

## Little River Band of Ottawa Indians Gaming Commission

### Gaming Commission Open Session Report for the Month of October 2022

#### I. Officers

Bill Willis, Chairperson  
Debra Davis, Secretary  
Mark Jespersen, Commissioner  
Steve Parsons, Commissioner  
Alyce Giltz, Commissioner

#### II. Activities for the month of October 2022:

1. Regular meeting held on October 4, 2022
2. Regular meeting held on October 11, 2022
3. Regular meeting held on October 25, 2022

#### III. Concerns/Requests/Comments:

#### IV. Vendors Approved or Other:

1. Gaming Vendor – SG Gaming, Inc., d/b/a Light & Wonder, Inc.
2. Gaming Vendor – SUZOHAPP Gaming Solutions, LLC
3. Non-Gaming Vendor – Nichols Paper & Supply Company (One-Time Exemption)

#### V. Attachments (the following documents are attached to this report):

##### Minutes:

1. September 27, 2022
2. October 4, 2022
3. October 11, 2022

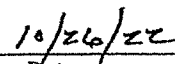
##### Resolutions:

1. Gaming Commission Resolution #GC22-1004-10 – Approval of Gaming Commission Regular Meeting Schedule for 2023

##### Orders:

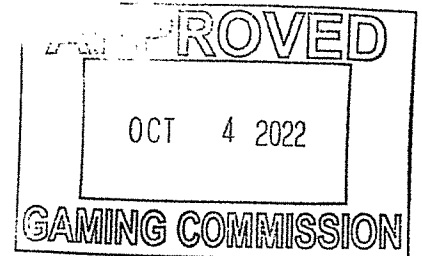
1. Gaming Commission Order #GC22-1025-07 – Granting One-Time Exemption from Vendor Licensing Requirements to Nichols Paper & Supply Company

  
Chairperson

  
Date 10/26/22

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
September 27, 2022**

**Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660**



**Meeting called to order at 5:31 p.m. by Chairperson, Bill Willis**

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis (arrived at 5:33 p.m.)

**Commission Staff:** Kelly Maser

**Others:** Joe Riley (arrived at 5:34 p.m.), Lee Iverson, Julie Wolfe

**Approval of Open Session Agenda:**

**a) September 27, 2022**

**Action:** B. Willis made a motion to approve the Open Session Agenda for September 27, 2022 moving Discussion Period item (a) to Closed Session. **Seconded by M. Jespersen**

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Absent / S. Parsons – Yes / A. Giltz – Yes / 4-Yes, 0-No, 0-Absent, 1-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**a) September 13, 2022**

**Action:** B. Willis made a motion to approve the Open Meeting Session Minutes for September 13, 2022. **Seconded by M. Jespersen**

**Roll Call:** D. Davis – Absent / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 4-Yes, 0-No, 0-Absent, 1-Absent. **MOTION CARRIED**

**Old Business:**

**None**

**New Business:**

**None**

**Discussion Period:**

- a) Potential utilization of existing building housing the Gaming Commission Office**
- b) Tribal Council Work Session Gross Gaming Revenue Tax Ordinance #09-100-05 (original adoption date of April 25, 2001)**

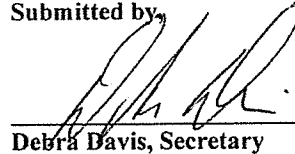
**Next Gaming Commission Meeting**

- a) October 4, 2022 at 6:00 p.m.**

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn Open Session at 6:01 p.m. Seconded by M. Jespersen  
**Roll Call:** M. Jespersen – Yes / S. Parsons – Yes / B. Willis – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No,  
0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,



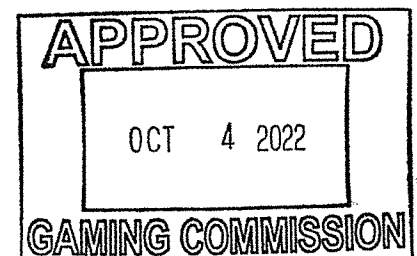
Debra Davis, Secretary

10-4-22

Date

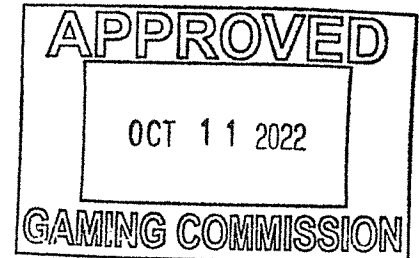
**Items moved to Open Session:**

None



**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
October 4, 2022**

Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660



Meeting called to order at 6:17 p.m. by Chairperson, Bill Willis

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis  
**Commission Staff:** Kelly Maser, Erford Edmondson, Tonia Reinhard  
**Others:**

**Approval of Open Session Agenda:**

**a) October 4, 2022**

**Action:** B. Willis made a motion to approve the Open Session Agenda for October 4, 2022. Seconded by M. Jespersen

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**a) September 27, 2022**

**Action:** M. Jespersen made a motion to approve the Open Meeting Minutes for September 27, 2022. Seconded by S. Parsons

**Roll Call:** D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

**a) Approval of Gaming Commission Regular Meeting Schedule for 2023**

**Action:** B. Willis made a motion to approve Gaming Commission Resolution #GC22-1004-10 approval of the Gaming Commission Regular Meeting Schedule for 2023 (revising the footer). Seconded by A. Giltz

**Roll Call:** M. Jespersen – Yes / B. Willis – Yes / S. Parsons – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Discussion Period:**

- a) Gross Gaming Revenue Tax Ordinance Work Session update**
- b) Kick Off Meeting Scheduled with RSM (Gaming Commission, LRCR Management and RSM)**
- c) Annual Slot Machine Testing (to begin November 1, 2022)**

**Next Gaming Commission Meeting**

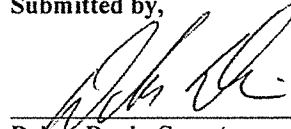
a) October 11, 2022 at 5:30 p.m.

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn Open Session at 6:34 p.m. **Seconded by M. Jespersen**

**Roll Call:** M. Jespersen – Yes / S. Parsons – Yes / B. Willis – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,



Debra Davis, Secretary

10-11-22

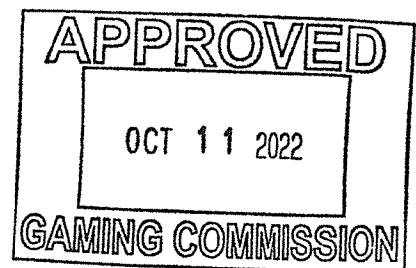
Date

**Items moved to Open Session:**

a) **Approval of Gaming Vendor License – Genesis Gaming Solutions, Inc. d/b/a Light & Wonder, Inc.**

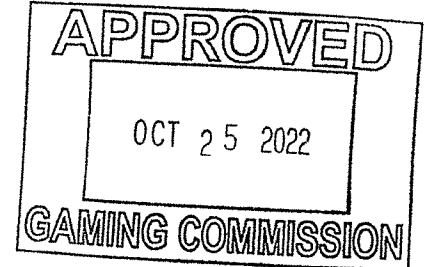
**Action:** B. Willis made a motion to approve the renewal license for Genesis Gaming Solutions, Inc. d/b/a Light & Wonder, Inc. – effective date November 15, 2022 – expiration date November 15, 2023. **Seconded by M. Jespersen**

**Roll Call:** S. Parsons – Yes / A. Giltz – Yes / B. Willis – Yes / D. Davis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
October 11, 2022**

**Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660**



**Meeting called to order at 5:30 p.m. by Chairperson, Bill Willis**

**Present:**

**Commissioners:** Steve Parsons (arrived at 5:32 p.m.), Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis  
**Commission Staff:** Kelly Maser, Tonia Reinhard  
**Others:**

**Approval of Open Session Agenda:**

**a) October 11, 2022**

**Action:** B. Willis made a motion to approve the Open Session Agenda for October 11, 2022. **Seconded by D. Davis**  
**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Absent / A. Giltz – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**a) October 4, 2022**

**Action:** M. Jespersen made a motion to approve the Open Meeting Minutes for October 4, 2022. **Seconded by B. Willis**  
**Roll Call:** D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Old Business:**

**None**

**New Business:**

**None**

**Discussion Period:**

- a) Non-Gaming Licensure**
- b) Kick Off Meeting Scheduled with RSM Update**

**Next Gaming Commission Meeting**

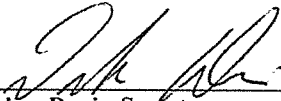
- a) October 18, 2022 at 5:30 p.m.**

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn Open Session at 5:44 p.m. Seconded by D. Davis

**Roll Call:** M. Jespersen – Yes / S. Parsons – Yes / B. Willis – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

  
Debra Davis, Secretary

10-26-22  
Date

**Items moved to Open Session:**

None



## **Little River Band of Ottawa Indians Gaming Commission Meeting Schedule for 2023**

All meetings are held via teleconference (excluding the Commission and its staff, legal, and invited guests) until further notice. The open session portion of the Gaming Commission meetings generally begins at 5:30 p.m., but this is subject to change. Please call 723-7755 to confirm the open session meeting time. Below is the pertinent information to participate in a Gaming Commission Meeting:

Dial in Number: 1-425-650-1654  
Conference Code: 275229

<b>January 3<sup>rd</sup></b>	<b>January 10<sup>th</sup></b>
<b>January 17<sup>th</sup></b>	<b>January 24<sup>th</sup></b>
<b>February 7<sup>th</sup></b>	<b>February 14<sup>th</sup></b>
<b>February 21<sup>st</sup></b>	<b>February 28<sup>th</sup></b>
<b>March 7<sup>th</sup></b>	<b>March 14<sup>th</sup></b>
<b>March 21<sup>st</sup></b>	<b>April 4<sup>th</sup></b>
<b>April 11<sup>th</sup></b>	<b>April 18<sup>th</sup></b>
<b>April 25<sup>th</sup></b>	<b>May 2<sup>nd</sup></b>
<b>May 9<sup>th</sup></b>	<b>May 16<sup>th</sup></b>
<b>May 23<sup>rd</sup></b>	<b>June 6<sup>th</sup></b>
<b>June 13<sup>th</sup></b>	<b>June 20<sup>th</sup></b>
<b>June 27<sup>th</sup></b>	<b>July 11<sup>th</sup></b>
<b>July 18<sup>th</sup></b>	<b>July 25<sup>th</sup></b>
<b>August 1<sup>st</sup></b>	<b>August 8<sup>th</sup></b>
<b>August 15<sup>th</sup></b>	<b>August 22<sup>nd</sup></b>
<b>September 5<sup>th</sup></b>	<b>September 12<sup>th</sup></b>
<b>September 19<sup>th</sup></b>	<b>September 26<sup>th</sup></b>
<b>October 3<sup>rd</sup></b>	<b>October 10<sup>th</sup></b>
<b>October 17<sup>th</sup></b>	<b>October 24<sup>th</sup></b>
<b>November 7<sup>th</sup></b>	<b>November 14<sup>th</sup></b>
<b>November 21<sup>st</sup></b>	<b>November 28<sup>th</sup></b>
<b>December 5<sup>th</sup></b>	<b>December 12<sup>th</sup></b>
<b>December 19<sup>th</sup></b>	

### Gaming Commissioners

Bill Willis, Chairperson

Debra Davis, Secretary

Mark Jespersen, Commissioner

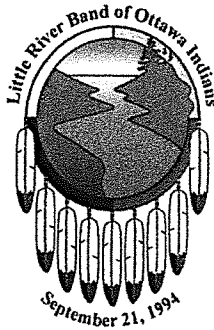
Steve Parsons, Commissioner

Alyce Giltz, Commissioner

Gaming Commission Approved: 10-04-22

Gaming Commission Resolution #GC22-1004-10





**Little River Band of Ottawa Indians  
Gaming Commission**

2840 Orchard Highway Suite "A"

Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

**Gaming Commission Resolution #GC22-1004-10**

*Approval of Gaming Commission Regular Meeting Schedule for 2023*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally-licensed gaming activities; and

WHEREAS, the Gaming Commission By-Laws – Section 4.01 (a) requires the Gaming Commission to hold at least two (2) regular meetings per month and at such other times as may be deemed necessary to perform its duties and responsibilities; and


WHEREAS, the Gaming Commission's By-Laws – Section 4.01 (c) requires the Gaming Commission to establish a schedule for its regular meetings for each calendar year by no later than the last regular meeting of the preceding year and that schedule be posted in all Tribal government buildings.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves their 2023 regular Meeting Schedule continuing with the protocol of if there are no agenda items, the meetings will be canceled by the Chairperson as a financially responsible action.

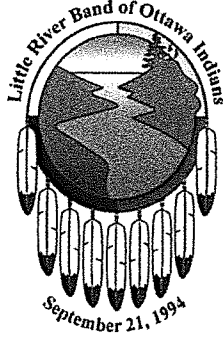
**Certificate of Adoption**

I, Debra Davis, Secretary of the Gaming Commission do hereby certify that this resolution was adopted on October 4, 2022 by a vote of 5 in favor, \_\_\_ opposed, and \_\_\_ abstentions and \_\_\_ absent. This resolution has not been amended or rescinded in any way.

Attest:

  
\_\_\_\_\_  
Debra Davis, Secretary

Distribution: Commission Records  
Tribal Council Liaison



## **Little River Band of Ottawa Indians**

### **Gaming Commission**

2840 Orchard Hwy., Suite "A"

Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

### **Gaming Commission Order #GC22-1025-07**

#### *Granting One-Time Exemption from Vendor Licensing Requirements to Nichols Paper & Supply Company*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribal Council is authorized under Article IV, Section 7(a) to provide for the public health, peace, morals, education and general welfare of the Little River Band and its members; and

WHEREAS, the Tribal Council is authorized under Article IV, Section 7(I) to take action, not inconsistent with the Constitution or Federal law, which is necessary and proper to carry out the sovereign powers of the Tribe; and

WHEREAS, the Tribal Council has in Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal, federal, and applicable state laws governing the conduct of gaming conducted on the Tribe's reservation; and

WHEREAS, in Section 6.04 (a) of Gaming Commission Ordinance, the Gaming Commission is authorized to promulgate regulations as may be necessary to carry out the orderly performance of its duties and powers; and

WHEREAS, Chapter 19 – Section 3-1 of the Gaming Commission approved regulations states that every person supplying any goods, services, and/or concessions to any gaming enterprise must obtain a Non-Gaming Vendor License unless exempt from licensing requirements pursuant to Section 3-4 or Section 3-5 or meeting the definition of Service Vendor; and

WHEREAS, Chapter 19 – Section 3-2 of the Gaming Commission approved regulations states that the gaming enterprise shall be responsible for notifying any person with which it is considering conducting business of the licensing requirements prior to contracting with such person; and

WHEREAS, Chapter 19 – Section 3-3 of the Gaming Commission approved regulations states that prior to the purchase of any goods, services, and/or concessions from any person, the gaming enterprise shall forward a written “Notice of Intent to Conduct Business” to the Gaming Commission. The “Notice of Intent to Conduct Business” shall describe the goods, services, and/or concessions to be provided by the vendor, together with a good faith estimate of the annual dollar amount of the projected purchases from the vendor. The gaming enterprise may not commit to any binding contracts or business transactions until the vendor has been licensed by the Gaming Commission; and

WHEREAS, Chapter 19 – Section 3-4 (a) and (b) of the Gaming Commission approved regulations states that the Gaming Commission, at its sole discretion, may exempt persons (or businesses) from vendor licensing requirements in certain highly regulated fields or may grant special exemptions for persons or businesses providing professional services or unique services; and

WHEREAS, Chapter 19 – Section 3-6 of the Gaming Commission approved regulations states that the gaming enterprise is prohibited from entering into any contract until the vendor has been exempt by the Gaming Commission. Vendors granted an exemption by the Gaming Commission shall be required to provide a completed Conflict of Interest Disclosure in a form satisfactory to the Gaming Commission prior to the commencement of business with the gaming enterprise; and

WHEREAS, Chapter 19 – Section 10-3 (e) of the Gaming Commission approved regulations requires the gaming enterprise to provide advance notice to the Gaming Commission if the gaming enterprise has reason to believe that the sales to the gaming enterprise by a Service Vendor will reach or exceed \$200,00.00 in any calendar year. Such notice shall describe the circumstances warranting the increased volume of business, and, if appropriate under the circumstances, a request for exemption from the licensing requirements. The Gaming Commission may deem it appropriate to exempt a Service Vendor from the licensing requirements if the gaming enterprise demonstrates specific circumstance apply as written; and

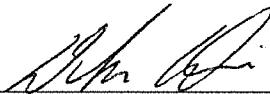
WHEREAS, the gaming enterprise has requested a one-time exemption from the Non-Gaming Vendor licensing requirements for Nichols Paper & Supply Company as they will exceed the Service Vendor threshold for due to anticipated increase in doing business (pending orders/backorders, and future sales) in accordance with Chapter 19 – Section 10-3 (e).

NOW THEREFORE IT IS THE ORDER of the Little River Band of Ottawa Indians Gaming Commission that Nichols Paper & Supply Company shall be issued a one-time exemption from the Non-Gaming Vendor licensing requirements for the remainder of calendar year 2022. This one-time exemption will expire on December 31, 2022, and upon expiration, no further business shall be conducted between the Little River Casino Resort and Nichols Paper & Supply Company until the vendor is licensed. This exemption is valid once the Gaming Commission is in receipt of the Conflict of Interest Disclosure form between the Little River Casino Resort and Nichols Paper & Supply Company.

#### **Certificate of Adoption**

I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission do hereby certify that this order was approved on October 25, 2022, by a vote of 5 in favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ abstentions and \_\_\_\_\_ absent. This order has not been amended or rescinded in any way.

Attest:

  
\_\_\_\_\_  
Debra Davis, Secretary

Distribution: Commission Records  
Little River Casino Resort  
Tribal Council Recorder