Gaming Commission Open Session Report for the Month of November 2020

I. Officers

Bill Willis, Chairperson
Debra Davis, Secretary
Mark Jespersen, Commissioner
Steve Parsons, Commissioner
Alyce Giltz, Commissioner

II. Activities for the month of November 2020:
1. Regular meeting held on November 3, 2020
2. Regular meeting held on November 10, 2020
3. Regular meeting held on November 17, 2020
4. Regular meeting held on November 24, 2020

III. Concerns/Requests/Comments:

IV. Vendors Approved:
1. Gaming Vendor – Slot Service Corporation
2. Gaming Vendor – Temporary License – SMP Communications Corporation
3. Non-Gaming Vendor – Lakeshore Construction Group, LLC

V. Attachments (the following documents are attached to this report):

Minutes:
1. October 27, 2020
2. November 3, 2020
3. November 10, 2020
4. November 17, 2020

Resolutions:

Orders:

[Signature]
Chairperson

[Date]
Meeting called to order at 5:32 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Alyce Giltz, Bill Willis, Debra Davis, Mark Jespersen
Commission Staff: Kelly Masner, Erford Edmondson
Others: Lee Ivinson, Ryan O’Brien

Approval of Open Session Agenda:

a) October 27, 2020
Action: B. Willis made a motion to approve the Open Session Meeting Agenda for October 27, 2020. Seconded by D. Davis
Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a) October 20, 2020
Action: M. Jespersen made a motion to approve the October 20th Open Session Meeting Minutes. Seconded by B. Willis
Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

a) Employee badges (LRCR)

Next Gaming Commission Meeting

a) November 3, 2020 at 5:30 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn the Open Session at 5:39 p.m. Seconded by D. Davis
Roll Call: A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / M. Jespersen – Yes / B. Willis – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED
Items moved to Open Session:

a) **Licensing Exemption Request – Van Dyken Mechanical, Incorporated**

**Action:** B. Willis made a motion for approve Gaming Commission Order #GC20-1027-06 granting exemption Van Dyken Mechanical, Incorporated from vendor licensing requirements. **Seconded by S. Parsons**

**Roll Call:** S. Parsons – Yes / A. Giltz – Yes / M. Jespersen – Yes / B. Willis – Yes / D. Davis - Yes / 5–Yes, 0-No, 0-Abstain, 0-Absent. **MOTION CARRIED**
LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
November 3, 2020
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

Meeting called to order at 5:30 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons (absent), Alyce Giltz, Bill Willis, Debra Davis, Mark Jespersen
Commission Staff: Kelly Maser, Erford Edmondson
Others: Joseph Riley

Approval of Open Session Agenda:

a) November 3, 2020
Action: B. Willis made a motion to approve the Open Session Agenda for November 3, 2020. Seconded by D. Davis
Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Absent / A. Giltz – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a) October 27, 2020
Action: M. Jespersen made a motion to approve the Open Session Minutes for October 27, 2020. Seconded by B. Willis
Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Absent / 4-Yes, 0-No, 0-Abstain, 1-Absent. MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

a) External audit field work
b) Annual machine testing has began

Next Gaming Commission Meeting

a) November 10, 2020 at 5:30 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn the Open Session at 5:33 p.m. Seconded by D. Davis
Roll Call: A. Giltz – Yes / D. Davis – Yes / S. Parsons – Absent / B. Willis – Yes / M. Jespersen – Yes / 4-Yes, 0-No, 0-Abstain, 1-Absent. MOTION CARRIED
Items moved to Open Session:

None
LITTLE RIVER BAND OF OTTAWA INDIANS
GAMING COMMISSION MEETING
OPEN SESSION MEETING
November 10, 2020
Gaming Commission Conference Room
2840 Orchard Highway, Suite A
Manistee, MI 49660

Meeting called to order at 5:35 p.m. by Chairperson, Bill Willis

Present:

Commissioners: Steve Parsons, Alyce Giltz, Bill Willis, Debra Davis, Mark Jespersen
Commission Staff: Kelly Maser, Ersford Edmondson
Others: Joseph Riley, Rebecca Liebing

Approval of Open Session Agenda:

a) November 10, 2020
Action: B. Willis made a motion to approve the Open Session Meeting Agenda for November 10, 2020. Seconded by D. Davis
Roll Call: B. Willis – Yes / M. Jespersen – Yes / D. Davis – Yes / S. Parsons – Yes / A. Giltz – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a) November 3, 2020
Action: M. Jespersen made a motion for the approval the Open Session Minutes or November 3, 2020. Seconded by S. Parsons
Roll Call: D. Davis – Yes / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

a) External Auditors Update

Next Gaming Commission Meeting

a) November 17, 2020 at 5:30 p.m.

Adjournment of Open Session:

Action: B. Willis made a motion to adjourn the Open Session at 5:40 p.m. Seconded by D. Davis
Roll Call: A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / B. Willis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED
Items moved to Open Session:

a) Approval of Vendor License – Slot Service, Inc.
Action: B. Willis made a motion for the approval of the renewal application for Gaming Vendor Slot Service, Inc. – license effective date December 17, 2020 – license expiration date December 17, 2021. Seconded. S. Parsons
Roll Call: A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis - Yes / 5–Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED
Meeting called to order at 5:34 p.m. by Chairperson, Bill Willis

Present:

Commissioners:  Steve Parsons, Alyce Giltz, Bill Willis, Debra Davis (absent), Mark Jespersen (absent)
Commission Staff:  Kelly Maser, Erford Edmondson
Others:  Lee Ivinson, Dawn McGrady, Ryan O’Brien (arrived 5:39 p.m.)

Approval of Open Session Agenda:

a)  November 17, 2020
Action:  B. Willis made a motion to approve the Open Session Meeting Agenda for November 17, 2020. Seconded by S. Parsons
Roll Call:  B. Willis – Yes / M. Jespersen – Absent / D. Davis – Absent / S. Parsons – Yes / A. Giltz – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. MOTION CARRIED

Approval of Open Session Minutes:

a)  November 10, 2020
Action:  B. Willis made a motion to approve the Open Session Meeting Minutes for November 10, 2020. Seconded by S. Parsons
Roll Call:  D. Davis – Absent / A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Absent / S. Parsons – Yes / 3-Yes, 0-No, 0-Abstain, 2-Absent. MOTION CARRIED

Old Business:

None

New Business:

None

Discussion Period:

a)  LRCR Transition to remaining open for business
b)  Update/Revisions to Health and Safety Program
c)  External Audit Field Work

Next Gaming Commission Meeting

a)  November 24, 2020 at 5:30 p.m.

Adjournment of Open Session:

Action:  B. Willis made a motion to adjourn the Open Session at 5:45 p.m. Seconded by S. Parsons
Roll Call:  A. Giltz – Yes / D. Davis – Yes / S. Parsons – Yes / B. Willis – Yes / M. Jespersen – Yes / 5-Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED
Items moved to Open Session:

a) Approval of Vendor License – SMP Communications Corporation
Action: B. Willis made a motion for the approval a temporary Gaming Vendor License for SMP Communications Corporation – license effective date November 20, 2020 – license expiration date December 20, 2020. Seconded. M. Jespersen
Roll Call: A. Giltz – Yes / B. Willis – Yes / M. Jespersen – Yes / S. Parsons – Yes / D. Davis –Yes / 5–Yes, 0-No, 0-Abstain, 0-Absent. MOTION CARRIED