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Little River Band of Ottawa Indians Gaming Commission

Gaming Commission Open Session Report for the Month of August 2024

I. Officers:

Steve Parsons, Chairperson
Debra Davis, Secretary
Mark Jespersen, Commissioner
Alyce Giltz, Commissioner
Joselyn Cabarrubia, Commissioner

II. Activities for the month of August 2024:

1. Regular meeting held on August 6, 2024
2. Regular meeting held on August 20, 2024
3. Regular meeting held on August 27, 2024

III. Concerns/Requests/Comments/Other Approvals:

IV. Raffle Licenses:

V. Vendors Approved or Other:

VI. Attachments (the following documents are attached to this report):

Minutes:

1. July 23, 2024
2. August 6, 2024
3. August 20, 2024

Resolutions:

1. Gaming Commission Resolution #GC24-0806-11 Approval of Agreement with North American Video for 5-year Synectics Synergy Secure Software Support in the Amount of \$80,100.00 with Annual Installments of \$16,020.00 Contingent on Tribal Council Ratification of Agreement

Orders:



Chairperson



Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
July 23, 2024**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:37 p.m. by Chairperson, Steve Parsons

Present:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Josclyn Cabarrubia
Commission Staff: Kelly Maser
Others:

Approval of Open Session Agenda:

a) July 23, 2024

Action: S. Parsons made a motion to approve the Open Session Agenda for July 23, 2024, as submitted. **Seconded** by A. Giltz

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) July 9, 2024

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for July 9, 2024. **Seconded** by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

a) Gaming Commission preparation for MGCB auditors

Next Gaming Commission Meeting

a) August 3, 2024

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session at 5:41 p.m. **Seconded** by A. Giltz

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

8-2-24
Date

Items moved to Open Session:

a) Approval of Large Raffle License – Rolling Thunder, Inc. – Michigan Chapter 1

Action: S. Parsons made a motion to approve a Large Raffle License to Rolling Thunder, Inc. – Michigan Chapter 1.

Seconded by A. Giltz

Roll Call: J. Cabarrubia – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis – Yes / A. Giltz – Yes / 5-Yes,
0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
August 6, 2024**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:34 p.m. by Chairperson, Steve Parsons

Present:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joselyn Cabarrubia
Commission Staff: Kelly Maser, Connie Lindsay
Others: Lee Ivinson, Julie Wolfe

Approval of Open Session Agenda:

a) July 23, 2024

Action: S. Parsons made a motion to approve the Open Session Agenda for July 23, 2024, as submitted. **Seconded** by A. Giltz

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) July 23, 2024

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for July 23, 2024. **Seconded** by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) Gaming Commission Regulations waiting legal review**
- b) MGCB audit follow up (Kelly and Lee)**
- c) IGA Mid-Year Conference and Expo (September 16-18, 2024)**

Next Gaming Commission Meeting

a) August 13, 2024

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session at 5:49 p.m. **Seconded by A. Giltz**
Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

8-21-24
Date

Items moved to Open Session:

a) Approval of Agreement with North American Video for 5-Year Synectics Synergy Secure Software Support

Action: S. Parsons made a motion to approve Gaming Commission Resolution #GC24-0806-11 approving the expenditure and agreement with North American Video for 5-Year Synectics Synergy Secure Software Support in the amount of \$80,100.00 with annual installments of \$16,020.00 contingent of Tribal Council ratification. **Seconded by M. Jespersen**

Roll Call: S. Parsons – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / A. Giltz – Yes / D. Davis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

b) Approval of Gaming Vendor License – Interblock USA, LC

Action: S. Parsons made a motion to approve the Gaming Vendor License for Interblock USA, LC. with an effective date of July 25, 2024, and an expiration date of July 25, 2025. **Seconded by M. Jespersen**

Roll Call: A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

c) Approval of Gaming Vendor License – VDA Labs, LLC

Action: S. Parsons made a motion to approve the Gaming Vendor License for VDA Labs, LLC with an effective date of August 3, 2024. and expiration date of August 3, 2025. **Seconded by A. Giltz**

Roll Call: J. Cabarrubia – Yes / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / D. Davis – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**





**Little River Band of Ottawa Indians
Gaming Commission**

2840 Orchard Hwy., Suite "A"
Manistee, MI 49660
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Gaming Commission Resolution #GC24-0806-11

*Approval of Agreement with North American Video for 5-year Synectics Synergy
Secure Software Support in the Amount of \$80,100.00 with Annual Installments of
\$16,020.00 Contingent on Tribal Council Ratification of Agreement*

WHEREAS, the Tribe's status as a federally-recognized Indian Tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council has, pursuant to Gaming Commission Ordinance # 04-400-04 which created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, pursuant to the Gaming Commission By-Laws all contracts require Gaming Commission approval by resolution and pursuant to the Constitution Article IV – Section 7 (b), all contracts/agreements require Tribal Council ratification; and

WHEREAS, the surveillance digital system requires software upgrades and remote technical support to operate efficiently, and our previous contract expired on July 31, 2024; and

Gaming Commission Resolution #GC24-0806-11
Approval of Agreement with North American Video for 5-year Synectics Synergy
Secure Software Support in the Amount of \$80,100.00 with Annual Installments
of \$16,020.00 Contingent on Tribal Council Ratification of Agreement
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WHEREAS, the Surveillance Department budget does include funds to cover this expenditure and a quote was obtained from North American Video for the purchase of a 5-year Synectics Synergy Secure Software Support package in the Amount of \$80,100.00 with annual installments of \$16,020.00; and

WHEREAS, the preferred vendor (sole source) for the purchase is North American Video based on the fact they are our certified system integrator, and the current digital surveillance system was purchased through North American Video; and

WHEREAS, the Budget and Appropriations Regulation – Chapter 1 – Purchasing and Procurement – Section 3-2 (d) (4) (e) designates actions \$25,000.01 and above, require Gaming Commission approval by resolution and Tribal Council approval by resolution.


NOW THEREFORE IT IS RESOLVED THAT the Gaming Commission hereby approves the 5-year Synectics Synergy Secure Software Support Agreement with North American Video.

IT IS FINALLY RESOLVED THAT the expenditure and agreement will be forwarded to the Tribal Council of the Little River Band of Ottawa Indians requesting ratification.

Certificate of Adoption

I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on August 6, 2024 by a vote of 5 in favor, opposed, and abstentions and absent. This resolution has not been amended or rescinded in any way.

Attest:


Debra Davis, Secretary

Distribution: Commission Records
Tribal Council Liaison

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
August 20, 2024**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:34 p.m. by Chairperson, Steve Parsons

Present:

Commissioners: Steve Parsons, Alyce Giltz, Debra Davis, Mark Jespersen, Joselyn Cabarrubia
Commission Staff: Kelly Maser
Others: Lee Ivinson, Julie Wolfe, Jennifer Ryder, Larry Romanelli

Approval of Open Session Agenda:

a) August 20, 2024

Action: S. Parsons made a motion to approve the Open Session Meeting Agenda for August 20, 2024, as submitted. Seconded by J. Cabarrubia

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) August 6, 2024

Action: M. Jespersen made a motion to approve the Open Session Meeting Minutes for August 6, 2024. Seconded by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) Gaming Commission Regulations**
- b) NIGC Site Visit follow up (job descriptions for Advisory Group Members)**
- c) Lee – NARM conference**

Next Gaming Commission Meeting

- a) August 27, 2024**

Adjournment of Open Session:

Action: S. Parsons made a motion to adjourn the Open Session at 6:21 p.m. Seconded by A. Giltz

Roll Call: M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 5-Yes,
0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Debra Davis, Secretary

8-28-24
Date

Items moved to Open Session:

None

