



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

### **Position: Conservation Officer – Public Safety Department - (1) Full Time**

**Summary:** This position is responsible for the enforcement of tribal conservation laws and regulations, and the protection of wildlife, fisheries, and tribal-owned land within the reservation and ceded territories. Enforcement of Tribal, Federal, and State laws and ordinances, and the protection of life and property within the reservation boundaries; within the scope of their authority.

#### **Employment Qualifications:**

A qualified candidate:

- Minimum of twenty-one (21) years of age; and
- Has obtained a High School Diploma or GED, **Associates Degree in Criminal Justice or related field preferred;** and
- Non-restricted Michigan Operator's License with the ability to be insured under the company's policy; and
- **Is licensed by the Michigan Commission on Law Enforcement Standards (MCOLES), or is certifiable.**

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** NE10

**Hiring Wage:** \$17.97

**Status:** Non-Exempt Hourly/Bi-weekly Pay

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test, a physical and psychological examination in accordance with MCOLES certification guidelines, an extensive background investigation, possession of a non-restricted Driver's License throughout employment and being insurable under the Tribe's auto policy, and successfully completing an eighteen month (18) introductory period (based on qualifications at time of hire), during which time the employee must:

1. Pass academy training and obtain a Michigan Commission on Law Enforcement Standards (MCOLES) licensure, or complete MCOLES waiver of training where applicable; and
2. Obtain BIA Special Law Enforcement Commission.

#### **Application Instructions:**

Obtain an application form and a copy of the position description by contacting Human Resources at:

**LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660**

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) or [jobs@lrboi-nsn.gov](mailto:jobs@lrboi-nsn.gov)

**To apply please submit completed application, cover letter, resume and relevant certifications and/or licensures – Copy of Valid Michigan Operator's License (front and back; no later than 5:00 pm on September 27, 2019 to:**

**LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660**

Fax: (231) 398-9101; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) or [jobs@lrboi-nsn.gov](mailto:jobs@lrboi-nsn.gov)

**Incomplete Submissions will not be considered**

*For further information, please contact the LRBOI HR Department.*

Posted 09/10/2019  
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