



## LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

**Position: Staff Physician – (1) (Part Time)**

**Summary:** We at the Tribe are looking for a certified Physician to join our diverse and growing Health Services Department. The physician will provide patients with high-quality treatment and diagnostic services. The healthcare provider will meet, access, diagnose and provide the patient with the utmost care that meets the state and national standards of care. The physician will be responsible for diagnosing, prescribing medications, healthy lifestyle habits, and alternative options. The provider will be exposed to alternative options. The provider will also be exposed to alternative medical devices and working directly with a diverse medical team and staff here at the Little River Band of Ottawa Indians Tribal Health Center – Manistee – Muskegon.

### **Employment Qualifications: Minimum Necessary Qualifications -**

- A Current and unrestricted license to practice primary care medicine and diagnostic services in the State of Michigan; and
- Unrestricted full state license to prescribe appropriate medications and treatment of all patient health issues. (Current Drug Enforced Agency (DEA) and Department of Public Safety (DPS)); and
- Diverse experience collaborating with other Specialists to provide positive care to the patient; and
- Excellent communication skills; and
- Board Certification or Board Qualified/Eligible in Family Medicine or Internal Medicine; and
- MD or DO degree from an accredited Medical School; and
- Successful completion of residency at an accredited healthcare institution; and
- Enrollment as a Provider in Medicare and Medicaid programs (or obtain within 90 days); and
- Valid driver license throughout employment and be insurable under organizational policy; and
- Superior performance in the selection process as determined at the sole discretion of the LRBOI Hiring Manager, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a Driver's License throughout employment and being insurable under the Tribe's insurance policy.

**Indian Preference applies in accordance with Ordinance #15-600-02**

**Pay Grade:** E12

**Status:** Exempt – Bi-Weekly Pay

### **Application Instructions:**

Obtain an application form on the Tribe's website [www.lrboi-nsn.gov](http://www.lrboi-nsn.gov). Request a copy of the position description or by contacting Human Resources at:

*LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660*

*Phone: (231) 398-6859; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov).*

*To apply, please **submit completed application, cover letter, resume, any/all licensure(s), copy of driver's license front/back, transcripts from degree(s), proof of residency completion and certifications** stated under the **Employment Qualifications** above, to:*

*LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660*

*Fax: (231) 331-1233; Email: [aliciaknapp@lrboi-nsn.gov](mailto:aliciaknapp@lrboi-nsn.gov).*

**Incomplete submissions will not be considered.**

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes superior performance in the selection process, including but not limited to all of the following: any pre-employment interviews, skills testing, credentialing, drug screening, background investigations, reference checks and previous work history, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.

*For further information, please contact the LRBOI HR Department.*

**Tribal Member Posting Period – 05/25/2022 through 06/03/2022**

**General Posting Period – Subject to outcome of Tribal Member selection process.**