



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Surveillance Operator* - Gaming Commission

- 1 - Full Time, Regular Position – Shift to be determined by department

*This position is posted to fill a vacancy left by an employee not returning from temporary leave. This position was not eliminated from budget.

Summary: Responsible for maintaining close and continuous surveillance of the gaming facility (via CCTV) to protect life, security, assets, integrity, reputation and the property while ensuring compliance with all gaming rules. Identifies and reports issues regarding the operations of any and all departments within the gaming enterprise.

Employment Qualifications: A qualified candidate offers:

- a High School Diploma or GED; and
- a work experience of one (1) or more years in a gaming environment which includes one of the following: slots, table games, player's club, surveillance, compliance, security, cage, count, and accounting; and
- a working knowledge of MS Office software, computers, and office equipment.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE7

Hiring Range: \$13.11-\$15.74

Status: Non-Exempt Hourly/Bi-weekly Pay

Application Instructions:

Obtain an application form and a copy of the position description by contacting Human Resources at:
LRBOI HR Department, 2608 Government Center Dr, Manistee, MI 49660
phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

To apply please submit completed application, cover letter, resume, any/all licenses/trainings relevant to this position and copy front/back of Driver License; no later than 5:00 pm on 01/04/2021 to:

LRBOI HR Department, 2608 Government Center Dr, Manistee, MI 49660

Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov. Fax: 231-331-1233

Incomplete or late submissions will not be considered.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes: passing a pre-employment drug test, passing an extensive background investigation prior to employment and shall maintain that standard throughout employment in accordance with the provisions of Chapter 7 of the Gaming Commission regulations, and successfully completing a 90-day introductory period.

For further information, please contact the LRBOI HR Department.

Posted 12/21/2020

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