



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: EVS Technician – Maintenance Department – Updated (Full time - Regular)

Summary: The position is responsible for performing routine and repetitive cleaning activities in assigned areas within assigned areas, maintaining a safe and sanitary work environment. This work will include assisting with the cleaning of the Health Services Clinic – 6 am start.

Employment Qualifications: Minimum Necessary Qualifications -

- A minimum of 18 years of age; and
- Willingness to be trained; and
- A valid Driver's License with the ability to be insured under the Tribe's auto policy; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: NE03

Starting Rate: \$12.50

Background: Extensive

Status: Non-exempt/Bi-weekly pay

Application Instructions:

Obtain an application form on the Tribe's website and request a copy of the position description www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov.

To apply, please submit completed application, cover letter, resume, a copy of driver license and copies of relevant trainings/certifications as the relate to this position, to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231)331-1233; Email: aliciaknapp@lrboi-nsn.gov.

Incomplete submissions will not be considered

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following; any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and passing an extensive background investigation prior to employment and successfully completing a 90-day introductory period.

For further information, please contact the LRBOI HR Department.

Updated – 01/05/2022

Tribal Member Posting Period – 01/05/2022 through 01/15/2022

General Posting Period – Subject to outcome of Tribal Member selection process.