



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position: Mental Health Counselor – Be da Bin Behavioral Health - Muskegon  
(1 Full Time - Regular)**

**Summary:** The Mental Health Counselor provides counseling for children, adolescents, and adults; using conventional assessment and diagnostic procedures to assess and determine the appropriate treatment for each client's current circumstance.

**Employment Qualifications:** Minimum Necessary Qualifications:

- Must have a Clinical Master's Degree and Michigan Licensure as a LMSW, LPC, LLPC, TLLP, LMFT, LLMFT; and
- Must possess a CAADC through MCBAP, ADCIII through UMICAD, or an equivalent credential through an IC& RC member Board, or begin a CAADC Development Plan for full certification (or equivalent) within six (6) months of hire; and
- Must have demonstrated experience in working with Co-Occurring individuals (Substance Use Disorders – SUD) and Mental Health (MH) disordered people; and
- Maintain a healthy lifestyle and adhere to the Ethical Standards and Code of Conduct of the position; and
- Working knowledge of sensitivity communication practices and interview techniques in order to speak with and for the patient; and
- Must have a valid Driver's License with the ability to be insured under the Tribe's insurance policy and maintain it throughout employment; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** E4 **Hiring Range:** \$43,193 – \$57,279 - \$68,735 Commensurate with Verified Qualifications  
**Status:** Exempt/Bi-Weekly Pay **Background Check:** Extensive

### **Application Instructions:**

Obtain an **LRBOI application form (required)** and a copy of the position description on the Tribe's website [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov) or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) .

To apply, please submit **completed LRBOI application (required), cover letter, resume, degree transcripts, any/all licensures/trainings/certifications relevant to position and a copy - front and back - of valid Driver's License, Copy of Tribal ID front/back (if applicable)** to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231) 331-1233; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov) .

**Incomplete submissions will not be considered.**

**Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.**

**For further information, please contact the LRBOI HR Department**

**Tribal Member Posting Period – 12/01/2021 through 12/11/2021**

**General Posting Period – Subject to outcome of Tribal Member selection process.**