



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position:** **Surveillance Supervisor - Gaming Commission – 1 FT - Regular**

**Summary:** Responsible for the direct supervision of surveillance operators and for maintaining close and continuous surveillance of the gaming facility to protect life, security, assets, integrity, reputation, and the property while ensuring compliance with all gaming rules.

**Employment Qualifications: Minimum Necessary Qualifications -**

- High School Diploma or GED; and
- Work experience of three (3) or more years surveillance experience within a gaming environment; and
- The technical skills of an intermediate user of MS Office Word and Excel, computers, and office equipment.
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a Driver's License throughout employment and being insurable under the Tribe's insurance policy.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** NE10

**Hiring Wage:** \$17.45 - \$21.84 - **Commensurate with Verified Qualifications**

**Background Check:** Extensive **Remote Work Eligible:** No

**Status:** Non-Exempt Hourly/Bi-weekly Pay

**Application Instructions:**

Obtain an application form and a copy of the position description by contacting Human Resources at:  
LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660  
phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov).

To apply please submit **required documents** as listed: **completed LRBOI application, cover letter, resume, copies of any certification/licensure that pertains to this position, copy front/back of Driver License and copy front and back of Tribal ID (if applicable);** to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660  
Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov). Fax: 231-331-1233

**Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following; any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.**

**Must be able to meet the standards for employment in accordance with the Gaming Commission Employee Background Investigation Policy and shall maintain that standard throughout employment.**

**Incomplete submissions will not be considered.**

*For further information, please contact the LRBOI HR Department.*

**Tribal Member Posting Period – 04/13/2022 through 04/22/2022**

**General Posting Period – Subject to outcome of Tribal Member selection process.**