



**Little River Band of Ottawa Indians  
Gaming Commission**

2840 Orchard Highway, Suite A  
Manistee, MI 49660

Tel: (231) 723-7755 • Fax: (231) 723-7788

**Gaming Commission Open Session Report for the Month of November 2020**

**I. Officers**

Bill Willis, Chairperson  
Debra Davis, Secretary  
Mark Jespersen, Commissioner  
Steve Parsons, Commissioner  
Alyce Giltz, Commissioner

**II. Activities for the month of November 2020:**

1. Regular meeting held on November 3, 2020
2. Regular meeting held on November 10, 2020
3. Regular meeting held on November 17, 2020
4. Regular meeting held on November 24, 2020

**III. Concerns/Requests/Comments:**

**IV. Vendors Approved:**

1. Gaming Vendor – Slot Service Corporation
2. Gaming Vendor – Temporary License – SMP Communications Corporation
3. Non-Gaming Vendor – Lakeshore Construction Group, LLC

**V. Attachments (the following documents are attached to this report):**

**Minutes:**

1. October 27, 2020
2. November 3, 2020
3. November 10, 2020
4. November 17, 2020

**Resolutions:**

**Orders:**

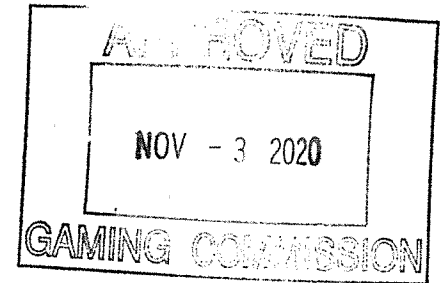
  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Date

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING**

**October 27, 2020**

Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660



Meeting called to order at 5:32 p.m. by Chairperson, Bill Willis

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis, Debra Davis, Mark Jespersen

**Commission Staff:** Kelly Maser, Erford Edmondson

**Others:** Lee Ivinson, Ryan O'Brien

**Approval of Open Session Agenda:**

a) **October 27, 2020**

**Action:** B. Willis made a motion to approve the Open Session Meeting Agenda for October 27, 2020. **Seconded by D. Davis**

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

a) **October 20, 2020**

**Action:** M. Jespersen made a motion to approve the October 20<sup>th</sup> Open Session Meeting Minutes. **Seconded by B. Willis**

**Roll Call:** D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

None

**Discussion Period:**

a) **Employee badges (LRRCR)**

**Next Gaming Commission Meeting**

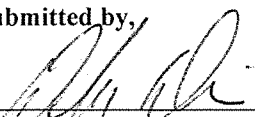
a) **November 3, 2020 at 5:30 p.m.**

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn the Open Session at 5:39 p.m. **Seconded by D. Davis**

**Roll Call:** A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / M. Jespersen – Yes / B. Willis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

  
Debra Davis, Secretary

11-3-2020

Date

**Items moved to Open Session:**

a) **Licensing Exemption Request – Van Dyken Mechanical, Incorporated**

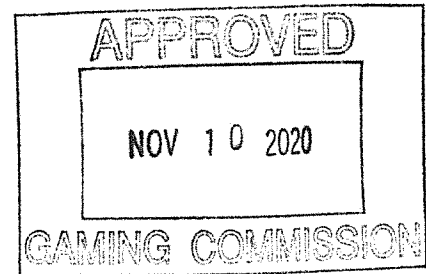
**Action:** B. Willis made a motion for approve Gaming Commission Order #GC20-1027-06 granting exemption Van Dyken Mechanical, Incorporated from vendor licensing requirements. **Seconded by S. Parsons**

**Roll Call:** S. Parsons – Yes / A. Giltz – Yes / M. Jespersen – Yes / B. Willis – Yes / D. Davis - Yes / 5–Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING**

**November 3, 2020**

Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660



Meeting called to order at 5:30 p.m. by Chairperson, Bill Willis

**Present:**

**Commissioners:** Steve Parsons (absent), Alyce Giltz, Bill Willis, Debra Davis, Mark Jespersen

**Commission Staff:** Kelly Maser, Erford Edmondson

**Others:** Joseph Riley

**Approval of Open Session Agenda:**

a) **November 3, 2020**

**Action:** B. Willis made a motion to approve the Open Session Agenda for November 3, 2020. **Seconded by D. Davis**

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Absent / A. Giltz – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

a) **October 27, 2020**

**Action:** M. Jespersen made a motion to approve the Open Session Minutes for October 27, 2020. **Seconded by B. Willis**

**Roll Call:** D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

None

**Discussion Period:**

- a) External audit field work
- b) Annual machine testing has began

**Next Gaming Commission Meeting**

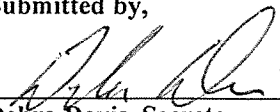
- a) **November 10, 2020 at 5:30 p.m.**

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn the Open Session at 5:33 p.m. **Seconded by D. Davis**

**Roll Call:** A. Giltz – Yes / D. Davis – Yes / S. Parsons – Absent / B. Willis – Yes / M. Jespersen – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. **MOTION CARRIED**

Submitted by,

  
Debra Davis, Secretary

11-10-2020  
Date

Items moved to Open Session:

None

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING**

**November 10, 2020**

Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660

Meeting called to order at 5:35 p.m. by Chairperson, Bill Willis

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis, Debra Davis, Mark Jespersen

**Commission Staff:** Kelly Maser, Erford Edmondson

**Others:** Joseph Riley, Rebecca Liebing

**Approval of Open Session Agenda:**

a) **November 10, 2020**

**Action:** B. Willis made a motion to approve the Open Session Meeting Agenda for November 10, 2020. **Seconded by D. Davis**

**Roll Call:** B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

a) **November 3, 2020**

**Action:** M. Jespersen made a motion for the approval the Open Session Minutes or November 3, 2020. **Seconded by S. Parsons**

**Roll Call:** D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

None

**Discussion Period:**

a) **External Auditors Update**

**Next Gaming Commission Meeting**

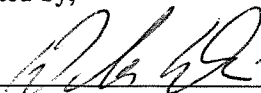
a) **November 17, 2020 at 5:30 p.m.**

**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn the Open Session at 5:40 p.m. **Seconded by D. Davis**

**Roll Call:** A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / B. Willis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

Submitted by,

  
\_\_\_\_\_  
Debra Davis, Secretary                      11-23-2020  
Date

**Items moved to Open Session:**

**a) Approval of Vendor License – Slot Service, Inc.**

**Action:** B. Willis made a motion for the approval of the renewal application for Gaming Vendor Slot Service, Inc. – license effective date December 17, 2020 – license expiration date December 17, 2021. **Seconded. S. Parsons**

**Roll Call:** A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis - Yes / 5–Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**

**LITTLE RIVER BAND OF OTTAWA INDIANS  
GAMING COMMISSION MEETING  
OPEN SESSION MEETING**

**November 17, 2020**

**Gaming Commission Conference Room  
2840 Orchard Highway, Suite A  
Manistee, MI 49660**

**Meeting called to order at 5:34 p.m. by Chairperson, Bill Willis**

**Present:**

**Commissioners:** Steve Parsons, Alyce Giltz, Bill Willis, Debra Davis (absent), Mark Jespersen (absent)

**Commission Staff:** Kelly Maser, Erford Edmondson

**Others:** Lee Ivinson, Dawn McGrady, Ryan O'Brien (arrived 5:39 p.m.)

**Approval of Open Session Agenda:**

a) **November 17, 2020**

**Action:** B. Willis made a motion to approve the Open Session Meeting Agenda for November 17, 2020. **Seconded** by S. Parson

**Roll Call:** B. Willis – Yes / M. Jespersen – Absent / D. Davis – Absent / S. Parsons – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

**Approval of Open Session Minutes:**

a) **November 10, 2020**

**Action:** B. Willis made a motion to approve the Open Session Meeting Minutes for November 10, 2020. **Seconded** by S. Parsons

**Roll Call:** D. Davis – Absent / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Absent / S. Parsons – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. **MOTION CARRIED**

**Old Business:**

None

**New Business:**

None

**Discussion Period:**

- a) **LRCR Transition to remaining open for business**
- b) **Update/Revisions to Health and Safety Program**
- c) **External Audit Field Work**

**Next Gaming Commission Meeting**

- a) **November 24, 2020 at 5:30 p.m.**

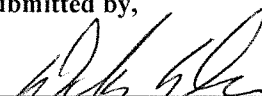
**Adjournment of Open Session:**

**Action:** B. Willis made a motion to adjourn the Open Session at 5:45 p.m. **Seconded** by S. Parsons

**Roll Call:** A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / B. Willis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**



Submitted by,

  
Debra Davis, Secretary

11-24-2020

Date

**Items moved to Open Session:**

**a) Approval of Vendor License – SMP Communications Corporation**

**Action:** B. Willis made a motion for the approval a temporary Gaming Vendor License for SMP Communications Corporation – license effective date November 20, 2020 – license expiration date December 20, 2020. **Seconded. M. Jespersen**

**Jespersen**

**Roll Call:** A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis –Yes / 5–Yes, 0–No, 0–Abstain, 0–Absent. **MOTION CARRIED**