



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position: Maintenance Technician - Maintenance (1 - Full Time - Regular)**

**Summary:** The position is responsible for the completion of maintenance work order requests within assigned areas, and for maintaining a safe and properly functioning work environment.

**Employment Qualifications:** A qualified candidate is a minimum of 18 years of age and offers:

- A High School Diploma or GED; and
- A work experience of two (2) or more years, or equivalent combination of work and training, in the maintenance field (experience in snowplowing or willingness to learn); and
- A valid Driver License (w/CDL endorsement preferred) with the ability to be insured under the Tribe's insurance policy.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** NE6

**Hiring Range:** \$11.92 - \$14.92

**Status:** Non-Exempt/Hourly/Bi-weekly Pay

**Application Instructions:**

Obtain an application form and a copy of the position description on the Tribe's website [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov).

To apply, please **Submit - completed application, cover letter, resume, copy of valid Driver License front/back and any/all licenses/certifications relevant to this position to:**

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov).

**Incomplete Submissions will not be considered.**

***Conditions of employment with the Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test, a background investigation, and successfully completing a 90-day introductory period.***

*For further information, please contact the LRBOI HR Department.*

**Posted 02-23-2021**

**Remove Until Filled**