



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Fisheries Biologist - Inland - Natural Resources Dept. (FT – Regular) (1)

Summary: This position is responsible for the implementation of the Tribe's Inland Fisheries Program. This position will include extensive fieldwork, technical report writing, data analysis and assisting in creating management recommendations to protect the Tribes sovereign right to hunt, fish, and gather within the 1836 Ceded Territory.

Employment Qualifications: A qualified candidate offers:

Minimum Necessary Qualifications -

- Bachelor's Degree in Biology, Fisheries Biology, or closely related field; and
- Two (2) years' work experience in the fisheries biology field involving fisheries and aquatic sampling techniques, fish species identification, and research and study design; and
- A valid Michigan Operator's License with the ability to be insured under Tribe's policy; and
- Intermediate computer skills with Microsoft Office Applications, and statistical software; and
- Strong verbal communication, written communication, organizational, project management, interpersonal and teamwork skills; and
- Heightened attention to detail and accuracy; and
- Commitment to confidentiality; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy.

Preferred Qualifications-

- Five (5) years' work experience in the fisheries biology field involving fisheries and aquatic sampling techniques, fish species identification, and research and study design.
- Advanced computer skills with Microsoft Office Applications, and statistical software.
- Experience with study design relating to fisheries discipline.
- Experience conducting fisheries assessments and data analysis.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: E3

Hiring Range: \$37,559.00 - \$49,808.00 - **Commensurate with Verified Qualifications**

Status: Exempt

Background Check: Basic

Application Instructions:

Obtain an **LRBOI application form (required)** and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov .

To apply, please submit completed LRBOI application (required), cover letter, resume, degree transcripts, any/all trainings/certifications relevant to position, a copy of your Tribal ID front/back (If applicable) and a copy – front/back - of valid Driver's License to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

Fax: (231) 331-1233; Email: aliciaknapp@lrboi-nsn.gov .

Incomplete or Late submissions will not be considered.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

For further information, please contact the LRBOI HR Department.

Tribal Member Posting Period – 03/15/2022 through 03/24/2022

General Posting Period – Subject to outcome of Tribal Member selection process.