



**Little River Band of Ottawa Indians
Gaming Commission**

PO Box 337
Manistee, MI 49660-0337
Tel: (231) 723-7755 • Fax: (231) 723-7788

Report to Tribal Council for the Month of October 2016

I. Purpose, Officers.

This is the monthly report of the Gaming Commission. The purpose of the Commission is to ensure the integrity, honesty and fairness of all gaming activities conducted on the Tribe's Reservation and that such gaming activities be conducted in conformance with the Gaming Ordinance #10-400-01, Rules and Regulations promulgated by the Gaming Commission, the Indian Gaming Regulatory Act, and any applicable Class III gaming compact or Class III gaming rules.

Dave Corey, Chairperson
Debra Davis, Secretary
Bill Willis, Commissioner
Julie Wolfe, Commissioner

II. Activities during the Past Month:

During the month of October the Gaming Commission:
- held four regular meetings

III. Concerns/Requests:

IV. Attachments. The following documents are attached to this report.

Minutes:

1. September 27, 2016
2. October 4, 2016
3. October 11, 2016
4. October 18, 2016

Resolutions:

1. Gaming Commission Resolution #GC16-1004-14 Approval of Expenditure from North American Video for Ten (10) Ganz Digital Cameras in the Amount of \$2,907.00
2. Gaming Commission Resolution #GC16-1011-15 Approving the Cancellation of the December 27, 2016 Regularly Scheduled Meeting

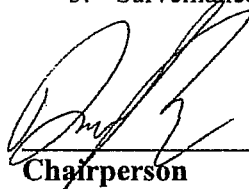
Commission Orders:

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TRIBAL COUNCIL
2016 NOV -4 AM 10:19

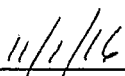
Other:

Reports:

1. Administrative, Licensing, and Background Investigations
2. Compliance Department
3. Surveillance Department



Chairperson



Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
September 27, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistec, MI 49660**

Meeting called to order at 6:45 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Dave Corey, Julie Wolfe, Bill Willis, Debra Davis
Commission Staff: Kelly Maser, Erford Edmondson
Others: Rebecca Liebing

Approval of Open Session Agenda:

a) September 27, 2016

Action: B. Willis made a motion to approve the Open Session Agenda for September 27, 2016. **Seconded by D. Corey**

Roll Call: D. Corey – Yes / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Approval of Open Session Minutes:

a) September 13, 2016

Action: J. Wolfe made a motion to approve the Open Session Meeting Minutes for September 13, 2016. **Seconded by B. Willis**

Roll Call: J. Wolfe – Yes / B. Willis – Yes / D. Davis – Abstain / D. Corey – Yes / 3-Yes, 0-No, 1-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

a) Approval to Stringfellow Consulting Services Unlimited Contract and Expenditure in the Amount of \$9,500.00, plus lodging

Action: D. Corey made a motion to approve GC Resolution #GC16-0927-13 – Stringfellow Consulting Services Unlimited contract and expenditure in the amount of \$9,500.00, plus lodging. **Seconded by B. Willis**

Roll Call: B. Willis – Yes / D. Corey – Yes / J. Wolfe – Yes / D. Davis – Yes / 4-Yes- 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Discussion Period:

Kelly – National Tribal Gaming Commission/Regulatory Conference

Kelly – Training with Nottawaseppi Huron Band of the Potawatomi Gaming Commission – Oct. 18th – 19th

Next Gaming Commission Meeting:

a) October 4, 2016 at 5:30 p.m.

Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 7:37 p.m. **Seconded by B. Willis**

Roll Call: D. Davis – Yes / D. Corey – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Submitted by,


Debra Davis, Secretary

10-4-16
Date

Items moved to Open Session:

a) Approval to Grant Exemption from Vendor Licensing Requirements to The Bouma Corporation

Action: D. Corey made a motion to approve Gaming Commission Order #GC16-0927-08 granting The Bouma Corporation exemption from the vendor licensing requirements. **Seconded by D. Davis**

Roll Call: D. Davis – Yes / D. Corey – Yes / B. Willis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

b) Approval to Grant Exemption from Vendor Licensing Requirements to R.C. Hendrick & Son, Inc.

Action: D. Corey made a motion to approve Gaming Commission Order #GC16-0927-09 granting R.C. Hendrick & Son, Inc. exemption from the vendor licensing requirements. **Seconded by B. Willis**

Roll Call: D. Corey – Yes / B. Willis – Yes / D. Davis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

c) Approval to Grant Exemption from Vendor Licensing Requirements to Johnson & Wood, LLC

Action: D. Corey made a motion to approve Gaming Commission Order #GC16-0927-10 granting Johnson & Wood, LLC exemption from the vendor licensing requirements. **Seconded by D. Davis**

Roll Call: D. Davis – Yes / D. Corey – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

d) Aristocrat Technologies, Inc.

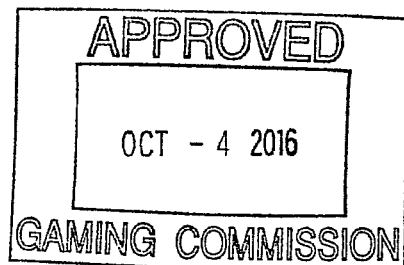
Action: D. Corey made a motion to approve Gaming License renewal application for Aristocrat Technologies, Inc. effective October 4, 2016 and expiring October 4, 2017. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Davis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

e) Aruze Gaming America, Inc.

Action: D. Corey made a motion to approve the Gaming Vendor License renewal application for Aruze Gaming America, Inc. effective November 6, 2016 and expiring November 6, 2017. **Seconded by D. Davis**

Roll Call: D. Corey – Yes / D. Davis – Yes / B. Willis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
October 4, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:36 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Dave Corey, Julie Wolfe, Bill Willis, Debra Davis
Commission Staff: Kelly Maser
Others: Rebecca Liebing

Approval of Open Session Agenda:

a) October 4, 2016

Action: B. Willis made a motion to approve the Open Session Agenda for October 4, 2016. **Seconded by D. Corey**

Roll Call: D. Davis – Yes / D. Corey – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Approval of Open Session Minutes:

a) September 27, 2016

Action: D. Corey made a motion to approve the Open Session Meeting Minutes for September 27, 2016 as presented. **Seconded by D. Davis**

Roll Call: J. Wolfe – Yes / D. Davis – Yes / B. Willis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Old Business:

None

New Business:

a) Approval of Expenditure from North American Video

Action: D. Corey made a motion to approve GC Resolution #GC16-1004-14 approving expenditure from North American Video for 10 Ganz Digital Cameras in the amount of \$2,907.00. **Seconded by B. Willis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Corey – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Discussion Period:

Kelly – Training with Nottawaseppi Huron Band of the Potawatomi Gaming Commission – Oct. 18th – 19th

Kelly – External Audit Schedule

Kelly – December 27th Gaming Commission Meeting

Next Gaming Commission Meeting:

a) October 11, 2016 at 5:30 p.m.

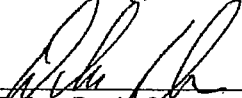
Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 5:43 p.m. **Seconded by D. Davis**

Roll Call: D. Corey – Yes / B. Willis – Yes / D. Davis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Submitted by,


Debra Davis, Secretary

10-11-16
Date

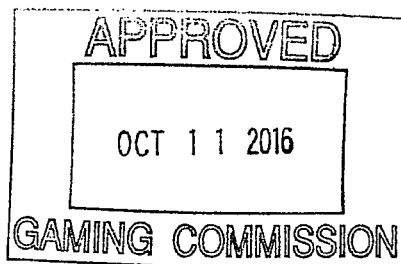
Items moved to Open Session:

a) Larsen's Landscaping, LLC

Action: D. Corey made a motion to approve Non-Gaming Vendor License renewal application for Larsen's Landscaping, LLC effective November 22, 2016 and expiring November 22, 2017. **Seconded by D. Davis**

Roll Call: J. Wolfe – Yes / D. Davis – Yes / B. Willis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
October 11, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:36 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Dave Corey, Julie Wolfe, Bill Willis, Debra Davis

Commission Staff: Kelly Maser

Others: Rebecca Liebing, Lee Iverson, Dawn McGrady

Approval of Open Session Agenda:

a) October 11, 2016

Action: J. Wolfe made a motion to approve the Open Session Agenda for October 11, 2016. **Seconded by B. Willis**

Roll Call: D. Davis – Yes / D. Corey – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Approval of Open Session Minutes:

a) October 4, 2016

Action: J. Wolfe made a motion to approve the Open Session Meeting Minutes for October 4, 2016. **Seconded by D. Corey**

Roll Call: J. Wolfe – Yes / D. Davis – Yes / B. Willis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Old Business:

None

New Business:

a) Cancellation of December 27, 2016 Regularly Scheduled Gaming Commission Meeting

Action: D. Corey made a motion to approve GC Resolution #GC16-1011-15 approving the cancellation of the December 27, 2016 regularly scheduled Gaming Commission Meeting. **Seconded by D. Davis**

Roll Call: B. Willis – Yes / J. Wolfe – Yes / D. Corey – Yes / D. Davis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

Discussion Period:

Kelly – Conflict of Interest Forms

Lee – Thank you to Erf for extension to TMICS

Kelly – Training with Nottawaseppi Huron Band of the Potawatomi Gaming Commission – Oct. 18th – 19th

Next Gaming Commission Meeting:

a) October 18, 2016 at 5:30 p.m.

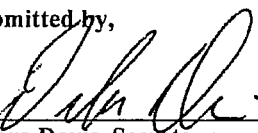
Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 5:50 p.m. **Seconded by D. Davis**

Roll Call: D. Corey – Yes / B. Willis – Yes / D. Davis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.

MOTION CARRIED

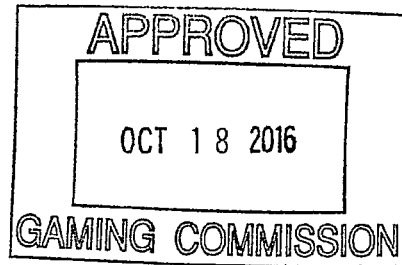
Submitted by,


Debra Davis, Secretary

10-18-16

Date

Items moved to Open Session:



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
October 18, 2016
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**

Meeting called to order at 5:35 p.m. by Chairperson, Dave Corey

Present:

Commissioners: Dave Corey, Julie Wolfe, Bill Willis, Debra Davis
Commission Staff: Erford Edmondson
Others: Lee Ivinson

Approval of Open Session Agenda:

a) October 18, 2016

Action: B. Willis made a motion to approve the Open Session Agenda for October 18, 2016. **Seconded by Julie Wolfe.**

Roll Call: D. Davis – Yes / D. Corey – Yes / J. Wolfe – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Approval of Open Session Minutes:

a) October 11, 2016

Action: J. Wolfe made a motion to approve the Open Session Meeting Minutes for October 11, 2016. **Seconded by D. Corey**

Roll Call: J. Wolfe – Yes / D. Davis – Yes / B. Willis – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Old Business:

None

New Business:

a) Approval of Sports Themed Layouts for Sports Bar

Action: D. Corey made a motion to approve the sports themed layouts for the table games in the River Rock Sports Bar and Grille ONLY. **Seconded by J. Wolfe**

Roll Call: B. Willis – Yes / D. Davis – Yes / J. Wolfe – Yes / D. Corey – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Discussion Period:

Erford – Annual machine testing to begin on October 24th.

Julie Wolfe – Questions and suggestions for the DJ Room

Lee Ivinson – Halloween costume party and costume contest; really good progress with Document structure platform, training to begin for Directors early next year. Managers and supervisors after that. Expects to streamline approvals for documents. Will invite the Compliance Manager and Sr. Internal Auditor when it goes live.

Next Gaming Commission Meeting:

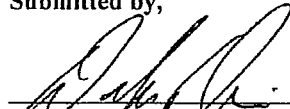
a) October 25, 2016 at 5:30 p.m.

Adjournment of Open Session:

Action: D. Corey made a motion to adjourn Open Session meeting at 5:50 p.m. **Seconded by D. Davis**

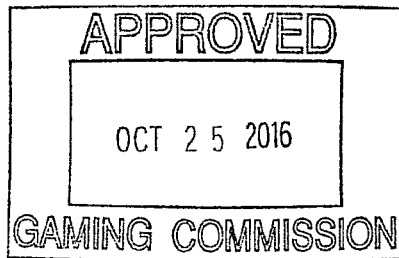
Roll Call: D. Corey – Yes / B. Willis – Yes / D. Davis – Yes / J. Wolfe – Yes / 4-Yes, 0-No, 0-Abstain, 0-Absent.
MOTION CARRIED

Submitted by,


Debra Davis, Secretary

10-25-16
Date

Items moved to Open Session:





**Little River Band of Ottawa Indians
Gaming Commission**

PO Box 337
Manistee, MI 49660-0337
Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC16-1004-14

**Approval of Expenditure from North American Video
for Ten (10) Ganz Digital Cameras
in the Amount of \$2,907.00**

WHEREAS, the Tribe's status as a federally-recognized Indian Tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribal Council adopted Gaming Commission Ordinance # 04-400-04 which created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the surveillance digital system requires properly functioning equipment to operate and due to aging equipment, cameras need to be replaced; and

WHEREAS, the Surveillance Department budget does include funds to cover this expenditure and a quote was obtained from North American Video for the purchase of Ten (10) Ganz Digital Cameras in the Amount of \$2,907.00; and

WHEREAS, the preferred vendor (sole source) for the purchase of this equipment is North American Video based on the fact that these cameras will be compatible with the other equipment within the department that has been purchased through North American Video; and

LRGC Resolution #GC16-1004-____
Approval of Expenditure from North American Video
Ten (10) Ganz Digital Cameras in the Amount of \$2,907.00
Page Two

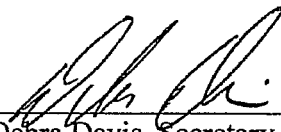
WHEREAS, Gaming Commission Resolution #14-0820-258 designates actions greater than \$2,500.00 require Gaming Commission approval by resolution.

NOW THEREFORE IT IS RESOLVED THAT the Gaming Commission hereby approves the expenditure of Ten (10) Ganz Digital Cameras in the Amount of \$2,907.00 from the approved 2016 Gaming Commission Surveillance Department budget (from Account #1030-120, Line Item #5601).

Certificate of Adoption

I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on October 4, 2016 by a vote of 4 in favor, __ opposed, and __ abstentions and __ absent. This resolution has not been amended or rescinded in any way.

Attest:



Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison



**Little River Band of Ottawa Indians
Gaming Commission**

PO Box 337
Manistee, MI 49660-0337
Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC16-1011-15

*Approving the Cancellation of the December 27, 2016
Regularly Scheduled Meeting*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance # 02-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally-licensed gaming activities; and

WHEREAS, the Gaming Commission By-Laws – Section 4.01 (a) requires the Gaming Commission to hold at least two (2) regular meetings per month and at such other times as may be deemed necessary to perform assigned duties; and

WHEREAS, the Gaming Commission's By-Laws – Section 4.0 (c) requires the Gaming Commission to establish a schedule for its regular meetings for each calendar year and requires amendments to the schedule of regular meetings be approved by resolution of the Gaming Commission and that notice be posted in all Tribal government buildings; and

WHEREAS, the Gaming Commission approved its 2016 Meeting Schedule on November 17, 2015 and now finds it necessary to amend the Meeting Schedule by cancelling the meeting on December 27, 2016.

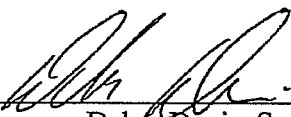
Gaming Commission Resolution #GC16-1011-____
Approving the Cancellation of the December 27, 2016 Regularly Scheduled Meeting
Page Two

NOW THEREFORE IT IS RESOLVED THAT the Gaming Commission of the Little River Band of Ottawa Indians hereby approves the amendment to its 2016 Meeting Schedule cancelling the December 27, 2016 meeting.

Certificate of Adoption

I, Debra Davis, Secretary of the Gaming Commission do hereby certify that this resolution was adopted on October 11, 2016 by a vote of 4 in favor, 0 opposed, and 0 abstentions and 0 absent. This resolution has not been amended or rescinded in any way.

Attest:



Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison




Little River Band of Ottawa Indians Gaming Commission

PO Box 337
Manistee, MI 49660-0337
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Memo

Aániipiish Epiidek (To): Little River Band of Ottawa Indians Gaming Commission

Binjibidek (From): Kelly Maser, Director of Gaming Regulatory & Compliance 

Maánda Naásaáp (cc):

Naángwa (Date): November 1, 2016

Maánda Nji (Re): Administrative and Licensing – October 2016 Monthly Report

Background Investigator/Administrative Assistant – October 2016

- Employee Licensee changes (HR notification)
 - 18 address changes
 - 0 name changes
 - 2 transfers
 - 9 voluntary terminations
 - 2 discharges

All daily correspondences regarding licensees are put into the respective files.

- 40 Employee license renewals
 - 23 Gaming
 - 17 Non-Gaming
 - 0 PMO
 - 0 Reinstatements
 - 0 Deaths
- New Employee licenses issued
 - 3 Gaming
 - 10 Non-Gaming
 - 3 PMO
- 55 Credit Reports
- 55 Sex Offender Reports
- 68 Reference letters processed
- Processed 33 60-day renewal letters for employee license holders
- January reminder cards processed
- Processed court letters for the employee license applicants

Background Investigator – October 2016

- Applications/Files/Investigations Reviewed
 - New Hire 12
 - Renewal 38
 - Upgrade 1
- Vendor Files/Investigations Reviewed
 - New 1
 - Renewal 1
- Interviews Conducted
 - Employee License 15
- Criminal History Record Checks
 - Employee License 51
- Sex Offender Record Checks
 - Employee License 4
- Accurate Record Checks
 - Driving Record 14
 - Felony/Misdemeanor 10
- Credit Reports 0
- Fingerprints Taken
 - Employee License 7
- Licenses Verified
 - Employee License 4
 - Vendor 0
- License Issues
 - Expired/Invalid 4
 - Seized Temp. 0
 - Up Front Denials 0
 - Suspended 0
- Suitability Reports Filed
 - NOR's 7
 - Lic. Determinations 2
 - Term. 1
- Applications Notarized 13
- GC Appeal Hearings
 - Employee License 0
 - Vendor License 0
 - Rehabilitation 0
- Rehabilitation for Licensure Ordinance Applicants
 - Certificates Issued (Gaming Commission Issued/Approved) 0
 - Denials Issued (Gaming Commission Issued/Approved) 0
- Tribal Emergency Ops Mtgs. 1 (total hours)

The Background Investigator sits on the Tribal Emergency Operation Committee. He currently serves as the Incident Commander for the Tribal Emergency Operations Team (TERT).

** Administrative Assistant(s) supports/assists the Background Investigator in the licensing process which includes initial contact with applicant explaining the application and requirements, cursory review of application and attachments upon return to ensure completeness prior to handing all over to the Background Investigator, entry of information to the database/files as well as tracking requirements, runs credit checks and sex offender registry reports (when requested), notarizes forms, and schedules appointments for the Background Investigator.*

Executive Assistant – October 2016

- 2 vendor licenses processed (Gaming/Non-Gaming)
- 4 renewal applications sent to licensed vendors
- 1 application sent to prospective new vendor
- Received Non-Gaming vendor applications and reviewed for completeness
 - 3 Corporate History Disclosure Form
 - 5 Personal History Disclosure Form
- Received Gaming vendor applications and reviewed for completeness
 - 1 Corporate History Disclosure Form
 - 2 Personal History Disclosure Form
- 4 investigations initiated on vendors
- 7 investigations initiated on vendor control persons
- 4 investigations for vendors reviewed
- 5 investigations for control persons reviewed
- Conducted numerous personal and trade reference checks for vendors
- Ran numerous Sex Offender Reports on vendor control persons
- Conducted numerous license verifications on vendors and control persons
- 4 Dunn & Bradstreet reports ran on vendors
- 8 Gaming Commission meeting agendas prepared
 - 18 Gaming Commission meeting packets assembled and distributed
- 8 sets of Gaming Commission meeting minutes reviewed for discrepancies/errors
- 2 Gaming Commission resolutions drafted
- 1 Tribal Council monthly report compiled for the Gaming Commission
- Reviewed LRRCR Accounts Payable List
- 2 Raffle license processed
- Assisted 4 licensees in the initial licensing and renewal process (completion of application and notarizing)

** Executive Assistant supports/assists the Background Investigator in the vendor licensing process which includes initial contact with vendor (and control persons when applicable) explaining the application and requirements, cursory review of application and attachments upon return to ensure completeness. Initiates investigations, runs Dunn & Bradstreet Reports, conducts license verifications, processes personal reference check paperwork, and enters appropriate information into database/files. Also prepares all renewal and initial licensing application letters and sends out licensing packets. Upon completion of all above, entire file is provided to the Background Investigator for review and consideration for placement before the Gaming Commission for approval. All vendor licenses must be approved by the Gaming Commission.*