



Little River Band of Ottawa Indians Gaming Commission

Gaming Commission Open Session Report for the Month of June 2025

I. Officers:

Steve Parsons, Chairperson
Mark Jespersen, Secretary
Debra Davis, Commissioner
Alyce Giltz, Commissioner
Joselyn Cabarrubia, Commissioner

II. Activities for the month of June 2025:

1. Regular meeting held on June 10, 2025
2. Regular meeting held on June 17, 2025
3. Regular meeting held on June 24, 2025

III. Concerns/Requests/Comments/Other Approvals:

1. Little River Casino Resort 2025-2027 (Renewal) Facility License

IV. Raffle Licenses:

1. Large Raffle License – Rolling Thunder Michigan – Chapter I

V. Vendors Approved or Other:

1. Gaming Vendor – Galaxy Gaming, Inc.
2. Gaming Vendor – Interblock USA, LC
3. Gaming Vendor – IGT

VI. Attachments (the following documents are attached to this report):

Minutes:

1. May 27, 2025
2. June 10, 2025
3. June 17, 2025

Resolutions:

1. #GC25-0617-11 – Approval of Revised Vendor Licensing Procedure

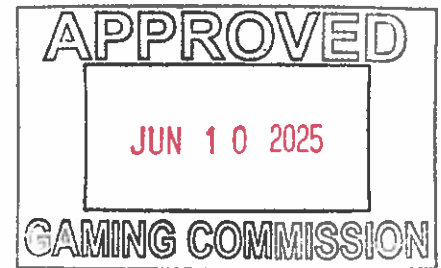
Orders:


Chairperson


Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
May 27, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 6:40 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joscyln Cabarrubia
Commission Staff: Kelly Maser
Others:

Approval of Open Session Agenda:

a) May 27, 2025

Action: S. Parsons made a motion to approve the Open Session Agenda for May 27, 2025, as submitted. **Seconded** by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) May 20, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for May 20, 2025. **Seconded** by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

Discussion Period:

a) DocuSign – to be continued (further discussion with the LRRCR Director of Compliance anticipated)

Next Gaming Commission Meeting

a) June 3, 2025

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 6:39 p.m. **Seconded** by M. Jespersen

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

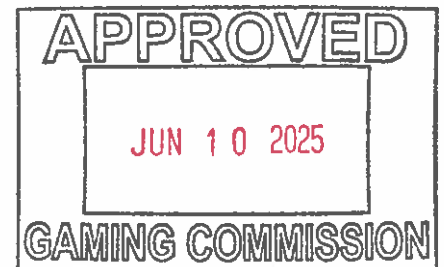

Mark Jespersen, Secretary Date 6-26-25

Items moved to Open Session:

a) Approval of Gaming Vendor License – Galaxy Gaming, Inc.

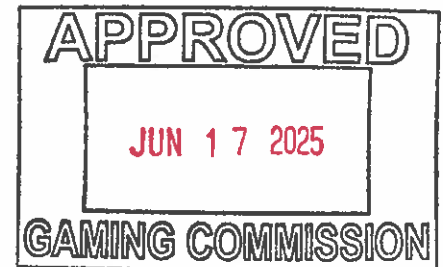
Action: S. Parsons made a motion postpone until further information is received by the Gaming Commission.
Seconded by M. Jespersen

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes,
0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
June 10, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:32 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis (absent), Mark Jespersen, Joscyln Cabarrubia (absent)
Commission Staff: Kelly Maser
Others: Julie Wolfe

Approval of Open Session Agenda:

a) June 10, 2025

Action: S. Parsons made a motion to approve the Open Session Agenda for June 10, 2025, as submitted. **Seconded** by A. Giltz

Roll Call: M. Jespersen – Yes / D. Davis – Absent / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

****J. Cabarrubia entered the meeting at 6:36 p.m.***

a) May 27, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for May 27, 2025. **Seconded** by S. Parsons

Roll Call: D. Davis – Absent / J. Cabarrubia – Abstain / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 3-Yes, 0-No, 1-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

****D. Davis entered the meeting at 6:41 p.m.***

New Business:

None

Discussion Period:

- a) DocuSign – to be continued (further discussion with the LRCR Director of Compliance anticipated)**
- b) FY2026 Surveillance Budget and the expansion of gaming – Gaming Commission has no projection on anticipated funding needed for the project**

Next Gaming Commission Meeting

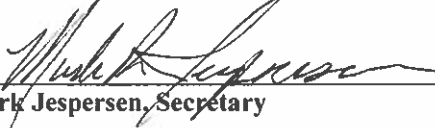
a) June 17, 2025

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 5:55 p.m. **Seconded by A. Giltz**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Mark Jespersen, Secretary 6-20-25
Date

Items moved to Open Session:

a) **Approval of the Little River Casino Resort 2025-2027 (Renewal) Facility License**

Action: S. Parsons made a motion to approve the Little River Casino Resort 2025-2027 (Renewal) Facility License. **Seconded by A. Giltz**

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) **Approval of Large Raffle License for Rolling Thunder Michigan – Chapter 1**

Action: S. Parsons made a motion to approve a Large Raffle License for Rolling Thunder Michigan – Chapter 1 with the drawing date of June 21, 2025. **Seconded by A. Giltz**

Roll Call: A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) **Approval of Gaming Vendor License – Galaxy Gaming, Inc.**

Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Galaxy Gaming, Inc. – effective date August 1, 2025 – expiration date August 1, 2027. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
June 17, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:33 p.m. by Chairperson, Steve Parsons

Present/Roll Call:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Josclyn Cabarrubia
Commission Staff: Kelly Maser
Others: Lee Ivinson, Jennifer Ryder

Approval of Open Session Agenda:

a) June 17, 2025

Action: S. Parsons made a motion to approve the Open Session Agenda for June 17, 2025, as submitted. **Seconded** by M. Jespersen

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) June 10, 2025

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for June 10, 2025. **Seconded** by J. Cabarrubia

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) DocuSign** – Lee Ivinson provided dialog of the process and the significance of its use
- b) FY2026 Surveillance Budget** and the expansion of gaming
- c) GCG Contract** – Lee Ivinson inquires on language in the contract as it relates to the GCG technicians' duties/responsibilities and how the evolution is going to work. Executive Director advises that the Compliance Manager and herself are working diligently to work out the logistics internally and with GCG's VP of Regulatory Compliance. Executive Director advised she has a meeting with the VP of Compliance for GCG next Tuesday, June 24, 2025.
- d) GCG Contract** – Lee Ivinson inquires whether the Executive Director sent the Gaming Commission Regulations to the VP Business Development – New Markets. Executive Director advised she did send the regulations to the VP of Business Development – New Markets as well as the VP of Regulatory Compliance.

Next Gaming Commission Meeting

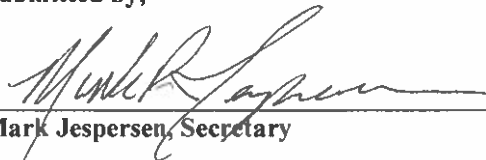
a) **June 24, 2025 (at 6:15 p.m.)**

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session portion of the meeting at 5:57 p.m. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / S. Parsons – Yes / M. Jespersen – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

 6-26-25
Mark Jespersen, Secretary Date

Items moved to Open Session:

a) **Approval of Revised Vendor Licensing Procedure**

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC25-0617-11 approving the Revised Vendor Licensing Procedure. **Seconded by M. Jespersen**

Roll Call: M. Jespersen – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) **Request to Waive Late Fine – VDA Labs, LLC**

Action: S. Parsons made a motion to deny the request of VDA Labs, LLC to waive the late fine for the late submission of the vendor's renewal application. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) **Approval of Gaming Vendor License – Interblock USA, LC**

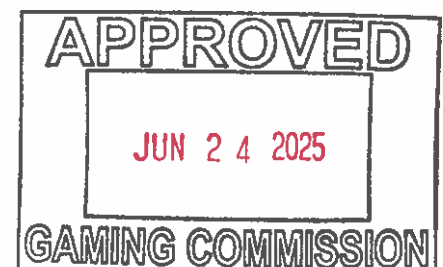
Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for Interblock USA, LC – effective date July 25, 2025 – expiration date July 25, 2027. **Seconded by M. Jespersen**

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

d) **Approval of Gaming Vendor License - IGT**

Action: S. Parsons made a motion to approve the renewal Gaming Vendor License for IGT – effective date August 25, 2025 – expiration date August 25, 2027. **Seconded by M. Jespersen**

Roll Call: S. Parsons – Yes / M. Jespersen – Yes / A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**





**Little River Band of Ottawa Indians
Gaming Commission**

2840 Orchard Highway, Suite A
Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

Gaming Commission Resolution #GC25-0617-11

Approval of Revised Gaming Commission Vendor Licensing Procedure

WHEREAS, the Tribe's status as a federally-recognized Indian tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance #04-400-04, created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, Section 6.04 (a) of the Gaming Commission Ordinance permits the Gaming Commission to promulgate regulations and internal operational procedures of the Gaming Commission and its staff; and

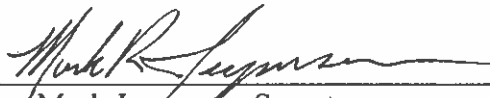
WHEREAS, it was necessary for the Gaming Commission to revise the Vendor Licensing Procedure and to make necessary revisions to keep the procedure current in response to the dynamic environment of background investigations.

NOW THEREFORE IT IS RESOLVED THAT the Little River Band of Ottawa Indians Gaming Commission hereby approves the revised Gaming Commission Vendor Licensing Procedure.

Certificate of Adoption

I, Mark Jespersen, Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on June 17, 2025, by a vote of 5 in favor, 0 opposed, 0 abstentions and 0 absent. This resolution has not been amended or rescinded in any way.

Attest:



Mark Jespersen, Secretary

Distribution: Commission Records
Tribal Council Liaison