



Little River Band of Ottawa Indians Gaming Commission

Gaming Commission Open Session Report for the Month of April 2025

I. Officers:

Steve Parsons, Chairperson
Mark Jespersen, Secretary
Debra Davis, Commissioner
Alyce Giltz, Commissioner
Joselyn Cabarrubia, Commissioner

II. Activities for the month of April 2025:

1. Regular meeting held on April 1, 2025
2. Regular meeting held on April 8, 2025
3. Regular meeting held on April 22, 2025

III. Concerns/Requests/Comments/Other Approvals:

IV. Raffle Licenses:

V. Vendors Approved or Other:

1. Gaming Vendor – Ainsworth Game Technology, Inc.
2. Gaming Vendor – NRT Technologies, Inc.
3. Gaming Vendor – Agilysys NV, LLC
4. Gaming Vendor – Halifax Security, Inc. d/b/a North American Video

VI. Attachments (the following documents are attached to this report):

Minutes:

1. March 25, 2025
2. April 1, 2025
3. April 8, 2025

Resolutions:

1. #GC25-0408-06 – Approval of Revised Gaming Commission Regulation – Chapter 4 – Notifications and Reports
2. #GC25-0408-07 – Approval of Revised Gaming Commission Regulation – Chapter 9 – Patron Complaints
3. #GC25-4008-08 – Approval of Revised Gaming Commission Regulation – Chapter 10 – Compliance and Enforcement

Orders:


Chairperson


Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
March 25, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:34 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Josclynn Cabarrubia

Commission Staff: Kelly Maser

Others: Julie Wolfe, Jen Ryder (arrived at 5:40 p.m.)

Approval of Open Session Agenda:

a) March 25, 2025

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for March 25, 2025, as submitted.

Seconded by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) March 18, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for March 18, 2025. **Seconded by A. Giltz**

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) Revised Gaming Commission Regulations update**
- b) Financial Statement and AUP Audit Presentation reminder**
- c) Julie Wolfe inquired if the new Legislative Attorney received an invitation to participate in the Gaming Commission Meeting. Kelly Maser responded by advising that the new Legislative Attorney had been provided a copy of the Gaming Commission's 2025 Regular Meeting Schedule.**

Next Gaming Commission Meeting

- a) April 1, 2025 at 5:30 p.m.**

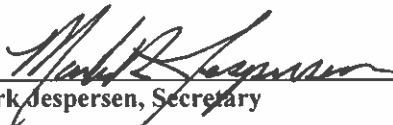
Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 5:45 p.m. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



Submitted by,

 4-3-25
Mark Jespersen, Secretary Date

Items moved to Open Session:

a) Approval of Policies and Procedures to Document Compliance with the Criminal Justice Information Services Security Policies

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC25-0325-04 approving the Awareness Training Policy and Procedure – Area 5.2, Incident Response Policy and Procedure – Area 5.3, Audit and Accountability Policy and Procedure – Area 5.4, and the Physical and Environmental Protection Policy and Procedure – Area 5.9. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) Approval of Revised FBI Criminal History Record Information (CHRI) Policy and Procedure

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC25-0325-05 approving the revised FBI Criminal History Record Information Policy and Procedure. **Seconded by M. Jespersen**

Roll Call: D. Davis – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) Personal Sanctions and Standards of Discipline Form (CJISSESPOL) – Area 5.12

Action: S. Parsons made a motion to approve the Personal Sanctions and Standards of Discipline Form associated with the Criminal Justice Information Services Security Policies. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

d) Approval of Gaming Vendor License – Gaming Capital Group, LLC

Action: S. Parsons made a motion to postpone consideration of this item until further information is received by the Gaming Commission. **Seconded by A. Giltz**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

e) Approval of Gaming Vendor License – GCG Superior, LLC

Action: S. Parsons made a motion to postpone consideration of this item until further information is received by the Gaming Commission. **Seconded by A. Giltz**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

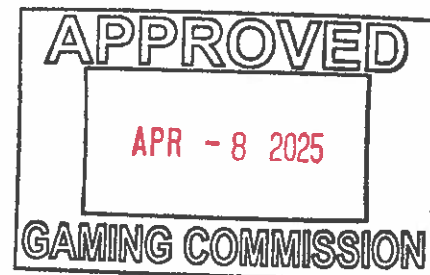
f) Approval of Gaming Vendor License – SCA Entertainment, LP

Action: S. Parsons made a motion to the renewal Gaming Vendor License for SCA Entertainment, LP – effective date May 8, 2025 – expiration date May 8, 2027. **Seconded by M. Jespersen**

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / A. Giltz – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
April 1, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:36 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joselyn Cabarrubia
Commission Staff: Kelly Maser, Erford Edmondson
Others: Jen Ryder, Michael Schrader

Approval of Open Session Agenda:

a) April 1, 2025

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for April 1, 2025, as submitted.

Seconded by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes,
0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) March 25, 2025

Action: M. Jespersen made a motion to approve the Open Session Minutes for March 25, 2025. **Seconded by A. Giltz**

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes,
0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

a) Approval of Revised Gaming Commission Regulation – Chapter 4 – Notifications and Reports

b) Approval of Revised Gaming Commission Regulation – Chapter 9 – Patron Complaints

c) Approval of Revised Gaming Commission Regulation – Chapter 10 – Compliance and Enforcement

Action: S. Parsons made a motion to postpone New Business items (a), (b), and (c) to the April 8, 2025 meeting.
Seconded by A. Giltz

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes,
0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Discussion Period:

a) Reminder of the Financial Statement and AUP Audit Presentation on April 9, 2025

Next Gaming Commission Meeting

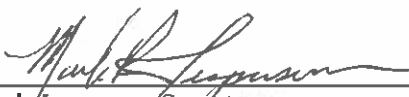
a) April 8, 2025 at 5:30 p.m.

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 7:15 p.m. **Seconded by M. Jespersen**

Roll Call: S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,



Mark Jespersen, Secretary

4-8-25

Date

Items moved to Open Session:

None





**Little River Band of Ottawa Indians
Gaming Commission**

2840 Orchard Hwy., Suite "A"
Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0408-06

*Approval of Revised Gaming Commission Regulation #R400-04:GC-04 –
Chapter 4 – Notifications and Reports*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and


WHEREAS, Gaming Commission Regulation #R400-04:GC-04 – Chapter 4 – Notifications and Reports was revised to better serve the regulatory function of the Gaming Commission and bring it into compliance with the recently approved Gaming Ordinance.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Regulation – Chapter 4 – Notifications and Reports.

Certificate of Adoption

I, Mark Jespersen, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on April 8, 2025 by a vote of 5 in favor, 0 opposed, and 0 abstentions and absent. This resolution has not been amended or rescinded in any way.

Attest:



Mark Jespersen, Secretary

Distribution: Commission Records
Tribal Council Liaison



**Little River Band of Ottawa Indians
Gaming Commission**

2840 Orchard Hwy., Suite "A"

Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0408-07

*Approval of Revised Gaming Commission Regulation #R400-04:GC-09 –
Chapter 9 – Patron Complaints*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and

WHEREAS, Gaming Commission Regulation #R400-04:GC-09 – Chapter 9 – Patron Complaints was revised to better serve the regulatory function of the Gaming Commission and bring it into compliance with the recently approved Gaming Ordinance.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Regulation – Chapter 9 – Patron Complaints.

Certificate of Adoption

I, Mark Jespersen, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on April 8, 2025 by a vote of 5 in favor, 0 opposed, and 0 abstentions and absent. This resolution has not been amended or rescinded in any way.

Attest:



Mark Jespersen, Secretary

Distribution: Commission Records
Tribal Council Liaison



**Little River Band of Ottawa Indians
Gaming Commission**

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Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0408-08

*Approval of Revised Gaming Commission Regulation #R400-04:GC-10 –
Chapter 10 – Compliance and Enforcement*

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and

WHEREAS, Gaming Commission Regulation #R400-04:GC-10 – Chapter – 10 Compliance and Enforcement was revised to better serve the regulatory function of the Gaming Commission and bring it into compliance with the recently approved Gaming Ordinance.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Regulation – Chapter 10 – Compliance and Enforcement

Certificate of Adoption

I, Mark Jespersen, Secretary of the Gaming Commission, do hereby certify that this resolution was adopted on April 8, 2025 by a vote of 2 in favor, 0 opposed, and 0 abstentions and absent. This resolution has not been amended or rescinded in any way.

Attest:



Mark Jespersen, Secretary

Distribution: Commission Records
Tribal Council Liaison

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
April 8, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:33 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joselyn Cabarrubia

Commission Staff: Kelly Maser

Others: Jen Ryder

Approval of Open Session Agenda:

a) April 8, 2025

Action: S. Parsons made a motion to approve the Open Session Agenda for April 8, 2025, as submitted. **Seconded** by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) April 1, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for April 1, 2025. **Seconded** by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

a) Approval of Revised Gaming Commission Regulation – Chapter 4 – Notifications and Reports

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC-0408-06 approving the revisions made to Gaming Commission Regulation – Chapter 4 as submitted. **Seconded** by M. Jespersen

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) Approval of Revised Gaming Commission Regulation – Chapter 9 – Patron Complaints

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC-0408-07 approving the revisions to Gaming Commission Regulation – Chapter 9 as submitted. **Seconded** by M. Jespersen

Roll Call: S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) Approval of Revised Gaming Commission Regulation – Chapter 10 – Compliance and Enforcement

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC-0408-08 approving the revisions made to Gaming Commission Regulation – Chapter 10 as submitted. **Seconded** by M. Jespersen

Roll Call: J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

New Business:

None

Discussion Period:

None

Next Gaming Commission Meeting

- a) April 22, 2025 at 6:30 p.m.



Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 6:05 p.m. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Mark Jespersen, Secretary

4-24-25
Date

Items moved to Open Session:

a) Approval of Gaming Vendor License – Gaming Capital Group, LLC

Action: S. Parsons made a motion to postpone consideration of this item until further information is received by the Gaming Commission. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) Approval of Gaming Vendor License – GCG Superior, LLC

Action: S. Parsons made a motion to postpone consideration of this item until further information is received by the Gaming Commission. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) Approval of Gaming Vendor License – Ainsworth Game Technology, Inc.

Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Ainsworth Game Technology, Inc. – effective date May 21, 2025 – expiration date May 21, 2027. **Seconded by M. Jespersen**

Roll Call: D. Davis – Yes / M. Jespersen – Yes / J. Cabarrubia – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

d) Approval of Gaming Vendor License – NRT Technologies, Inc.

Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for NRT Technologies, Inc. – effective date June 26, 2025 – expiration date June 26, 2027. **Seconded by M. Jespersen**

Roll Call: S. Parsons – Yes / M. Jespersen – Yes / A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

e) Approval of Gaming Vendor License – Halifax Security, Inc. d/b/a North American Video

Action: S. Parsons made a motion to postpone until the next Gaming Commission meeting. **Seconded by M. Jespersen**

Roll Call: J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**