



V.C

• **Little River Band of Ottawa Indians
Gaming Commission**

Gaming Commission Open Session Report for the Month of November 2025

I. Officers/Commissioners:

Debra Davis, Chairperson
Joselyn Cabarrubia, Secretary
Alyce Giltz, Commissioner

II. Activities for the month of November 2025:

1. Regular meeting held on November 4, 2025
2. Regular meeting held on November 18, 2025
3. Regular meeting held on November 25, 2025

III. Concerns/Requests/Comments/Other Approvals:

IV. Raffle Licenses:

V. Vendors Approved or Other:

1. Gaming Vendor – ZeroEyes, Inc.

VI. Attachments (the following documents are attached to this report):

Minutes:


1. October 28, 2025
2. November 4, 2025
3. November 18, 2025

Resolutions:

Orders:



Chairperson



Date

**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
October 28, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:33 p.m. by Chairperson, Debra Davis

Present/Roll Call:

Commissioners: Alyce Giltz, Debra Davis, Joselyn Cabarrubia
Commission Staff: Kelly Maser
Others: Lee Iverson, Julie Wolfe

Approval of Open Session Agenda:

a) October 28, 2025

Action: D. Davis made a motion for the approval of the Open Session Agenda. **Seconded by J. Cabarrubia**

Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) October 21, 2025

Action: D. Davis made a motion for approval of the Open Session Minutes. **Seconded by A. Giltz**

Roll Call: A. Giltz – Yes / J. Cabarrubia – Yes / D. Davis – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

a) Approval of Revised Gaming Commission Regulation – Chapter 7 – Employee (Key and Primary Management Official) Licensing

Action: D. Davis made a motion to approve Gaming Commission Resolution #GC25-1028-18 – Approval of the revised Gaming Commission Regulation – Chapter 7. **Seconded by J. Cabarrubia**

Roll Call: J. Cabarrubia – Yes / D. Davis – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Discussion Period:

- a) Executive Director provides an update on Gaming Commission Regulation revisions – Chapter 2 – Gaming Devices, Equipment, and Supplies advises the Gaming Commission is awaiting feedback from the gaming operation. LRRCR Director of Compliance confirmed.**
- b) Executive Director provides an update on Gaming Commission Regulation revisions – Chapter 11 – Tribal Minimum Internal Controls advises the Gaming Commission is awaiting feedback from the gaming operation. LRRCR Director of Compliance confirmed.**
- c) Executive Director provides the Gaming Commission with information regarding the 2025 Gaming Commission Administrative Budget and Surveillance Budget. The Executive Director advised the Gaming Commission that she had received an email communication from the Budget Coordinator indicating that a budget modification was necessary for both budget due to health insurance costs and worker's compensation costs. The Gaming Commission Administrative budget employee**

insurance line item was short \$49,000 for employee insurance and \$20 for workers' compensation. The Surveillance budget was short \$67,000 for employee insurance. There were recommendations by the Budget Coordinator as to which line items monies could possibly moved around to cover the modifications suggested. The Executive Director advises she will request current year-to-date R&Es to see if there is funding available without cutting the departments short to round out the year.

- d) Tribal Council liaison advises that she took care of the two items from the week prior (legal review of contract process started and the posting of proposed ordinance for public comment). The Gaming Commission and Executive Director thanked her for her assistance.

Next Gaming Commission Meeting

- a) November 4, 2025, at 5:30 p.m. unless notified otherwise

Adjournment of Open Session:

Action: D. Davis made a motion for the adjournment 5:52 p.m. Seconded by J. Cabarrubia

Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Submitted by,


Joselyn Cabarrubia, Secretary

11/18/25
Date

Items moved to Open Session:

None



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
November 4, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:33 p.m. by Chairperson, Debra Davis

Present/Roll Call:

Commissioners: Alyce Giltz, Debra Davis, Joselyn Cabarrubia (absent)
Commission Staff: Kelly Maser
Others: Julie Wolfe

Approval of Open Session Agenda:

a) November 4, 2025

Action: D. Davis made a motion for the approval of the Open Session Agenda. Seconded by A. Giltz

Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 2-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Approval of Open Session Minutes:

a) October 28, 2025

Action: D. Davis made a motion for approval of the Open Session Meeting Minutes of October 28, 2025. Seconded by A. Giltz

Roll Call: A. Giltz – Yes / J. Cabarrubia – Absent / D. Davis – Yes / 2-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) Executive Director provides an update on Gaming Commission Regulation revisions – Chapter 2 – Gaming Devices, Equipment, and Supplies advises the Gaming Commission is awaiting feedback from the gaming operation.**
- b) Executive Director provides an update on Gaming Commission Regulation revisions – Chapter 11 – Tribal Minimum Internal Controls advises the Gaming Commission is awaiting feedback from the gaming operation.**
- c) Executive Director provides the Gaming Commission with follow up regarding the 2025 Gaming Commission Administrative Budget and Surveillance Budget and the Accounting Department's request for a budget modification to fund the shortfalls with employee benefits. The Gaming Commission Administrative budget employee insurance line item is short \$49,000 for employee insurance and \$20 for workers' compensation. The Surveillance budget was short \$67,000 for employee insurance. Executive Director advises the Gaming Administrative budget does have sufficient funding to do a budget modification to cover the shortfalls and notes that it should be documented that this modification is due to no fault of the Commission or staff during the budget process. The Executive Director advises that she can not do a budget modification for the**

Surveillance budget at this time due to equipment slated for purchase and we can not deplet our small equipment line item until mid-December.

**J. Cabarrubia entered the meeting at 5:37 p.m.*

**J. Wolfe entered the meeting at 5:40 p.m.*

- d) Executive Director gave a recap to the new attendees of the discussion items (a), (b), and (c). Tribal Council liaison suggested a supplemental appropriation for the Surveillance budget if needed [not exact] for the shortfall.
- e) Tribal Council liaison advises she did a follow up with the Tribal Council's attorney on the legal review of the contract for Richard G. McGee and has not received a response back yet. The Gaming Commission and Executive Director thanked her for her assistance.

Next Gaming Commission Meeting


- a) November 18, 2025, at 5:30 p.m. unless notified otherwise

Adjournment of Open Session:

Action: D. Davis made a motion for the adjournment 5:51 p.m. Seconded by A. Giltz

Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,


Joselyn Cabarrubia, Secretary

11/18/25
Date

Items moved to Open Session:

- a) Approval of Gaming Vendor License – ZeroEyes, Inc.

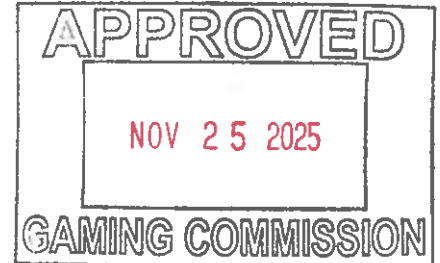
Action: D. Davis made a motion to approve ZeroEyes, Inc. for a license – effective date December 12, 2025 – expiration date December 12, 2027. Seconded by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



**LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION
November 18, 2025**

**Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660**



Meeting called to order at 5:32 p.m. by Chairperson, Debra Davis

Present/Roll Call:

Commissioners: Alyce Giltz, Debra Davis, Joselyn Cabarrubia (absent)
Commission Staff: Kelly Maser
Others: Julie Wolfe, James Henderson

Approval of Open Session Agenda:

a) November 18, 2025

Action: D. Davis made a motion for the approval of the Open Session Agenda. **Seconded by A. Giltz**

Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 2-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

****J. Cabarrubia entered the meeting at 5:36 p.m.***

Approval of Open Session Minutes:

a) November 4, 2025

Action: D. Davis made a motion for the Open Session Meeting Minutes approval. **Seconded by A. Giltz**

Roll Call: A. Giltz – Yes / J. Cabarrubia – Absent / D. Davis – Yes / 2-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Old Business:

None

New Business:

None

Discussion Period:

- a) Executive Director provides an update on Gaming Commission Regulation revisions – Chapter 2 – Gaming Devices, Equipment, and Supplies advises the Gaming Commission is awaiting feedback from the gaming operation.**
- b) Executive Director provides an update on Gaming Commission Regulation revisions – Chapter 11 – Tribal Minimum Internal Controls advises the Gaming Commission is awaiting feedback from the gaming operation.**

Next Gaming Commission Meeting

- a) November 18, 2025, at 5:30 p.m. unless notified otherwise**

Adjournment of Open Session:

Action: D. Davis made a motion for the adjournment 5:37 p.m. Seconded by A. Giltz

Roll Call: D. Davis – Yes / A. Giltz – Yes / J. Cabarrubia – Absent / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

 11/25/25
Jocelyn Cabarrubia, Secretary Date

Items moved to Open Session:

- a) **Action:** D. Davis made a motion to approval of contract for 2026-2028 with the Law Office of Richard G. McGee, LLC with Gaming Commission Resolution #25-1118-19. Seconded by A. Giltz

Roll Call: D. Davis – Yes / J. Cabarrubia – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

- b) **Approval of Gaming Vendor License – Konami Gaming, Inc.**

Action: D. Davis made a motion to postpone items (a) and (b) on agenda for vendor licensing. Seconded by J. Cabarrubia

Roll Call: A. Giltz – Yes / D. Davis – Yes / J. Cabarrubia – Yes / 3-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

- c) **Approval of Gaming Vendor License – Bluberi Gaming USA, Inc.**

