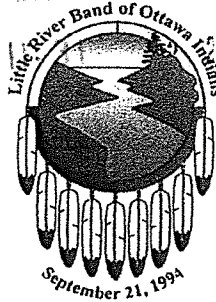


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Tribal Council

2022 FEB 23 AM



## Little River Band of Ottawa Indians Gaming Commission

### Gaming Commission Open Session Report for the Month of February 2022

#### I. Officers

Bill Willis, Chairperson  
Debra Davis, Secretary  
Mark Jespersen, Commissioner  
Steve Parsons, Commissioner  
Alyce Giltz, Commissioner

#### II. Activities for the month of February 2022:

1. Regular meeting held on February 1, 2022
2. Regular meeting held on February 8, 2022
3. Regular meeting held on February 15, 2022

#### III. Concerns/Requests/Comments:

Gaming Commission 2022 budget remains unapproved

#### IV. Vendors Approved:

1. Gaming Vendor – Sports Information Services d/b/a Kambi
2. Gaming Vendor – Everi Payments, Inc. d/b/a Central Credit, LLC
3. Gaming Vendor – Everi Games, Inc.
4. Gaming Vendor – Rush Street Interactive MI, LLC
5. Gaming Vendor – Acres Manufacturing Company

#### V. Attachments (the following documents are attached to this report):

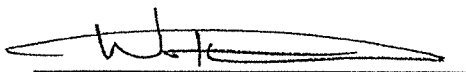
##### Minutes:

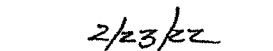
1. January 18, 2022
2. February 1, 2022
3. February 8, 2022

##### Resolutions:

##### Orders:

1. Gaming Commission Order #GC22-0201-03 – Granting Exemption to ADP, Inc. (Always Designing for People)

  
Chairperson

  
Date

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
January 18, 2022**

**Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660**



Meeting called to order at 5:33 p.m. by Chairperson, Bill Willis

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis, Mark Jespersen, Debra Davis  
**Commission Staff:** Kelly Maser  
**Others:** Pam Johnson, Julie Wolfe

**Approval of Open Session Agenda:**

**a) January 18, 2022**

**Action:** B. Willis made a motion to approve the Open Session Agenda for January 18, 2022. **Seconded by M. Jespersen**

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**a) January 11, 2022**

**Action:** B. Willis made a motion to approve the Open Session Meeting Minutes for January 11, 2022. **Seconded by S. Parsons**

**Roll Call:** D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Abstain / S. Parsons – Yes / 4-Yes, 0-No, 1-Abstain, 0-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

None

**Discussion Period:**

- a) Tribal Council agenda items
- b) Tribal Council set up of Commissions a Zoom link for meeting
- c) RubinBrown Requisition Signatures (2022 – no budget approved to date)
- d) RFPs

**Next Gaming Commission Meeting**

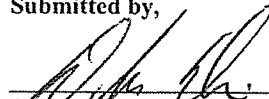
- a) January 25, 2022 at 5:30 p.m.

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn Open Session at 5:46 p.m. **Seconded by S. Parsons**

**Roll Call:** S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / A. Giltz – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

  
Debra Davis, Secretary

2-2-22  
Date

**Items moved to Open Session:**

**a) Approval of Gaming Vendor License – Casino Cash Trac, LLC**

**Action:** B. Willis made a motion the approve the renewal application for Gaming Vendor for Casino Cash Trac, LLC – license effective date March 14, 2022 – license expiration date March 14, 2023. **Seconded by M. Jespersen**

**Roll Call:** S. Parsons – Yes / B. Willis – Yes / A. Giltz – Yes / M. Jespersen – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**b) Approval of Non-Gaming Vendor License – KLK Partners, LLC**

**Action:** B. Willis made a motion the approve the renewal application for Non-Gaming Vendor for KLK Partners, LLC – license effective date March 12, 2022, and license expiration date March 12, 2024. **Seconded by M. Jespersen**

**Roll Call:** B. Willis – Yes / A. Giltz – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
February 1, 2022**

**Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660**

**Meeting called to order at 5:33 p.m. by Chairperson, Bill Willis**

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, B (absent), Bill Willis, Mark Jespersen (absent), Debra Davis  
**Commission Staff:** Kelly Maser  
**Others:** Lee Ivinson

**Approval of Open Session Agenda:**

**a) February 1, 2022**

**Action:** B. Willis made a motion to approve the Open Session Meeting Agenda for February 1, 2022. **Seconded by S. Parsons**

**Roll Call:** B. Willis – Yes / M. Jespersen – Absent / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Absent / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**a) January 18, 2022**

**Action:** B. Willis made a motion to approve the Open Session Meeting Minutes for January 18, 2022. **Seconded by S. Parsons**

**Roll Call:** D. Davis – Yes / A. Giltz – Absent / B. Willis – Yes / M. Jespersen – Absent / S. Parsons – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

**Old Business:**

**None**

**New Business:**

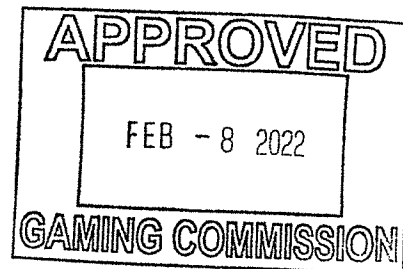
**None**

**Discussion Period:**

- a) RFPs**
- b) New dining venue in Big Lake coming soon**

**Next Gaming Commission Meeting**

- a) February 8, 2022 at 5:30 p.m.**

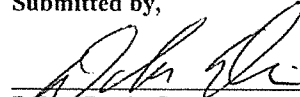


**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn Open Session at 5:45 p.m. **Seconded by D. Davis**

**Roll Call:** S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / A. Giltz – Absent / M. Jespersen – Absent / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

Submitted by,



Debra Davis, Secretary

2-9-22

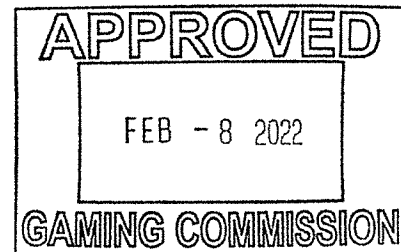
Date

**Items moved to Open Session:**

**a) Licensing Exemption Request – ADP, Inc. (Always Designing for People)**

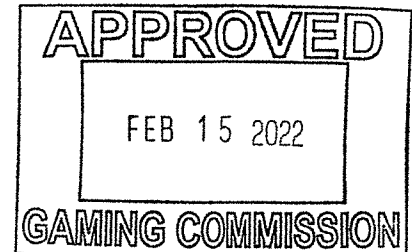
**Action:** B. Willis made a motion for approve Gaming Commission Order #GC22-0201-03 granting exemption to ADP, Inc. (Always Designing for People) from vendor licensing requirements. **Seconded. S. Parsons**

**Roll Call:** D. Davis - Yes / S. Parsons – Yes / A. Giltz – Absent / M. Jespersen – Absent / B. Willis – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
February 8, 2022**

**Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660**



**Meeting called to order at 5:33 p.m. by Chairperson, Bill Willis**

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz (arrived 5:36 p.m.), Bill Willis, Mark Jespersen, Debra Davis  
**Commission Staff:** Kelly Maser  
**Others:** Joseph Riley

**Approval of Open Session Agenda:**

**a) February 8, 2022**

**Action:** B. Willis made a motion to approve the Open Session Meeting Agenda for February 8, 2022. **Seconded by M. Jespersen**

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**a) February 1, 2022**

**Action:** B. Willis made a motion to approve the Open Session Meeting Minutes for February 1, 2022. **Seconded by M. Jespersen**

**Roll Call:** D. Davis – Yes / A. Giltz – Absent / B. Willis – Yes / M. Jespersen – Abstain / S. Parsons – Yes / 3-Yes, 0-No, 1-Abstain, 1-Absent. **MOTION CARRIED**

**Old Business:**

**None**

**New Business:**

**None**

**Discussion Period:**

**None**

**Next Gaming Commission Meeting**

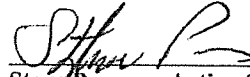
**a) February 15, 2022 at 5:30 p.m.**

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn Open Session at 5:37 p.m. **Seconded by M. Jespersen**

**Roll Call:** S. Parsons – Yes / B. Willis – Yes / D. Davis – Yes / A. Giltz – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,



Steve Parsons, Acting Secretary

2-15-22

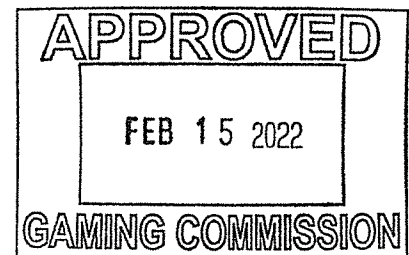
Date

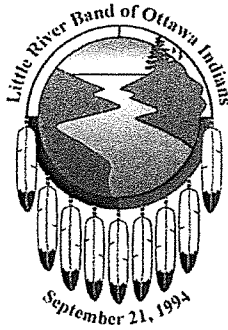
**Items moved to Open Session:**

**a) Approval of Gaming Vendor License – Sports Information Services, LTD d/b/a Kambi**

**Action:** B. Willis made a motion the approve the renewal Gaming Vendor application for Sports Information Services, LTD d/b/a Kambi – license effective date March 10, 2022 – license expiration date March 10, 2023. **Seconded by M. Jespersen**

**Roll Call:** B. Willis – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**





**Little River Band of Ottawa Indians**  
**GAMING COMMISSION**  
2840 Orchard Highway, Suite A  
Manistee MI 49660  
(231) 723-7755

**Gaming Commission Order #GC22-0201-03**

*Granting Exemption to ADP, Inc. (Always Designing for People) from  
Vendor Licensing Requirements*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribal Council is authorized under Article IV, Section 7(a) to provide for the public health, peace, morals, education and general welfare of the Little River Band and its members; and

WHEREAS, the Tribal Council is authorized under Article IV, Section 7(I) to take action, not inconsistent with the Constitution or Federal law, which is necessary and proper to carry out the sovereign powers of the Tribe; and

WHEREAS, the Tribal Council has in Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal, federal, and applicable state laws governing the conduct of gaming conducted on the Tribe's reservation; and

WHEREAS, in Section 6.04 (a) of Gaming Commission Ordinance, the Gaming Commission is authorized to promulgate regulations as may be necessary to carry out the orderly performance of its duties and powers; and



WHEREAS, Chapter 19 – Section 3-1 of the Gaming Commission approved regulations states that every person supplying any goods, services, and/or concessions to any gaming enterprise must obtain a Non-Gaming Vendor License unless exempt from licensing requirements pursuant to Section 3-4 or Section 3-5 or meeting the definition of Service Vendor; and

WHEREAS, Chapter 19 – Section 3-2 of the Gaming Commission approved regulations states that the gaming enterprise shall be responsible for notifying any person with which it is considering conducting business of the licensing requirements prior to contracting with such person; and

WHEREAS, Chapter 19 – Section 3-3 of the Gaming Commission approved regulations states that prior to the purchase of any goods, services, and/or concessions from any person, the gaming enterprise shall forward a written “Notice of Intent to Conduct Business” to the Gaming Commission. The “Notice of Intent to Conduct Business” shall describe the goods, services, and/or concessions to be provided by the vendor, together with a good faith estimate of the annual dollar amount of the projected purchases from the vendor. The gaming enterprise may not commit to any binding contracts or business transactions until the vendor has been licensed by the Gaming Commission; and

WHEREAS, Chapter 19 – Section 3-4 (a) and (b) of the Gaming Commission approved regulations states that the Gaming Commission, at its sole discretion, may exempt persons (or businesses) from vendor licensing requirements in certain highly regulated fields or may grant special exemptions for persons or businesses providing professional services or unique services; and

WHEREAS, Chapter 19 – Section 3-5 of the Gaming Commission approved regulations states that in both cases listed above in 3-4 (a) and 3-4 (b), the gaming enterprise must submit a request for exemption from the licensing requirements, including documentation supporting the vendor is highly regulated or supporting documentation how the vendor qualifies for a special exemption. Also, the gaming enterprise shall forward a written “notice of Intent to Conduct Business” that describes the goods, services, and/or concession to be provided by the vendor, together with a good faith estimate of the annual dollar amount of the projected purchases from the vendor.

WHEREAS, Chapter 19 – Section 3-6 of the Gaming Commission approved regulations states that the gaming enterprise is prohibited from entering into any contract until the vendor has been exempt by the Gaming Commission. Vendors granted an exemption by the Gaming Commission shall be required to provide a completed

Gaming Commission Order #GC22-0201-03  
Granting Exemption to ADP, Inc. (Always Designing  
for People) from Vendor Licensing Requirements  
Page Three

Conflict of Interest Disclosure in a form satisfactory to the Gaming Commission prior to  
the commencement of business with the gaming enterprise; and

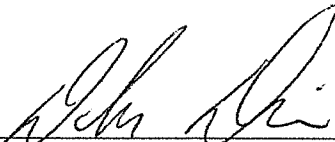
WHEREAS, the gaming enterprise has requested an exemption from the Non-Gaming  
Vendor licensing requirements for ADP, Inc. (Always Designing for People) for  
the purpose of providing professional services (cloud based systems) for HR,  
payroll, talent acquisition/activation/management solutions including learning  
management systems, employee and management self-service portal, time and  
attendance, and tax and benefits administration.

NOW THEREFORE IT IS THE ORDER of the Little River Band of Ottawa Indians  
Gaming Commission that ADP, Inc. (Always Designing for People) is hereby exempt from  
the Non-Gaming Vendor licensing requirement as an entity providing accounting services  
to the gaming enterprise. This exemption is valid once the Gaming Commission is in  
receipt of the Conflict of Interest Disclosure form between the Little River Casino Resort  
and ADP, LLC.

#### Certificate of Adoption

I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission  
do hereby certify that this order was approved on February 1, 2022 by a vote of 3 in  
favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ abstentions and 2 absent. This order has not been  
amended or rescinded in any way.

Attest:

  
\_\_\_\_\_  
Debra Davis, Secretary

Distribution:      Commission Records  
                         Little River Casino Resort  
                         Tribal Council Recorder