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**Little River Band of Ottawa Indians**  
**Gaming Commission**  
2840 Orchard Highway, Suite A  
Manistee, MI 49660  
Tel: (231) 723-7755 • Fax: (231) 723-7788

## Report to Tribal Council for the Month of July 2020

### I. Purpose and Officers

The Tribal Council created the Gaming Commission as the regulatory agency of the Tribe to carry out licensing and oversight responsibilities regarding gaming governed by the Gaming Ordinance #10-400-01. The Gaming Commission is delegated the right to exercise one or more of the substantial governmental functions of the Tribe as defined by the Gaming Commission Ordinance. The purpose of the Gaming Commission is to ensure the integrity, honesty, and fairness of all Class II and Class III gaming activities (including the environmental health and safety of the general public and employees) conducted on the Tribe's reservation and that such gaming activities be conducted in conformance with the Tribal-State Compact, Indian Gaming Regulatory Act (IGRA), Gaming Ordinance, Gaming Commission Ordinance #04-400-04, any applicable federal, state, and Tribal laws or regulations, and any regulation promulgated by the Gaming Commission.

Bill Willis, Chairperson  
Debra Davis, Secretary  
Mark Jespersen, Commissioner  
Steve Parsons, Commissioner  
Alyce Giltz, Commissioner

### II. Activities for the month of July 2020:

1. Regular meeting held on July 7, 2020
2. Regular meeting held on July 21, 2020

### IV. Concerns/Requests:

### IV. Attachments (the following documents are attached to this report):

#### Minutes:

1. July 7, 2020
2. July 21, 2020

#### Resolutions:

1. Gaming Commission Resolution #GC-20-0707-09 – Approval of Expenditure from North American Video in the Amount of \$17,475.00
2. Gaming Commission Resolution #GC-20-0721-10 – Approval of Expenditure from North American Video in the Amount of \$17,355.82

#### Orders:

  
Secretary

8-4-2020  
Date

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING  
July 7, 2020  
Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistec, MI 49660**

Meeting called to order at 5:34 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Alyce Giltz (absent), Bill Willis, Debra Davis (absent), Mark Jespersen  
Commission Staff: Kelly Maser, Erford Edmondson  
Others: Lee Iverson, Rebecca Liebing, Jonnie Sam, Joseph Riley

Approval of Open Session Agenda:

a) July 7, 2020

Action: B. Willis made a motion to approve the Open Session Agenda for July 7, 2020 adding New Business item (b).  
Seconded by S. Parsons  
Roll Call: S. Parsons – Yes / A. Giltz – Absent / B. Willis – Yes / D. Davis – Absent / M. Jespersen – Yes / 3-Yes,  
0-No, 0-Absain, 2-Absent. MOTION CARRIED

Approval of Open Session Minutes:

b) June 23, 2020

Action: S. Parsons made a motion to approve the Open Session Meeting Minutes for June 23, 2020. Seconded by B. Willis  
Roll Call: D. Davis – Absent / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Absent / B. Willis – Yes / 3-Yes,  
0-No, 0-Absain, 2-Absent. MOTION CARRIED

Old Business:

None

New Business:

a) Approval of Expenditure from North American Video in the Amount of \$17,475.00

Action: B. Willis made a motion to approve Gaming Commission Resolution #GC20-0707-09 approval of expenditure from North American Video in the amount \$17,475.00. Seconded by S. Parsons  
Roll Call: B. Willis – Yes / D. Davis – Absent / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Absent / 3-Yes,  
0-No, 0-Absain, 2-Absent. MOTION CARRIED

b) Gaming Commission Temporary Officer(s) Appointment

Action: B. Willis made a motion to appoint Steve Parsons as the Interim Chairperson and Mark Jespersen as the Interim Secretary until further notice or until the elected Chairperson and/or Secretary return and resume responsibilities. Seconded by S. Parsons  
Roll Call: A. Giltz – Absent / B. Willis – Yes / M. Jespersen – Yes / D. Davis – Absent / S. Parsons – Yes / 3-Yes,  
0-No, 0-Absain, 2-Absent. MOTION CARRIED

Discussion Period:

None

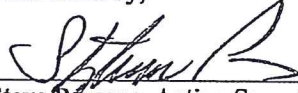
**Next Gaming Commission Meeting**

a) July 14, 2020 at 5:30 p.m. (subject to change)

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn the Open Session at 5:42 p.m. Seconded by S. Parsons  
**Roll Call:** D. Davis – Absent / M. Jespersen – Yes / S. Parsons – Yes / B. Willis – Yes / A. Giltz – Absent / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

Submitted by,

  
Steve Parsons, Acting Secretary

7-21-20  
Date

**Items moved to Open Session:**

a) **Approval of Vendor License – Acres Bonusing, Inc.**

**Action:** B. Willis made a motion for approve the permanent Gaming Vendor License for Acres Bonusing, Inc. – license effective date July 7, 2020 – license expiration date July 2, 2021. Seconded by S. Parsons

**Roll Call:** B. Willis – Yes / A. Giltz – Absent / S. Parsons – Yes / D. Davis – Absent / M. Jespersen – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

b) **Approval of Vendor License – JCM American Corporation**

**Action:** B. Willis made a motion for approve the permanent Gaming Vendor License for JCM American Corporation – license effective date July 7, 2020 – license expiration date June 5, 2021. Seconded by S. Parsons

**Roll Call:** D. Davis – Absent / M. Jespersen – Yes / A. Giltz – Absent / B. Willis – Yes / S. Parsons – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

c) **Approval of Vendor License – NRT Technologies, Inc.**

**Action:** B. Willis made a motion for approve the permanent Gaming Vendor License for NRT Technologies, Inc. – license effective date July 7, 2020 – license expiration date June 26, 2021. Seconded by S. Parsons

**Roll Call:** M. Jespersen – Yes / A. Giltz – Absent / S. Parsons – Yes / B. Willis – Yes / D. Davis – Absent / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

d) **Approval of Vendor License – Halifax Security d/b/a North American Video**

**Action:** B. Willis made a motion for approve the permanent Gaming Vendor License for Halifax Security d/b/a North American Video – license effective date July 24, 2020 – license expiration date July 24, 2021. Seconded by S. Parsons

**Roll Call:** S. Parsons – Yes / D. Davis – Absent / B. Willis – Yes / A. Giltz – Absent / M. Jespersen – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**





**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING**

**July 21, 2020**

Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660



Meeting called to order at 5:32 p.m. by Interim Chairperson, Steve Parsons

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis (phone), Debra Davis (arrived at 5:37 p.m.), Mark Jespersen  
**Commission Staff:** Kelly Maser, Erford Edmondson, Connie Lindsay  
**Others:** Joseph Riley

**Approval of Open Session Agenda:**

**a) July 21, 2020**

**Action:** M. Jespersen made a motion to approve the Open Session Agenda for July 21, 2020. **Seconded by B. Willis**  
**Roll Call:** S. Parsons – Yes / A. Giltz – Yes / B. Willis – Yes / D. Davis – Absent / M. Jespersen – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

**b) July 7, 2020**

**Action:** M. Jespersen made a motion to approve the Open Session Meeting Minutes for July 7, 2020. **Seconded by S. Parsons**  
**Roll Call:** D. Davis – Absent / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / B. Willis – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

**a) Approval of Expenditure from North American Video in the Amount of \$17,475.00**

**Action:** M. Jespersen made a motion to approve Gaming Commission Resolution #GC20-0721-10 approval of expenditure from North American Video in the amount \$17,475.00. **Seconded by S. Parsons**  
**Roll Call:** B. Willis – Yes / D. Davis – Yes / M. Jespersen – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Discussion Period:**

None

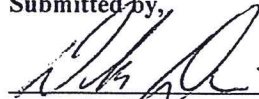
**Next Gaming Commission Meeting**

**a) July 28, 2020 at 5:30 p.m. (subject to change)**

**Adjournment of Open Session:**

**Action:** M. Jespersen made a motion to adjourn the Open Session at 5:40 p.m. **Seconded by S. Parsons**  
**Roll Call:** D. Davis – Yes / M. Jespersen – Yes / S. Parsons – Yes / B. Willis – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

  
Debra Davis, Secretary

8-4-2020

Date

**Items moved to Open Session:**

**a) Approval of Vendor License – Interblock USA L.C.**

**Action:** S. Parsons made a motion for approval of a permanent Gaming Vendor License for Interblock USA L.C. – license effective date July 25, 2020 – license expiration date July 25, 2021. **Seconded by M. Jespersen**

**Roll Call:** B. Willis – Yes / A. Giltz – Yes / S. Parsons – Yes / D. Davis - Yes / M. Jespersen – Yes / 5–Yes, 0–No, 0–Abstain, 0–Absent. **MOTION CARRIED**

**b) Approval of Vendor License – Data Financial, Incorporated**

**Action:** S. Parsons made a motion for approval of a permanent Gaming Vendor License for Data Financial, Incorporated – license effective date August 23, 2020 – license expiration date August 23, 2021. **Seconded by M. Jespersen**

**Roll Call:** D. Davis - Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5–Yes, 0–No, 0–Abstain, 0–Absent. **MOTION CARRIED**

**c) Approval of Vendor License – IGT**

**Action:** S. Parsons made a motion for approval of a permanent Gaming Vendor License for IGT – license effective date August 25, 2020 – – license expiration date August 25, 2021. **Seconded by B. Willis**

**Roll Call:** S. Parsons – Yes / D. Davis – Yes / M. Jespersen – Yes / B. Willis – Yes / A. Giltz – Yes / 5–Yes, 0–No, 0–Abstain, 0–Absent. **MOTION CARRIED**



**Little River Band of Ottawa Indians  
Gaming Commission**

Manistee, MI 49660  
Tel: (231) 723-7755 • Fax: (231) 723-7788

**Gaming Commission Resolution #GC20-0707- 09**

**Approval of Expenditure from North American Video in the Amount of \$17,475.00**

WHEREAS, the Tribe's status as a federally-recognized Indian Tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council adopted Gaming Commission Ordinance # 04-400-04 which created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the surveillance digital system requires properly functioning equipment to operate and due to aging equipment, cameras need to be replaced; and

WHEREAS, the Surveillance Department budget does include funds to cover this expenditure and a quote was obtained from North American Video for the purchase of Ten (10) Dome, Ultra VIIIE, Col Cam Module Cameras in the Amount of \$17,475.00; and

WHEREAS, the preferred vendor (sole source) for the purchase of this equipment is North American Video based on the fact that these cameras will be compatible with other equipment that has been purchased through North American Video; and

LRGC Resolution #GC20-0707-09  
Approval of Expenditure from North American Video  
in the Amount of \$17,475.00  
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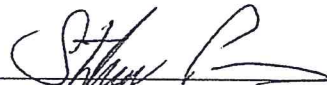
WHEREAS, the Budget and Appropriations Regulation – Chapter 1 – Purchasing and Procurement – Section 3-2 (4) (d) designates purchases of \$12,000.01 to \$25,000.00 requires authorization from the Gaming Commission by resolution.

NOW THEREFORE IT IS RESOLVED THAT the Gaming Commission hereby approves the expenditure for ten (10) Dome, Ultra VIIIE, Col Cam Module cameras in the amount of \$17,475.00 from the approved 2020 Gaming Commission Surveillance Department Budget.

#### **Certificate of Adoption**

I, Steve Parsons, Acting Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on July 7, 2020 by a vote of 3 in favor, 0 opposed, and 0 abstentions and 2 absent. This resolution has not been amended or rescinded in any way.

Attest:

  
\_\_\_\_\_  
Steve Parsons, Acting Secretary

Distribution: Commission Records  
Tribal Council Liaison





**Little River Band of Ottawa Indians  
Gaming Commission**

Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

**Gaming Commission Resolution #GC20-0721-10**

**Approval of Expenditure from North American Video in the Amount of \$17,355.82**

WHEREAS, the Tribe's status as a federally-recognized Indian Tribe was reaffirmed and restored by Congress pursuant to Public Law 103-324, 108 Stat. 2156 (25 U.S.C. § 1300k et seq.); and

WHEREAS, the Tribe adopted a Constitution, pursuant to a vote of the membership on May 27, 1998, which Constitution became effective upon its approval by the Assistant Secretary-Indian Affairs on July 10, 1998; and

WHEREAS, the Tribe adopted amendments to the Constitution on April 26, 2004, which became effective upon approval by the Assistant Secretary-Indian Affairs on May 13, 2004; and

WHEREAS, the Tribe adopted amendments to the Constitution on July 11, 2016 which became effective upon approval by the Assistant Secretary-Indian Affairs on August 24, 2016; and

WHEREAS, the Tribal Council adopted Gaming Commission Ordinance # 04-400-04 which created a Gaming Commission and delegated to such Commission the authority to regulate all gaming activities authorized by the Tribe and to enforce all Tribal and federal laws governing the conduct of Tribally licensed gaming activities; and

WHEREAS, the surveillance digital system requires properly functioning equipment to operate and due to aging equipment, cameras need to be replaced; and

WHEREAS, the Surveillance Department budget does include funds to cover this expenditure and a quote was obtained from North American Video for the purchase of Thirty (30) Dome, Ultra VIE, Col Cam Module Cameras, Twenty (20) IO Boards, Twenty (20) Bubbles, One (1) Discover 750, 700 TVL Indoor Camera, One (1) Discover 750, 700 TVL Outdoor Camera, and Ten (10) 1/3" Color, 700 TVL, Digital Cameras in the Amount of \$17,355.82; and



LRGC Resolution #GC20-0721-10  
Approval of Expenditure from North American Video  
in the Amount of \$17,355.82  
Page Two

WHEREAS, the preferred vendor (sole source) for the purchase of this equipment is North American Video based on the fact that these cameras will be compatible with other equipment that has been purchased through North American Video; and

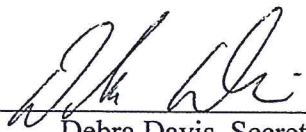
WHEREAS, the Budget and Appropriations Regulation – Chapter 1 – Purchasing and Procurement – Section 3-2 (4) (d) designates purchases of \$12,000.01 to \$25,000.00 requires authorization from the Gaming Commission by resolution.

NOW THEREFORE IT IS RESOLVED THAT the Gaming Commission hereby approves the expenditure (as quoted) in the amount of \$17,355.82 from the approved 2020 Gaming Commission Surveillance Department Budget.

#### **Certificate of Adoption**

I, Debra Davis, Secretary of the Little River Band of Ottawa Indians Gaming Commission, do hereby certify that this resolution was adopted on July 21, 2020 by a vote of 5 in favor, 0 opposed, and 0 abstentions and 0 absent. This resolution has not been amended or rescinded in any way.

Attest:

  
\_\_\_\_\_  
Debra Davis, Secretary

Distribution: Commission Records  
Tribal Council Liaison