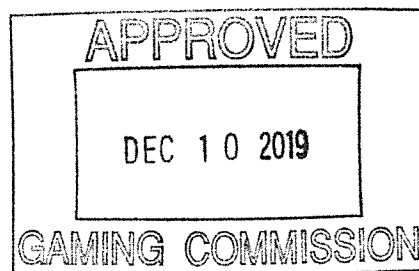
Submitted by,


Steve Parsons, Acting Secretary

12-10-19
Date

Items moved to Open Session:

None



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING**

December 10, 2019

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

Meeting called to order at 5:40 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Alyce Giltz, Bill Willis, Mark Jespersen (telephone), Debra Davis, Steve Parsons

Commission Staff: Kelly Maser, Erford Edmondson

Others: Rebecca Liebing, Lee Iverson, Tiphonie Smith

Approval of Open Session Agenda:

a) December 10, 2019

Action: B. Willis made a motion to approve the Open Session Meeting Agenda for December 10, 2019. **Seconded by D. Davis**

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / D. Davis – Yes / B. Willis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) December 3, 2019

Action: S. Parsons made a motion to approve the December 3, 2019 Open Session Minutes. **Seconded by B. Willis**

Roll Call: B. Willis – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

LRCR Update on IT Departmental P&P's (memo included)

LRCR Update on all policies and procedures

LRCR Request for Review/Consideration (Organizational Development)

LRCR Christmas Family Adoption (gifts)

Next Gaming Commission Meeting

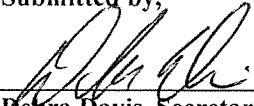
a) December 17, 2019 at 5:30 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn the Open Session at 5:50 p.m. **Seconded by S. Parsons**

Roll Call: S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / M. Jespersen – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

12-17-19

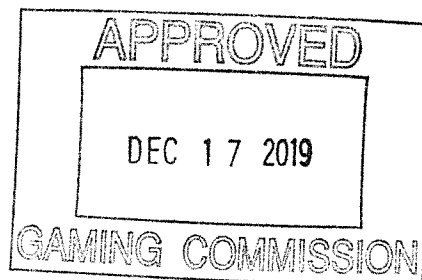
Date

Items moved to Open Session:

a) Approval of Vendor License – ReelMetrics BV

Action: B. Willis made a motion to approve the renewal application for Gaming Vendor ReelMetrics BV – license effective date February 6, 2020 – license expiration date February 6, 2021. **Seconded by D. Davis**

Roll Call: D. Davis – Yes / M. Jespersen – Yes / S. Parsons – Yes / B. Willis – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**





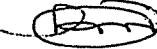
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Memo

Aáinípiish Epiídek (To): Little River Band of Ottawa Indians Gaming Commission

Binjibidek (From): Kelly Maser, Executive Director 

Maánda Naásaáp (cc):

Naángwa (Date): January 2, 2020

Maánda Nji (Re): Administrative and Licensing – December 2019 Monthly Report

- 57 licenses processed – initial applications and renewals (Gaming and Non-Gaming)
- 47 applications/files/investigations reviewed for authorization of approval – initial applications and renewals (Gaming and Non-Gaming)
- 17 interviews conducted for new employee license applicants
- 5 sets of fingerprints submitted
- National Indian Gaming Commission (NIGC) Notices
 - 5 Notice of Results (NOR) prepared and processed
 - 1 Licensing Determinations prepared and processed
 - 1 Investigative Reports prepared and processed
- 3 Vendor Licenses processed
- 6 applications sent to vendors (Gaming and Non-Gaming)
- Non-Gaming Vendor License Applications received, reviewed and investigation conducted
 - 1 Corporate History Disclosure Forms
 - 1 Personal History Disclosure Forms
- Gaming Vendor License Applications received and reviewed
 - 1 Personal History Disclosure Forms
- 2 investigations reviewed for authorization of approval – initial applications and renewals (Gaming and Non-Gaming)
- 6 Gaming Commission meeting agendas prepared
- 1 Gaming Commission monthly report compiled and submitted to Tribal Council