Little River Band of Ottawa Indians
Gaming Commission

Gaming Commission Open Session Report for the Month of August 2025

I. Officers:

Steve Parsons, Chairperson
Mark Jespersen, Secretary
Debra Davis, Commissioner
Alyce Giltz, Commissioner
Josclyn Cabarrubia, Commissioner

II. Activities for the month of August 2025:

1. Regular meeting held on August 5, 2025
2. Regular meeting held on August 19, 2025
3. Regular meeting held on August 26, 2025

III. Concerns/Requests/Comments/Other Approvals:

IV. Raffle Licenses:

V. Vendors Approved or Other:

1. Gaming Vendor – Slot Services, Inc.
2. Gaming Vendor – VSR Industries, Inc.
3. Gaming Vendor – Aristocrat Technologies, Inc.
4. Gaming Vendor – Genesis Gaming Solutions, Inc.

VI. Attachments (the following documents are attached to this report):

Minutes:

1. July 22, 2025
2. August 5, 2025
3. August 19, 2025

Resolutions:

1. #GC25-0826-15 – Amending the Gaming Commission's 2025 Meeting Schedule – Canceling the Meeting of Tuesday, September 2, 2025

Orders:

Chairperson

8-27-25
Date

LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
July 22, 2025

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

APPROVED
AUG - 5 2025
GAMING COMMISSION

Meeting called to order at 5:33 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joscyln Cabarrubia
Commission Staff: Kelly Maser
Others: Julie Wolfe, Lee Ivinson, Jennifer Ryder

Approval of Open Session Agenda:

a) July 22, 2025
Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for July 22, 2025, as submitted. **Seconded by M. Jespersen**
Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a) July 15, 2025
Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for July 15, 2025. **Seconded by A. Giltz**
Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Old Business:

None

New Business:

a) Approval of Gaming Commission Patron Complaint Request for Review Form
Action: S. Parsons made a motion to approve the revised Gaming Commission Patron Complaint Request for Review Form. **Seconded by M. Jespersen**
Roll Call: J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Discussion Period:

a) None

Next Gaming Commission Meeting

a) August 5, 2025 at 5:30 p.m.

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 5:49 p.m. **Seconded by M. Jespersen**
Roll Call: A. Giltz – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / D. Davis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

Mark Jespersen 8-26-25
Mark Jespersen, Secretary **Date**

Items moved to Open Session:

a) **Approval to Terminate the Master Agreement with Dunn & Bradstreet (D&B)**
Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC-25-0722-14 – approval to terminate of the Master Agreement with Dunn & Bradstreet. **Seconded by M. Jespersen**
Roll Call: A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

APPROVED
AUG - 5 2025
GAMING COMMISSION

LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
August 5, 2025

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

APPROVED
AUG 19 2025
GAMING COMMISSION

Meeting called to order at 6:20 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joscyln Cabarrubia
Commission Staff: Kelly Maser
Others: Julie Wolfe, Lee Ivinson, Jennifer Ryder

Approval of Open Session Agenda:

a) **August 5, 2025**

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for August 5, 2025, as submitted. **Seconded by D. Davis**
Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a) **July 22, 2025**

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for July 22, 2025. **Seconded by A. Giltz**
Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

a) **Director of Compliance for LRCR inquired about the status of Gaming Commission Regulation – Chapter 13 – Retail Sports Betting (including internal controls) – temporary regulation. The Executive Director responding advising that it was in the revisions state as was Chapter 2 and Chapter 11 but we were prioritizing our work load.**

Next Gaming Commission Meeting

a) **August 12, 2025 at 5:30 p.m.**

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 6:27 p.m. **Seconded by A. Giltz**
Roll Call: A. Giltz – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / D. Davis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

8-26-25
Mark Jespersen, Secretary **Date**

Items moved to Open Session:

a) **Approval of Gaming Vendor License – Slot Services, Inc.**
Action: S. Parsons made a motion to approve the initial Gaming Vendor License for Slot Services, Inc. – effective date August 5, 2025 – expiration date August 5, 2027. **Seconded by M. Jespersen**
Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

APPROVED
AUG 19 2025
GAMING COMMISSION

LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
August 19, 2025

Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

APPROVED
AUG 26 2025
GAMING COMMISSION

Meeting called to order at 5:35 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen (absent), Joscyln Cabarrubia
Commission Staff: Kelly Maser
Others: Julie Wolfe, Lee Ivinson, Connie Waitner

Approval of Open Session Agenda:

a) **August 19, 2025**

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for August 19, 2025, as submitted. **Seconded by D. Davis**
Roll Call: M. Jespersen – Absent / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a) **August 5, 2025**

Action: A. Giltz made a motion to approve the Open Session Minutes for August 5, 2025. **Seconded by D. Davis**
Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Absent / S. Parsons – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

M. Jespersen entered the meeting at 5:47 p.m.

a) **Executive Director announces that the contract with Rubin Brown, LP has been approved by the Tribal Council and is in the execution process**
b) **LRCR Director of Compliance indicates that the gaming operation was requesting a waiver to the requirements relating to the transfer of residual credits during the renovation process. She further indicated that the Executive Director and Compliance Manager of the Gaming Commission had indicated they were not in support of the waiver because there are alternative forms of distribution (i.e., awards or prizes) allowable in the TMICS**
c) **LRCR Director of Compliance indicates that the gaming operation is considering cashless gaming again and wanted to give the Gaming Commission a heads up. She further indicates that the General Manager has questions as it relates to the TMICS and cashless gaming and that she would be reviewing the TMICS to respond to him.**

d) **LRCR Director of Compliance indicates that Surveillance Technician Mark was talking to the General Manager interested in the timing of Surveillance notifications as to the renovation process. She further indicates that the Surveillance Lead Technician and Surveillance Manager are invited to the Weekly OAC Meetings on the renovation process. The Executive Director agreed and advised that the two lead members of the Surveillance management team are sufficient as it relates to notifications to the Gaming Commission and advised that the General Manager has been providing not only the Surveillance Manager with updates, but the Executive Director.**
e) **Tribal Council Member Julie Wolfe inquires about signatory authorities on purchase orders**
f) **Executive Director inquires of the Gaming Commission liaisons if there was an option to change the schedule budget meetings with Tribal Council as Tuesday (late afternoon) are difficult for her schedule**

Next Gaming Commission Meeting

a) **August 26, 2025 at 5:30 p.m.**

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 5:56 p.m. **Seconded by A. Giltz**
Roll Call: A. Giltz – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / D. Davis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,

8-26-25

Mark Jespersen, Secretary **Date**

Items moved to Open Session:

a) **Approval of Gaming Vendor License – VSR Industries, Inc.**
Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for VSR Industries, Inc. – effective date October 21, 2025 – expiration date October 21, 2027. **Seconded by M. Jespersen**
Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

b) **Approval of Gaming Vendor License – Aristocrat Technologies, Inc.**
Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Aristocrat Technologies, Inc. – effective date October 4, 2025 – expiration date October 4, 2027. **Seconded by M. Jespersen**
Roll Call: S. Parsons – Yes / A. Giltz – Yes / D. Davis – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

APPROVED
AUG 26 2025
GAMING COMMISSION

Little River Band of Ottawa Indians
Gaming Commission
2840 Orchard Hwy., Suite "A"
Manistee, MI 49660
Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0826-15

Amending the Gaming Commission's 2025 Meeting Schedule – Canceling the Meeting of Tuesday, September 2, 2025

WHEREAS, the Tribe's status as a federally recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C.§ 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016, which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council created the Commissions Ordinance #04-150-01 which purpose was to create commissions that regulate within a subject or activity to assist the Tribal Council in its legislative responsibilities requires commissions to have two creation documents – an Ordinance and by-laws; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the Gaming Commission By-Laws were last approved by the Tribal Council on February 12, 2020, by Tribal Council Resolution #20-0212-053; and

WHEREAS, Article IV – Section 4.01 (c) of the by-laws requires the schedule for regular meetings be amended by resolution of the Gaming Commission; and

WHEREAS, the Gaming Commission approved its 2025 Meeting Schedule on November 5, 2024, and now finds it necessary to amend the meeting schedule by canceling the meeting schedule for Tuesday, September 2, 2025.

NOW THEREFORE IT IS RESOLVED that the Gaming Commission amends its 2025 Meeting Schedule adopted by Gaming Commission Resolution #GC24-1105-13 and cancels the meeting scheduled for Tuesday, September 2, 2025.

Certificate of Adoption

I, Mark Jespersen, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on August 26, 2025 by a vote of 5 in favor, 0 opposed, and 0 abstentions and 0 absent. This resolution has not been amended or rescinded in any way.

Attest:

Mark Jespersen, Secretary

Distribution: Commission Records
Tribal Council Liaison